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Global Tender - Seller/Service Provider

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Department of Commerce
Ministry of Commerce and Industry
Government of India

Table of Content

- Overview
- Foreign Seller Registration
- Indian Seller Registration
- Global Tender Participation (Foreign Seller)
- Global Tender Participation (Indian Seller)
- Conclusion

Overview

- The Global Tender mechanism within the Government e-Marketplace (GeM) is designed to streamline international procurement by aligning purchasing processes with global trade standards. It enhances transparency, security, and compliance, ensuring that all stakeholders experience a reliable and efficient procurement environment.

- **Purpose of Global Tender Integration:**
  - To expand GeM's reach by allowing participation from international sellers, creating a more competitive marketplace.
  - To give government buyers access to a wider variety of products, including specialized and innovative items not easily available domestically.
  - To ensure international procurement follows global trade standards for fairness and consistency.
  - To maintain a transparent and secure procurement environment for all stakeholders involved.

Benefits of Global tender to Sellers

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- Global sellers gain direct access to Indian government buyers, including ministries, PSUs, and autonomous bodies.
- Global sellers can enter the Indian public procurement market without setting up local marketing infrastructure.
- Indian sellers get exposure to global competition standards, improving export readiness.
- Global tenders typically involve large-scale, high-value procurement, leading to better revenue potential.
- Entire tendering process is digital, rule-based, and traceable which ensures equal opportunity to all sellers.
- Global sellers benefit from multi-currency transactions.

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Registration - Foreign Seller

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Pre-requisite for Registration

- **VPN Access** -Foreign users must use a Virtual Private Network (VPN) to securely connect to Indian servers when accessing GeM from outside India.

- **Valid Class 3 Digital Signature Certificate (DSC)-** A Class 3 Organizational DSC issued by a licensed Indian Certifying Authority (CA) is mandatory.

- **Registration Verification (Document-Based Verification)** - All sellers incorporated outside of India must complete Document-Based Registration Verification after creating a GeM login through the Foreign Seller Registration section, providing the following details:

- Business/Organization Name: As per DSC*
- Authorized Personnel Full Name: As per DSC*
- Tax/Business ID Number: As per the country of incorporation
- Mobile Number
- Email Address

*The organizational seller profile on GeM will be marked as complete only after the successful completion of registration verification.

Pre-requisite for Registration (Continued)

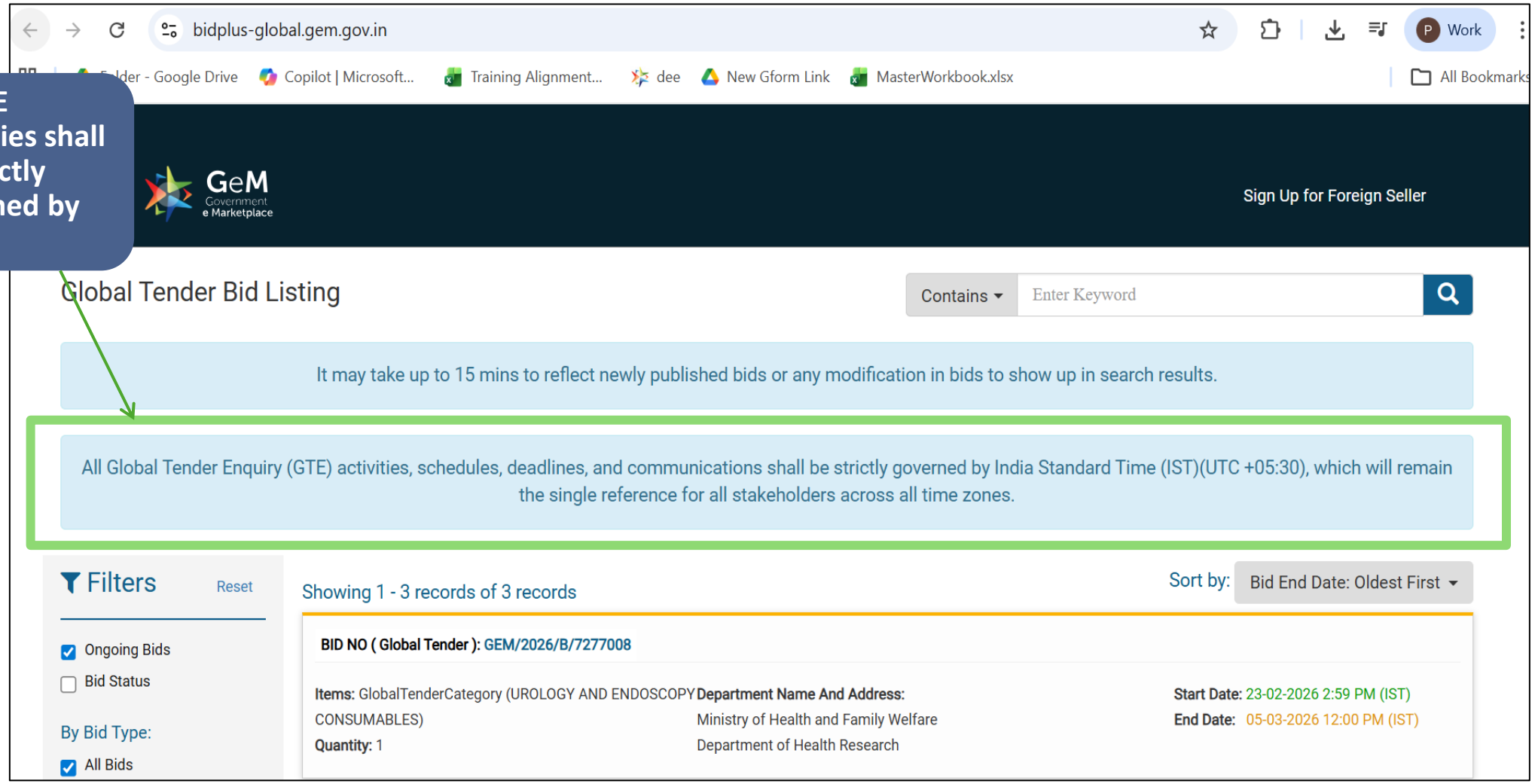
- Documents Required for Registration Verification
- Certificate of Incorporation / Business Registration.
- Valid Tax Identification Number Proof (TIN / VAT / equivalent used during registration).
- **Key Person's ID** (Passport or equivalent) - **Organization-attested** with official seal and authorized signatory.
- **Authorization Letter** for individual operating the GeM account.
- **Beneficial Ownership Declaration (Annexure I) -** Organization-attested with seal and authorized signatory.

