

F.No.MoES/18/6/2017-Estt
Ministry of Earth Sciences
PrithviBhavan, Lodhi Road

VACANCY CIRCULAR

New Delhi-110003
Dated May, 2018

The Ministry of Earth Sciences invites online applications for filling up of posts of Scientists in different levels (Scientist C, D,E & F) in the Pay Level 11, 12, 13 & Pay Level 13A in Ministry of Earth Sciences on direct recruitment basis.

Description of Post

Sl.No.	Name of the post	Number of vacancy	Pay Scale	Classification
1	Scientist C	09	Pay Level 11 (Rs.67700 – 208700/-)	General Central Service Group “A” Gazetted (Scientific), Non Ministerial.
2	Scientist D	19	Pay Level 12 (Rs.78800-209200)	
3	Scientist E	04	Pay Level 13 (Rs.123100 - 215900)	
4	Scientist F	03	Pay Level 13A (Rs.131100 – 216600)	

Method of Recruitment: Direct recruitment

Scientist F (01 Post) :Post Code 01

Pay Scale: Pay Level 13A(Rs.131100 – 216600/-)

Discipline: Ocean Science/Ocean Technology

1 Job Requirements:

- i) Development of R&D program in the field of Ocean Sciences/Ocean Technology relevant to the Ministry.
- ii) Planning and implementation of Scientific/Research programmes of the Ministry
- iii) Project evaluation/review & monitoring
- iv) Preparation of scientific reports
- v) Coordination with various scientific institutions of the Ministry and others.

2 Essential Qualifications:

- i) Masters degree in Physics/Mathematics/Oceanography/Marine Science/Geophysics/Atmospheric Sciences or equivalent with First Class (min 60% marks) from a recognized university

Or

Bachelors degree in Engineering or Technology in any Engineering discipline with first class(min.60% marks) from a recognized university.

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3. Experience:

Sixteen (16) years experience in teaching (at graduate/post graduate level) or research and development in Ocean Sciences/Ocean Technology supported by scientific publications/reports.

4. Desirable Qualifications:

- i) Doctorate in the relevant subject or area of specialization in Ocean Sciences/Marine Sciences/Ocean Technology.

Or

Masters degree in Engineering or Technology from a recognized university.

- ii) Experience in policy making, planning or management in the relevant field.

Scientist F (02 Posts) :Post Code 02

Pay Scale: Pay Level 13A(Rs.131100 – 216600/-)

Discipline: Seismology

1. Job Requirements:

- i. Development of R&D program in the field of Seismology/Geo Sciences relevant to the Ministry.
- ii. Operational work at Seismological Observatories.
- iii. Planning and implementation of Scientific/Research programmes of the Ministry.
- iv. Project evaluation/review & monitoring.
- v. Preparation of scientific reports
- vi. Coordination with various scientific institutions of the Ministry and others.

2. Essential Qualifications:

Masters degree in Geophysics/Geology/Seismology/Geo science or equivalent with First Class (min 60% marks) from a recognized university

3. Experience:

Sixteen (16) years experience in teaching (at graduate/post graduate level) or research and development in seismology/geosciences supported by scientific publications/reports.

4. Desirable Qualifications:

- i. Doctorate in the relevant subject or area of specialization.
- ii. Experience in policy making, planning or management in the relevant field.

Age limit (as on normal closing date): Not exceeding 50 years. (Relax able for Government servants upto five years in accordance with the instructions or orders issued by the Central Government from time to time)

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Scientist E (01 Post) :Post Code 03

Pay Scale: Pay Level 13(Rs.123100 – 215900/-)

Discipline: Polar Sciences/Cryosphere Studies/Hydrology

1 Job Requirements:

- i. Development of R&D program in the field of Geosciences relevant to the Ministry.
- ii. Planning and implementation of Scientific/Research programmes of the Ministry
- iii. Project evaluation/review & monitoring
- iv. Preparation of scientific report
- v. Coordination with various scientific institutions of the Ministry and others

2. Essential Qualifications:

- i) Masters degree in Physics/Mathematics/Atmospheric Sciences/Meteorology/Hydrology/Geosciences or equivalent with First Class (min 60% marks) from a recognized university

Or

Bachelors degree in Civil Engineering/Water Resources with first class(min.60% marks) from a recognized university.

