

ESSO-Indian National Centre for Ocean Information Services (an autonomous body under Earth System Science Organisation - Ministry of Earth Sciences, Govt. of India) "Ocean Valley", Pragathi Nagar (B.O), Nizampet (S.O), Hyderabad — 500090

INCOIS:ADMIN:78/2018

March 19, 2018

OFFICE ORDER No. 59/2018

Sub: Re-constitution of Committee for redressal of complaints from women at workplace - reg.

The following committee for redressal of complaints from women at workplace has been Re-constituted by Director, INCOIS with immediate effect.

1.	Ms. M. Vijaya Sunanda, Scientist 'D', INCOIS	Chairman
2.	Dr. Hasibur Rahman, Scientist 'E', INCOIS	Member
3.	Ms. K.G. Sandhya, Scientist 'D', INCOIS	Member
4.	Dr. Remya P.G, Scientist 'C', INCOIS	Member
5.	Ms. Prerna Singh, Scientist 'B', INCOIS	Member
6.	Representative from NGO or Associations	Member
7.	Ms. K. Suhasini, Assistant Manager, INCOIS	Member Secretary

Terms of Reference:

- To uphold the dignity of women at work.
- To facilitate a gender-sensitive and congenial working environment.

This issues with the approval of Director, INCOIS.



Dy. Chief Administrative Officer

To

Chairman & Members of the Committee

Copy to:

- 1. Director, INCOIS for kind information
- 2. File concerned
- 3. Office Orders File