Visit the Link - https://bidplus-global.gem.gov.in/

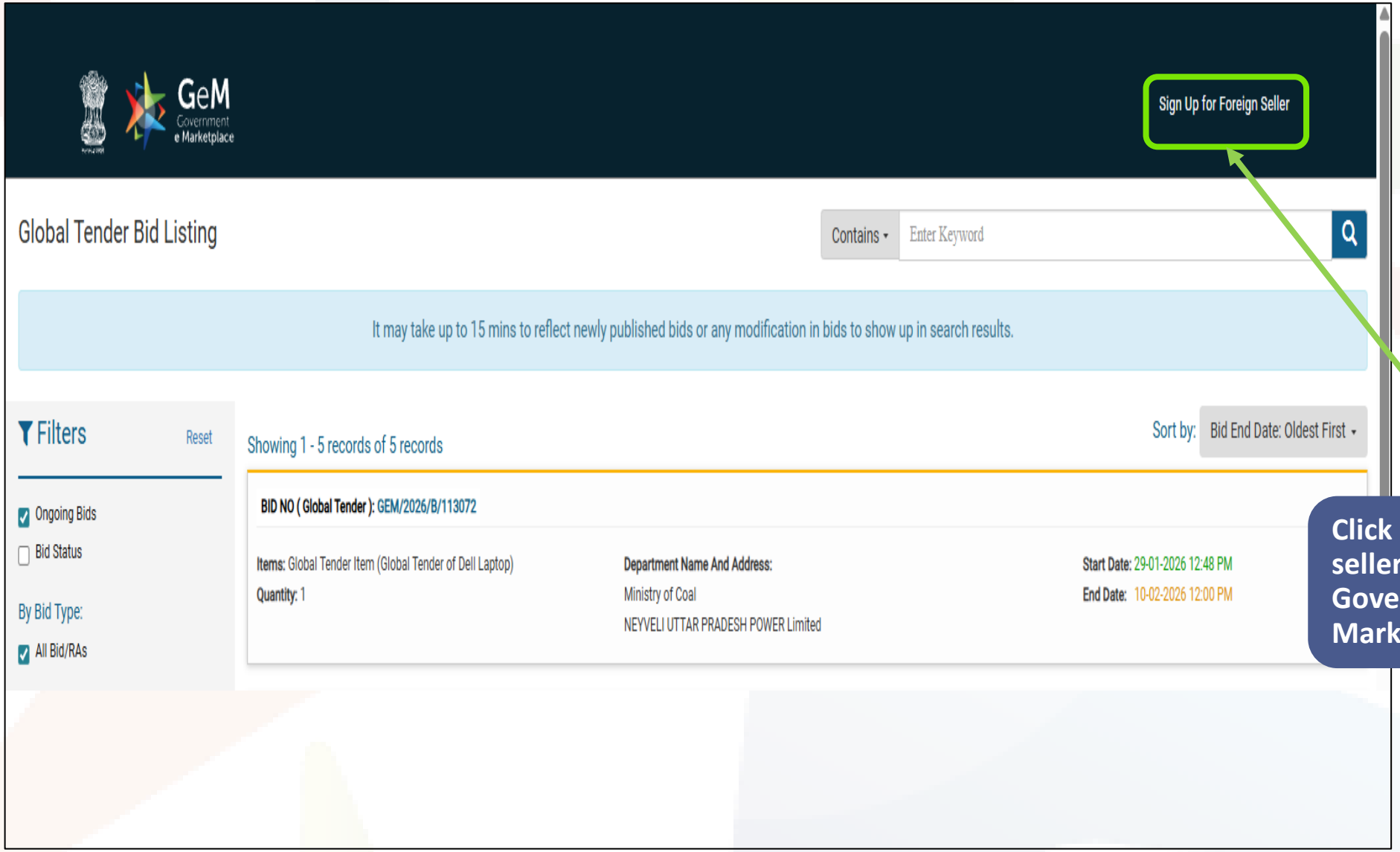
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All GTE Activities shall be strictly governed by IST