3 Experience:

Eleven (11) years experience in teaching (at graduate/post graduate level) or research and development in Polar Sciences or Hydrology supported by scientific publications/reports.

4 Desirable Qualifications:

Doctorate in the relevant subject or area of specialization in Polar Sciences/Cryosphere studies/Hydrology.

Or

Masters degree in Engineering or Technology from a recognized university.

Scientist E (03 Posts) :Post Code 04

Pay Scale: Pay Level 13(Rs. 123100 – 215900/-)

Discipline: Seismology

1 Job Requirements:

- i) Technical coordination for project implementation.
- ii) Field inspection for efficient functioning of observatories and ensuring of data quality.
- iii) To analyze the data and interpret it in operational mode and help design database for archival.

2 Essential Qualifications:

Masters degree in Geophysics/Seismology/Geology or equivalent with First Class (min 60% marks) from a recognized university

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3 Experience:

Eleven (11) years experience in teaching (at graduate/post graduate level) or research and development in seismology/earthquake related studies supported by scientific publications/reports.

4 Desirable Qualifications:

- i) Doctorate in the relevant subject or area of specialization.
- ii) Field experience of handling seismological/geophysical instrumentation, analysis of data and their interpretation and implementation of R&D projects.

Age limit (as on normal closing date): Not exceeding 50 years. (Relax able for Government servants upto five years in accordance with the instructions or orders issued by the Central Government from time to time)

Scientist D (01 Post) :Post Code 05

Pay Scale: Pay Level 12(Rs.78800 – 209200/-)

Discipline: Ocean Sciences/Ocean Technology

1 Job Requirements:

- i. Development of R&D program in the field of Ocean Sciences/Ocean Technology relevant to the Ministry.
- ii. Planning and implementation of Scientific/Research programmes of the Ministry

2 Essential Qualifications:

M.Sc. or M.Tech.Degree in Oceanography/Marine Sciences/Physics/ Mathematics /Geophysics or equivalent with First Class (min 60% marks) from a recognized university.

Or

Bachelors in Engineering in any Engineering Discipline with First Class (min 60% marks) from a recognized university.

3 Experience:

Seven (07) years experience in teaching (at graduate/post graduate level) or research and development in Ocean Sciences/Marine Sciences related studies supported by scientific publications/reports.

4 Desirable Qualifications:

Doctorate in the relevant subject or area of specialization.

Scientist D (01 Post) :Post Code 06

Pay Scale: Pay Level 12(Rs.78800 – 209200/-)

Discipline: Communication on Science

3. Job Requirements:

- i. He/She will work at the Ministry Hqrs in New Delhi as a Science Communicator/Public Relation Officer
- ii. He/She will be responsible for preparing press releases, interacting with press and media, preparing relevant science reports for dissemination/coordinate outreach programs of the Ministry and act as a Public Relations Officer.

2 Essential Qualifications:

M.Sc. or M.Tech. Degree in Physics/Chemistry/Biology /Mathematics/Statistics /Geology / Geophysics/Environmental Science/Oceanography/Marine Science/Atmospheric Sciences or equivalent or Bachelors Degree in Engineering with First Class (min 60% marks) from a recognized university.

3. Experience:

Seven (07) years experience in teaching (at graduate/post graduate level) or research and development in Science Communication in print and media related studies supported by scientific publications/reports.

4. Desirable Qualifications:

Relevant experience in Mass communication, writing Science Articles, reports and Blogs, designing websites, social media.

Scientist D (09 Posts) :Post Code 07

Pay Scale: Pay Level 12(Rs.78800 – 209200/-)

Discipline: Atmospheric Sciences

1. Job Requirements:

- i. Research & Development on Meteorological data processing and quality control techniques, Atmospheric/Oceanic Data Assimilation.
- ii. Research & Development on Numerical 5 modeling of atmosphere/ocean, Diagnostic tools, Ensemble prediction techniques
- iii. Porting and optimization of numerical models in HPC environment.

2. Essential Qualifications:

M.Sc. in Meteorology/Oceanography/Atmospheric Sciences/Climate Science/Physics/Geophysics(with specialization in Meteorology)/Space Physics/Mathematics/ Statistics or equivalent with First Class (min 60% marks) from a recognized university.