Foreign Seller click on Sign Up button

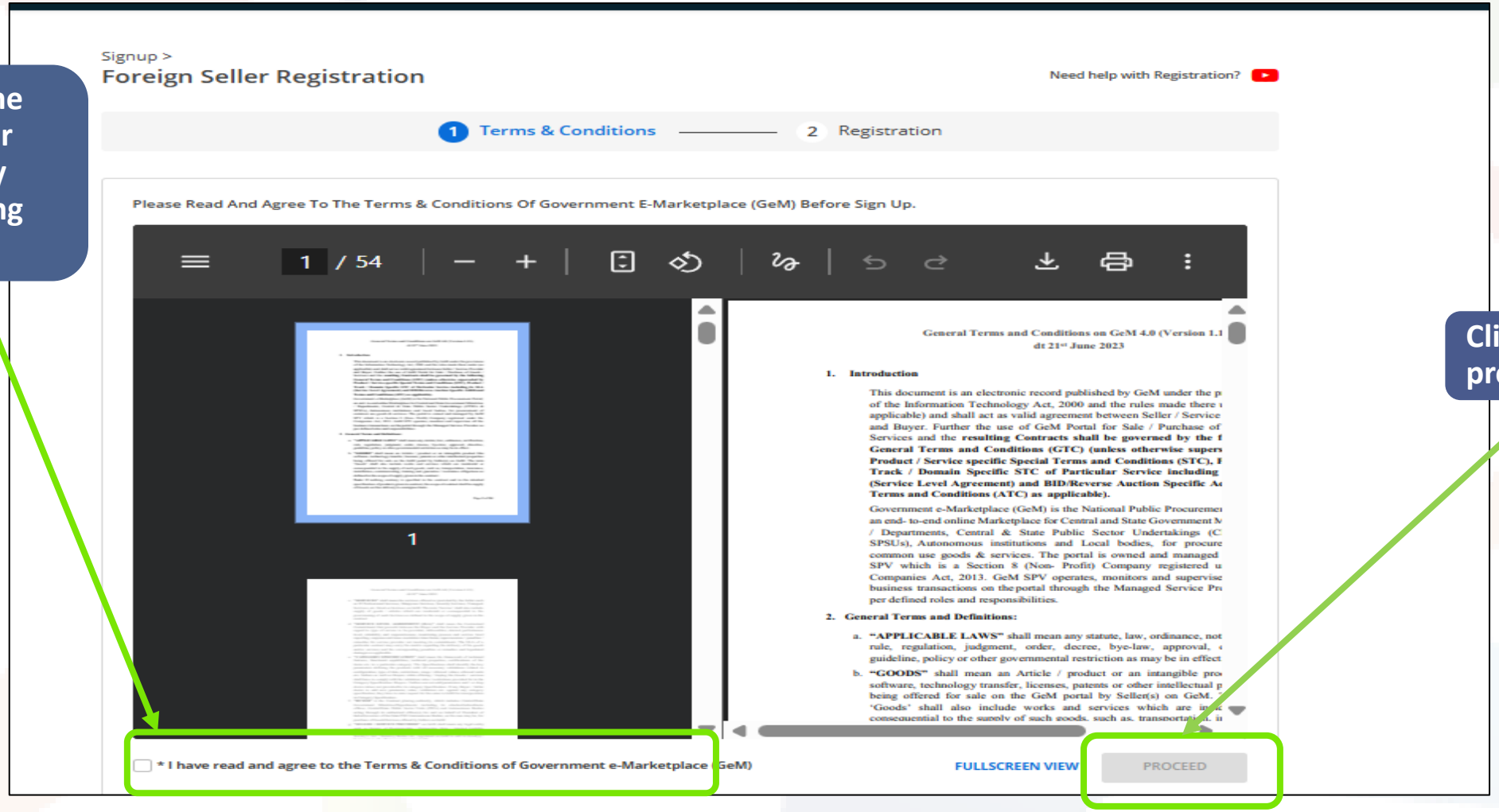


Click here to sign-up as a seller/service provider on Government e-Marketplace.

Before proceeding, please review the GeM Terms & Conditions

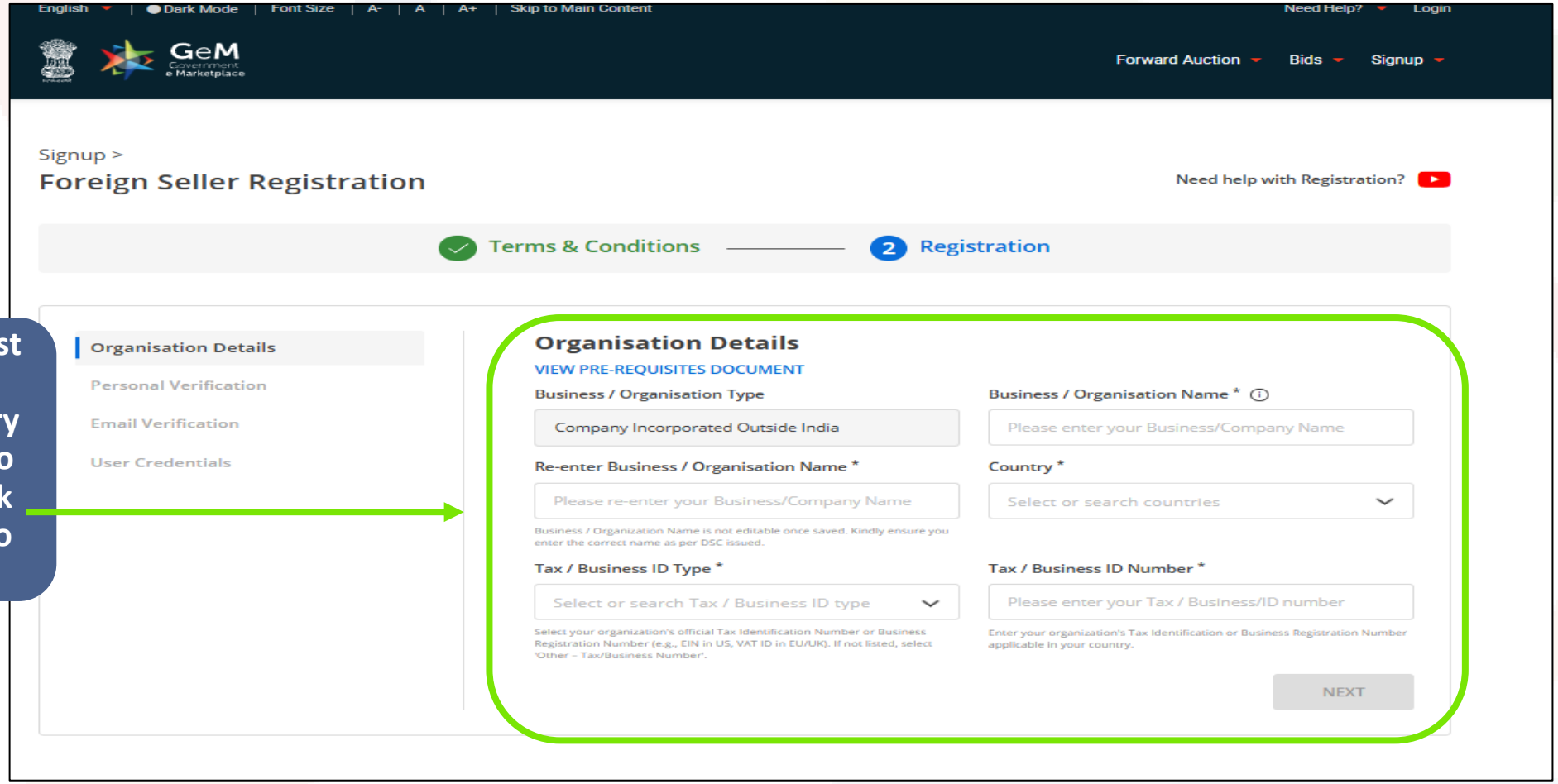
Refer the below link - https://assets-bg.gem.gov.in/resources/upload/shared_doc/general-terms-and-conditions-of-global-tender-fina_1770966105.pdf

Check the box after carefully reviewing T&C.



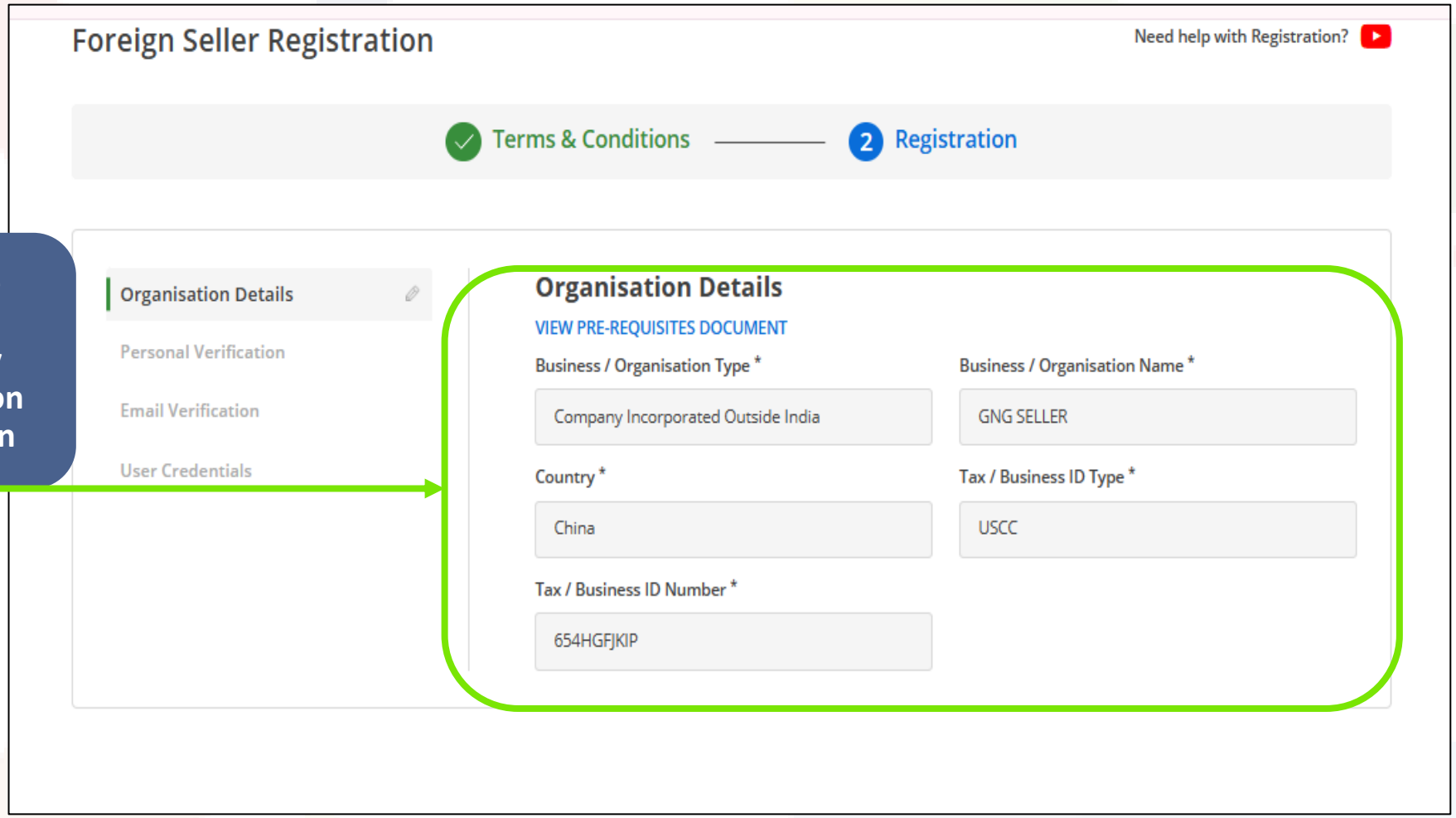
Click here to proceed

Foreign Seller can view and fill registration form



Seller must provide mandatory information and click on Next to proceed