Or

M.Tech degree in Meteorology/Oceanography/Atmospheric Sciences/Climate Science/Space Science Technology and Application/Earth System Science & Technology or equivalent with First Class (min 60% marks) from a recognized university.

3. Experience:

Seven (07) years experience in the field of Atmospheric Science/Meteorology/Oceanography/Climate Science/Fluid Mechanics with familiarity in Data Assimilation/Atmospheric or Oceanic Modelling.

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4 Desirable Qualifications:

Doctorate in the relevant subject or area of specialization

Good knowledge in high level programming languages viz. FORTRAN/C/Python etc., LINUX/UNIX operating systems and data analysis tools viz., GrADS/IDL.

Experience in designing and conducting numerical experiments HPCS.

Scientist D (02 Posts) :Post Code 08

Pay Scale: Pay Level 12(Rs.78800 – 209200/-)

Discipline: Polar Science

1 Job Requirements:

- i. To plan and execute R&D towards developing Sea-Ice model, polar atmospheric/oceanic regional or global model, cryospheric mass/energy balance model, ice sheet/ice-flow model, or glacio-hydrological models along with observations/remote sensing data
- ii. To lead Polar modelling group through scientific and technical R&D activities.

2 Essential Qualifications:

M.Sc. in Meteorology/Oceanography/Atmospheric Sciences/Physics/ Applied Mathematics/ Climate Science/Marine Sciences/ Earth Sciences or equivalent with First Class (min 60% marks) from a recognized university.

Or

B.E/B.Tech in Engineering or equivalent with First Class (min 60% marks) from a recognized university.

3 Experience:

Seven (07) years experience in teaching (at graduate/post graduate level) or research and development, survey, administration, planning, supervision or training, etc., in the field of Atmospheric Science/Meteorology/Oceanography/Cryosphere/Glaciology/Theoretical Physics/Applied Mathematics.

4 Desirable Qualifications:

- i. Higher qualification such as M.Tech/M.E/M. Sc. (Engineering)/Ph.D in the relevant fields from a recognized university as specified in the essential qualification/experience are preferred.
- ii. Experience in handling ocean or atmosphere or glaciological modelling
- iii. High resolution oceanographic, meteorological, glaciological datasets in the polar regions including data processing, quality control, and analysis as reflected in peer-reviewed publications
- iv. Research experience in the field of Polar regions with scientific papers in peer reviewed journals
- v. Familiarity with scientific analysis and visualization software
- vi. Familiarity with programming languages such as C, FORTRAN, Python.

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Scientist D (01 Post) :Post Code 09

Pay Scale: Pay Level 12(Rs.78800 – 209200/-)

Discipline: Physical Oceanography/Ocean Modelling

1. Job Requirements:

- i. To work in Tsunami and Storm Surge Early Warning Centre for development of Tsunami/Storm Surge models to provide early warnings on the propagation and coastal inundation due to Tsunami/Storm surges,
- ii. To work on ocean general circulation models and other scientific and technical R&D activities or any other works assigned by the competent authority.

2 Essential Qualifications:

Bachelors degree in Computer Science/Computer Engineering/Electronics and Communication Engineering/Mechanical Engineering/Electrical Engineering/Civil Engineering or its equivalent from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree

3. Experience:

Seven (07) years of experience in programming in C/C++/Fortran/Shell Scripting in UNIX.

Or

M.E/M.Tech in Computer Science/Computer Engineering/Electronics and Communication Engineering/Mechanical Engineering/Electrical Engineering/Civil Engineering or its equivalent from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree and six (06) years of experience in programming in C/C++/Fortran/Shell Scripting in UNIX.

4. Desirable Qualifications:

- i. Doctorate in the relevant field or area of specialization
- ii. Parallelization of computer codes
- iii. Other scripting languages, like Perl/Python, HTML, JAVA, etc
- iv. Knowledge in data base management and file systems in UNIX.