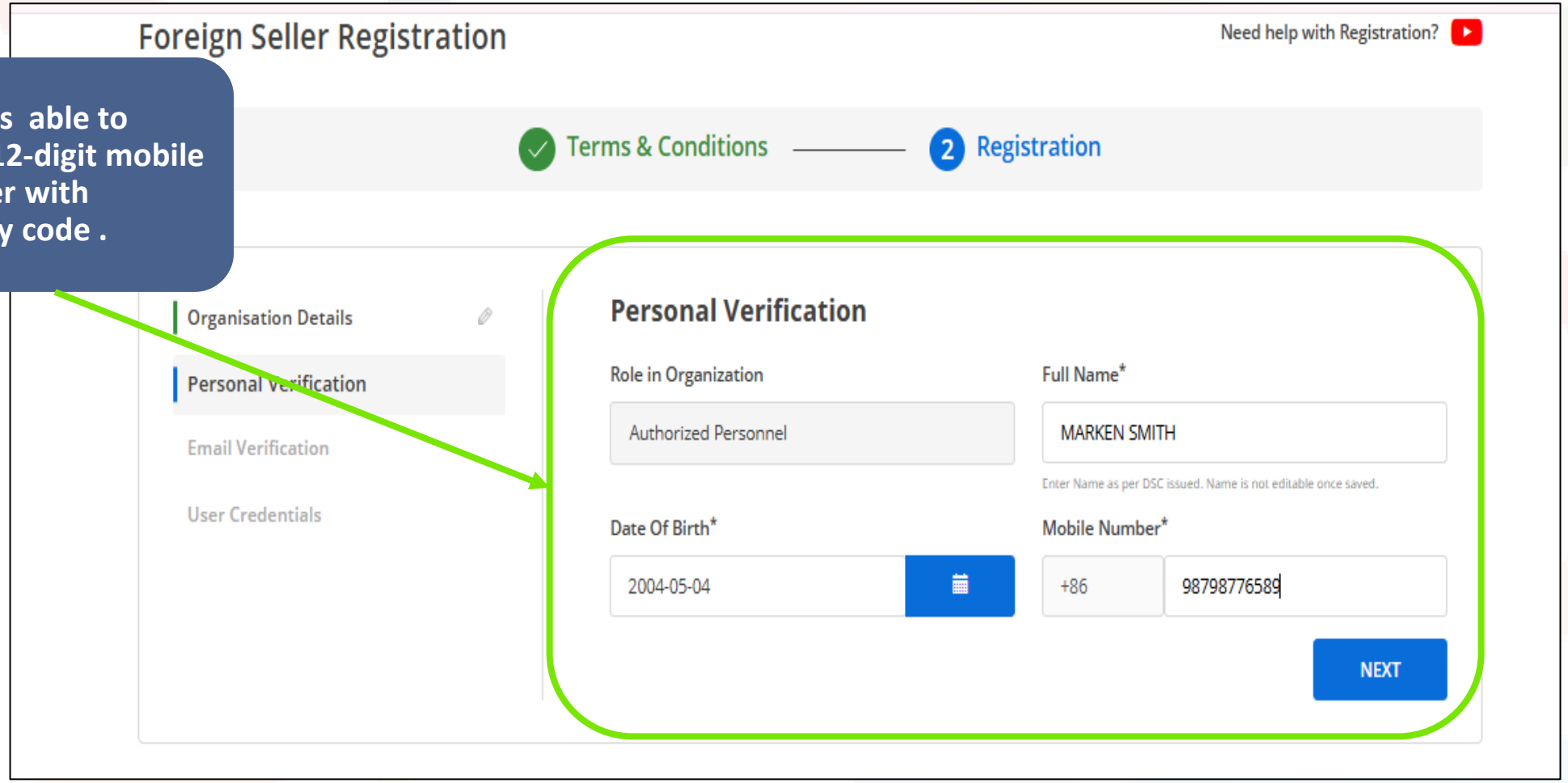
Foreign Seller provides the Organisation details



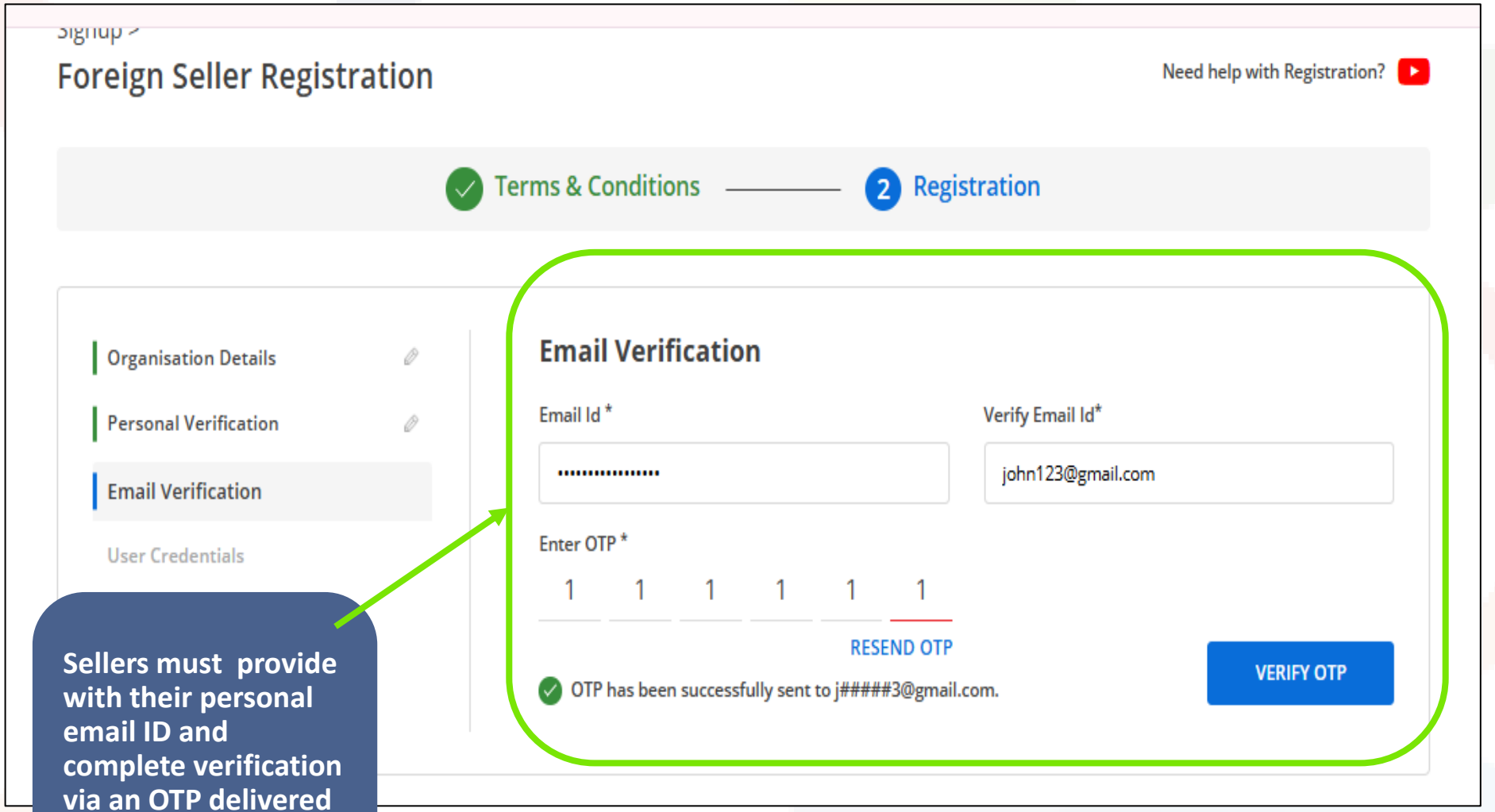
Seller have provided mandatory organization information

Foreign Seller provides the Personal details

Seller is able to enter 12-digit mobile number with country code .



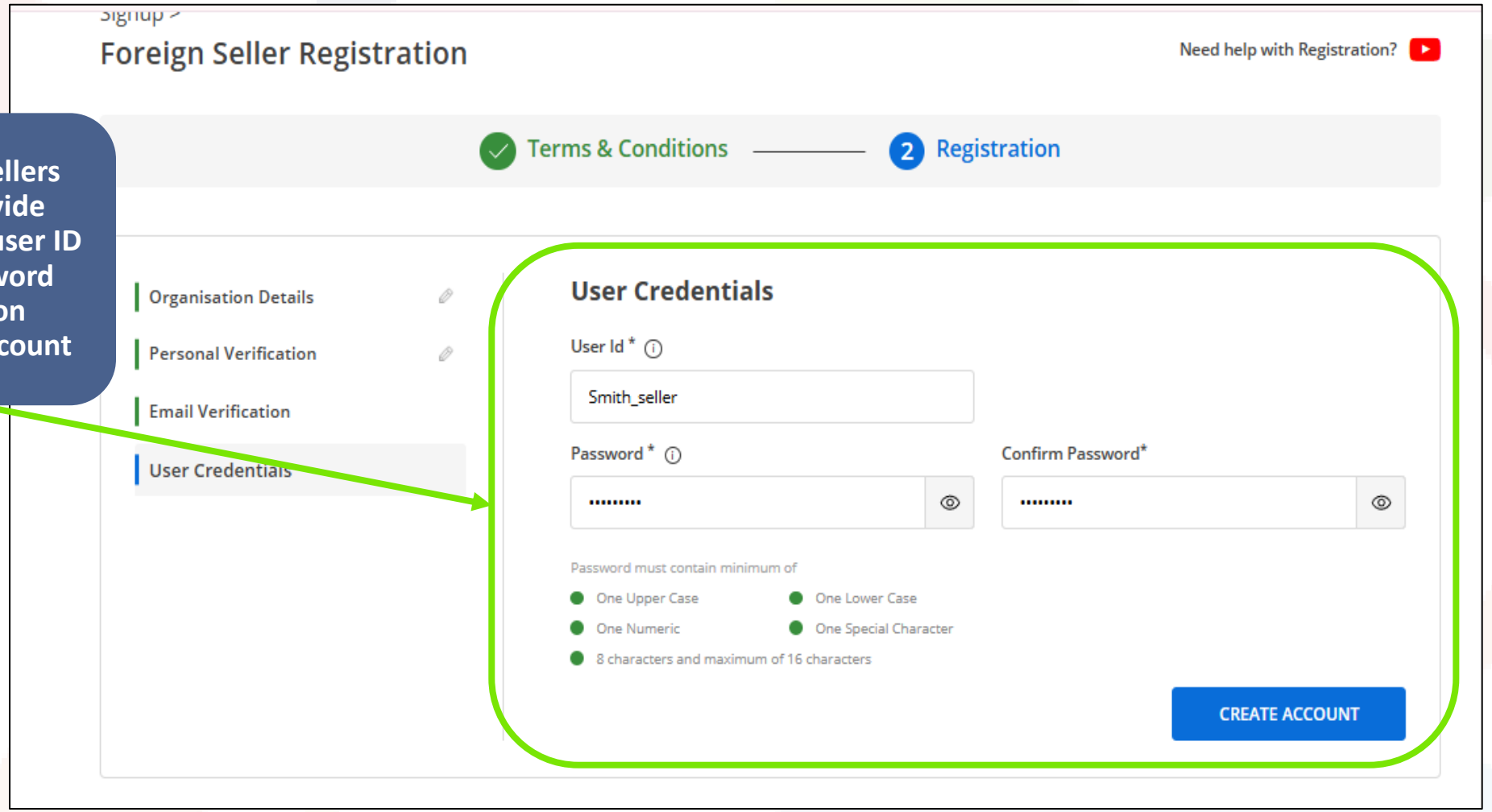
Foreign Seller completes the Email Verification



Sellers must provide with their personal email ID and complete verification via an OTP delivered to that email