Scientist D (02 Posts) :Post Code 10

Pay Scale: Pay Level 12(Rs.78800 – 209200/-)

Discipline: Marine Biology

1. Job Requirements:

- i. Development of R&D program in the field of Marine Biology relevant to the Ministry.
- ii. Planning and implementation of Scientific/Research programmes of the Ministry
- iii. Project evaluation/review & monitoring
- iv. Preparation of scientific reports
- v. Coordination with various scientific institutions of the Ministry and others.

2 Essential Qualifications:

Masters degree in Marine Biology/Zoology/Botany/Marine Science/Ocean Sciences or its equivalent from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree

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3 Experience:

Seven (07) years of experience in the field of marine biology, biological oceanography, marine taxonomy and biodiversity with adequate exposures and demonstrated skill in policy development, science planning, surveys and administration.

4 Desirable Qualifications:

Doctorate in the relevant field or area of specialization

Scientist D (01 Post) :Post Code 11

Pay Scale: Pay Level 12(Rs.78800 – 209200/-)

Discipline: Marine Pollution

1 Job Requirements:

- i. R&D program in the field of water pollution/environmental impact assessment/marine biogeochemistry and modelling.
- ii. Design and implementation of in-situ and laboratory experiments and create necessary facilities
- iii. To plan and execute R&D in the domain of Scientific/Research programmes of the institute
- iv. Coordination with all the participating agencies, review and monitor the activities
- v. Preparation of scientific reports

2 Essential Qualifications:

Masters degree in Marine Science/Life Sciences/Ocean Sciences/Chemistry or its equivalent from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree.

Or

Bachelors degree in Civil/Environmental engineering or its equivalent from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree.

3 Experience:

Seven (07) years of experience in teaching (at graduate or post graduate level) research and development, field surveys and analysis, administration, planning, supervision or training etc., in the relevant field.

4 Desirable Qualifications:

Doctorate in the relevant field or area of specialization in Marine Sciences

Or

Master's degree in Engineering or Technology from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree.

Scientist D (02 Posts) :Post Code 12

Pay Scale: Pay Level 12(Rs.78800 – 209200/-)

Discipline: Coastal Processes

1 Job Requirements:

- i. Coastal process modelling, shoreline management, design coastal structures, coastal flood modelling, numerical and field studies in field of Marine Engineering/sciences

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- ii. To plan and execute R&D in the domain of Scientific/Research programmes of the Ministry
- iii. Development of R&D projects
- iv. Project review and monitoring
- v. Preparation of reports and coordination of Scientific activities in the field.

2 Essential Qualifications:

Bachelors degree in Civil or its equivalent from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree.

Or

Master's degree in Physical Oceanography or its equivalent from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree level.

3 Experience:

Seven (07) years of experience in teaching (at graduate or post graduate level) research and development, design or field engineering , surveying, administration, planning, supervision or training etc., in the relevant field.

4 Desirable Qualifications:

Doctorate in the relevant field or area of specialization.

Age limit (as on normal closing date): Not exceeding 50 years. (Relax able for Government servants upto five years in accordance with the instructions or orders issued by the Central Government from time to time)

Scientist C (01 Post) :Post Code 13

Pay Scale: Pay Level 11(Rs.67700 – 208700/-)

Discipline: Ocean Science/Atmospheric Science

1 Job Requirements:

- i. Development of R&D program in the field of Ocean Sciences/Ocean Technology relevant to the Ministry
- ii. Planning and implementation of Scientific/Research programmes of the Ministry.

2 Essential Qualifications:

Master's degree in Oceanography/Marine Sciences/Atmospheric Science/Physics/Mathematics/Geophysics or its equivalent from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree.

Or

M.Tech degree in Oceanography/Marine Sciences/Atmospheric Sciences or its equivalent from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree level.

3 Experience:

Three (03) years of experience in teaching (at graduate or post graduate level) research and development, design or field engineering , surveying, administration, planning, supervision or training etc., in the field of Ocean Sciences/Marine Sciences/Atmospheric Science.

4 Desirable Qualifications:

Doctorate in the relevant field or area of specialization.

Scientist C (01 Post) :Post Code 14

Pay Scale: Pay Level 11(Rs.67700 – 208700/-)

Discipline: Geoscience

1 Job Requirements:

- i. To assist in implementation of scientific programs/projects of the Ministry
- ii. To assist in coordinating the scientific activities with relevant institutions.

2 Essential Qualifications:

Master's degree in Geophysics/Geology/Seismology, Geoscience or its equivalent from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree.

3 Experience:

Three (03) years of experience in teaching (at graduate or post graduate level) research and development, design or field engineering , surveying, administration, planning, supervision or training etc., in the field of seismology/geosciences supported by scientific publications.

4 Desirable Qualifications:

Doctorate in the relevant field or area of specialization.

Scientist C (06 Posts) :Post Code 15

Pay Scale: Pay Level 11(Rs.67700 – 208700/-)

Discipline: Monsoon Mission

1 Job Requirements:

- i) R&D on Meteorological data processing and quality control techniques, Atmospheric/Oceanic Data assimilation.

2 Essential Qualifications:

Master's degree in Meteorology/Oceanography/Atmospheric Sciences/Climate Sciences/Physics/Geophysics(with specialization in Meteorology)/Mathematics/Space Physics/Applied Mathematics/Statistics or its equivalent from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree.

Or

M.Tech. degree in Meteorology/Oceanography/Atmospheric Sciences/Climate Sciences/Space Science Technology and application/Earth System Sciences & Technology from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree.

3. Experience:

Three (03) years of experience in teaching (at graduate or post graduate level) research and development, design or field engineering , surveying, administration, planning, supervision or training etc., in the field of Atmospheric/Oceanic Data Assimilation supported by scientific publications.

4. Desirable Qualifications:

Doctorate in the relevant field or area of specialization.

Scientist C (01 Post) :Post Code 16

Pay Scale: Pay Level 11(Rs.67700 – 208700/-)

Discipline: Physical Oceanography/Ocean Modelling

1. Job Requirements:

- i. To work in Tsunami and Storm Surge Early Warning Centre for development of Tsunami/Storm Surge models to provide early warnings on the propagation and coastal inundation due to Tsunami/Storm surges.
- ii. To work on ocean general circulation models and other scientific and technical R&D activities or any other works assigned by the competent authority.

2. Essential Qualifications:

- i. Master's degree in Meteorology/Oceanography/Atmospheric Sciences/ Physics/Mathematics/Geophysics or its equivalent from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree and three years experience in the field of Atmospheric Sciences or Meteorology or Oceanography or Marine Sciences.
Or
- ii. B.E/B.Tech. degree in Mechanical/Civil/Electrical/Computer Science from a recognized University/Institute with at least first class(60% Marks) in the qualifying degree and three years experience in numerical modeling of fluid flows in the earth system.
Or
- iii. M.Tech degree or M.Sc(Engineering) in the relevant field as per (i) or (ii) above and two years experience in the relevant field.

3. Desirable Qualifications:

- i. Doctorate in the relevant field or area of specialization.
- ii. Experience in mathematical/numerical models used in earth sciences especially for ocean/atmosphere/tsunami/storm surges
- iii. Experience in finite element models
- iv. Experience in ocean/atmosphere/seismic data analysis
- v. Knowledge of fluid dynamics
- vi. Programing skills in FORTRAN, C, C++ and shell scripting
- vii. Knowledge of FERRET/Grads, MATLAB, GMT etc., the software's commonly used for the analysis of ocean/atmosphere data sets.

Age limit (as on normal closing date): Not exceeding 40 years. (Relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Central Government from time to time) This relaxation of 5 years is admissible to such of the Govt. servants as are working in posts which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the posts, recruitment to which has been advertised.

Note: The post being scientific posts and are in grade above the lowest grade in Group 'A'(Scientist B) of the service and are therefore exempted from the purview of the reservation in terms of DoP&T OM No.9/02/73-Estt(SCT), dated 23rd June, 1975 and DoP&T OM No.36012/27/94-Estt(SCT) dated 13th May, 1994 and approval of Competent Authority has been obtained

Selection Process:

The prescribed essential qualifications are minimum requirements and the mere possession of the same does not entitle candidates to be called for interview. If the numbers of applications, received in response to advertisement are large, it will not be convenient or possible to call all candidates for interview. Hence, Ministry may restrict the number of candidates to be called for interview before Selection Board to the reasonable limit through screening process.