Foreign Seller creates Login Credentials

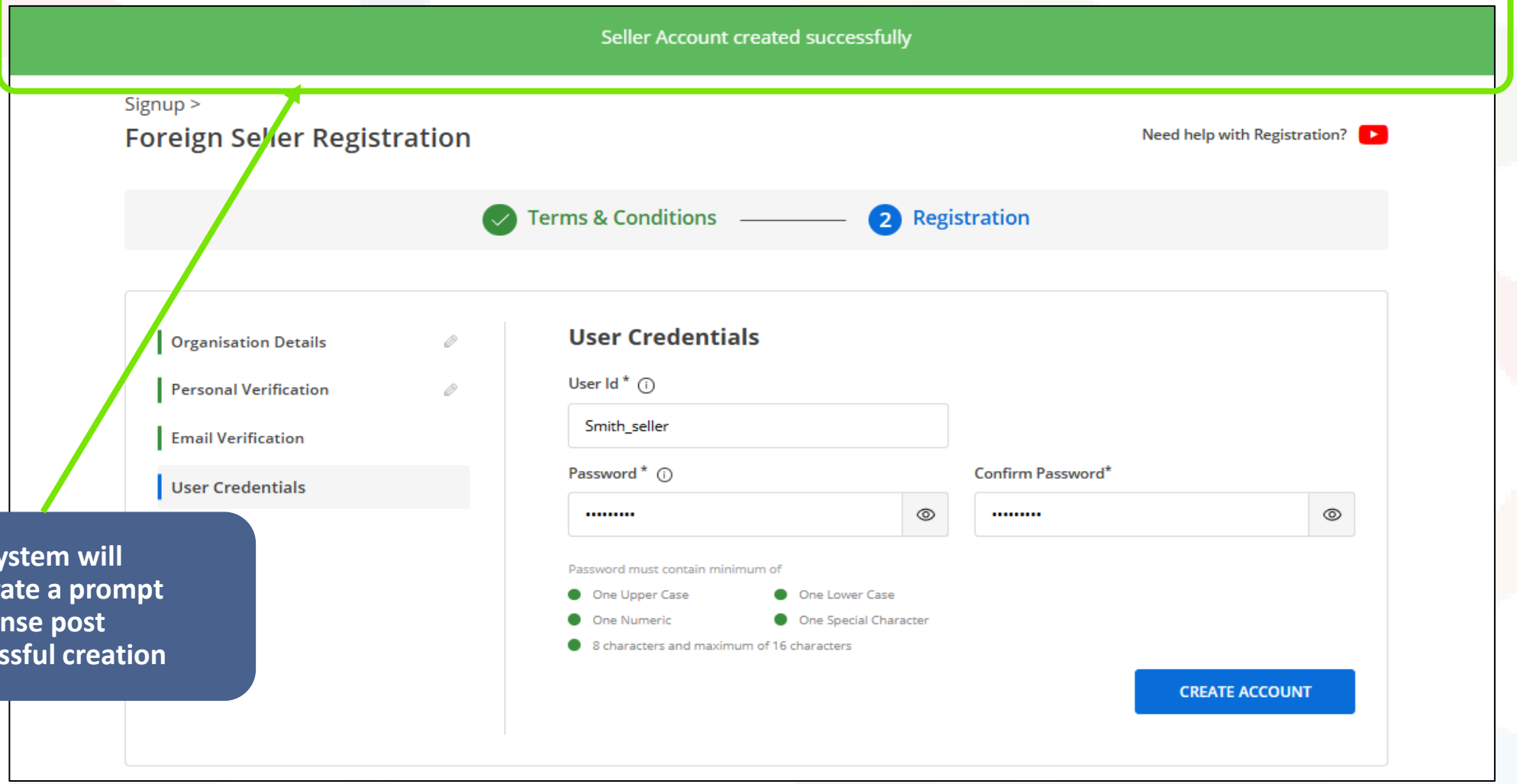
Foreign sellers must provide with the user ID and password and click on Create Account