The criteria for screening of the applications will be based on candidates qualifying credentials against:

- (i) the essential requirements specified above,
- (ii) date of birth,
- (iii) completeness of the application in terms of providing accurate details and submission of the passport size photograph, and copies of the marks list, academic and experience certificates, signature,
- (iv) essential experience,
- (v) desirable qualification and experience as specified above,
- (vi) consistent academic performance at one or more levels etc. The candidates experience certificates should clearly specify whether they possess the experience / knowledge / skills / technology / software platform requested in the essential / desirable experience requirements against the post. The benchmark for screening the applications will be set by a committee constituted to screen the applications. The final selection of the Screened in candidate will be based on the candidate's performance before the Selection Board. No correspondence will be entertained with candidates who are not called for interview/selected for appointment.

Closing date: The last date for receipt of online application is 42 days from the date of publication of this vacancy circular in Employment News.

General Conditions:

- Applications should be submitted online through www.moes.gov.in in the prescribed format.
- Applications that are not submitted in the prescribed format will not be considered.
- The candidate's age should not exceed the age limit mentioned above as on date of closure of application. Experience will be counted from the date of acquiring the essential academic qualifications.
- The experience, relevant to the requirement of job or research or teaching will only be considered towards the total period of experience.
- Doctorate degree in the relevant field will count as 3 years of experience.
- Ministry reserves the right to cancel the recruitment process without assigning any reason thereof or vary the number of posts to be filled.
- Travel : No TA will be paid by Ministry for attending the Selection/Interview.
- MoES will not be responsible for any other arrangements.
- The names of candidates screened-in for interview before Selection Committee will be displayed at [Ministry's website](#).
- **Scientists appointed shall be liable to serve anywhere in India and outside India.**

Application Procedure:

- The entire application procedure is made online.
- Copies of certificates in support of educational qualifications, date of birth, experience, no objection certificates (from present employer, if working), scanned signatures, passport size photograph, etc. should be uploaded during the online application process. Passport size Photograph, Signature should be in .jpg format with file size limit between 10KB to 100KB; remaining all certificates should be in .pdf format of each file less than 500 KB. Candidates are advised to be ready with all individual scanned documents of their certificates of educational & professional qualifications, marks memos, reservation certificate, if applicable, proof of date of birth, experience certificates, no objection certificates, scanned signature, passport size photograph etc. before starting filling up of the online application. Production of the original certificates is must while appearing for Interview. Applications submitted without the scanned copies of the relevant certificates, signature and passport size photograph will be rejected in the screening process itself. The certificates uploaded should be clearly visible and readable.
- Any discrepancies found in the certificates or uploading of wrong certificates will attract the disqualification of applications. Nonproduction of the original certificates will also make the candidate disqualified. The disqualified candidates will not be allowed for Interview. Candidates currently working in any other organization need to provide the proof of their current employment with a service certificate from the employer / latest pay slip, etc. Appointment orders /resumes will not be considered as proof of current employment. In addition, the experience certificates should clearly show the date of joining and date of resignation. In case the screening committee is unable to get the documentary evidence for the number of years of experience claimed by the candidate such periods of experience will be considered as NIL.
- The candidates presently working in Central Govt./State Govt./ PSUs/Autonomous Bodies/University etc. are required to provide No Objection/cadre clearance from current employer at the time of interview. The current employer will also certify their Vigilance Clearance and Integrity.
- Incomplete applications in any respect are liable to be rejected summarily. No representation against such rejection will be entertained.
- Canvassing in any form will be a disqualification.

Instructions for submission of online Application:

- Before submitting the online application, the applicants are requested to carefully go through the full-text of the advertisement and the procedure to apply.
- Online application form & details of the advertisement is available at <http://www.moes.gov.in>
- Submit online application well in advance along-with legible and scanned copies of certificates and other mandatory requirements as mentioned above in the application procedure. If the certificates are in a language other than English or Hindi, then attested translation should be uploaded.
- The applicants are advised to fill in all their particulars carefully in the online application. Incomplete application will be summarily rejected.
- Applicants are advised to retain the acknowledgement and printout of the submitted online application for future reference.
- In case of difficulty in the submission of online application form (not for other queries), please email to vacancies@incois.gov.in