Seller may now proceed to log in to the GeM portal and complete their profile

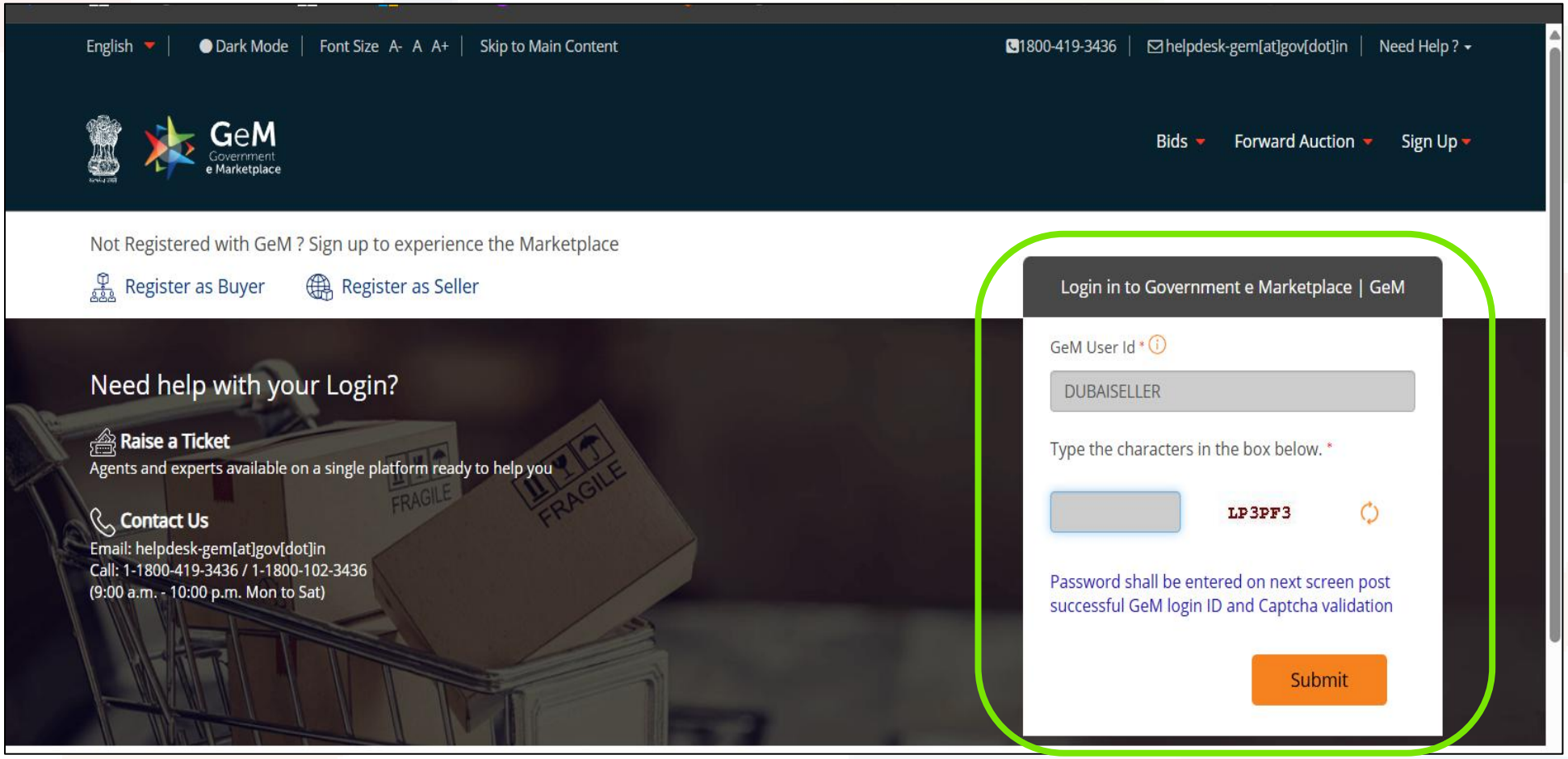
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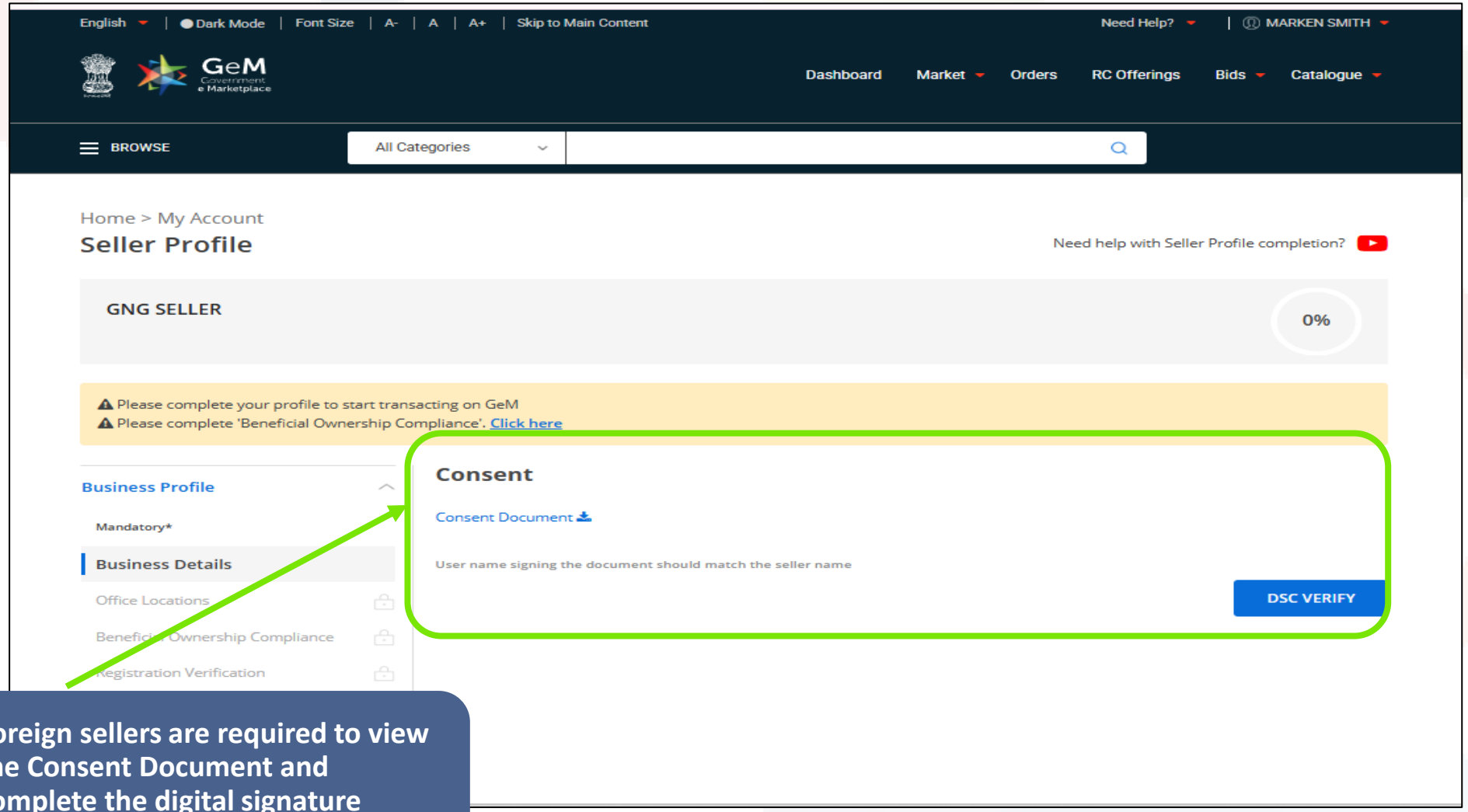


The system will generate a prompt response post successful creation

Foreign sellers are required to log in using their User ID and password. Post login, the system will direct them to the profile update page.

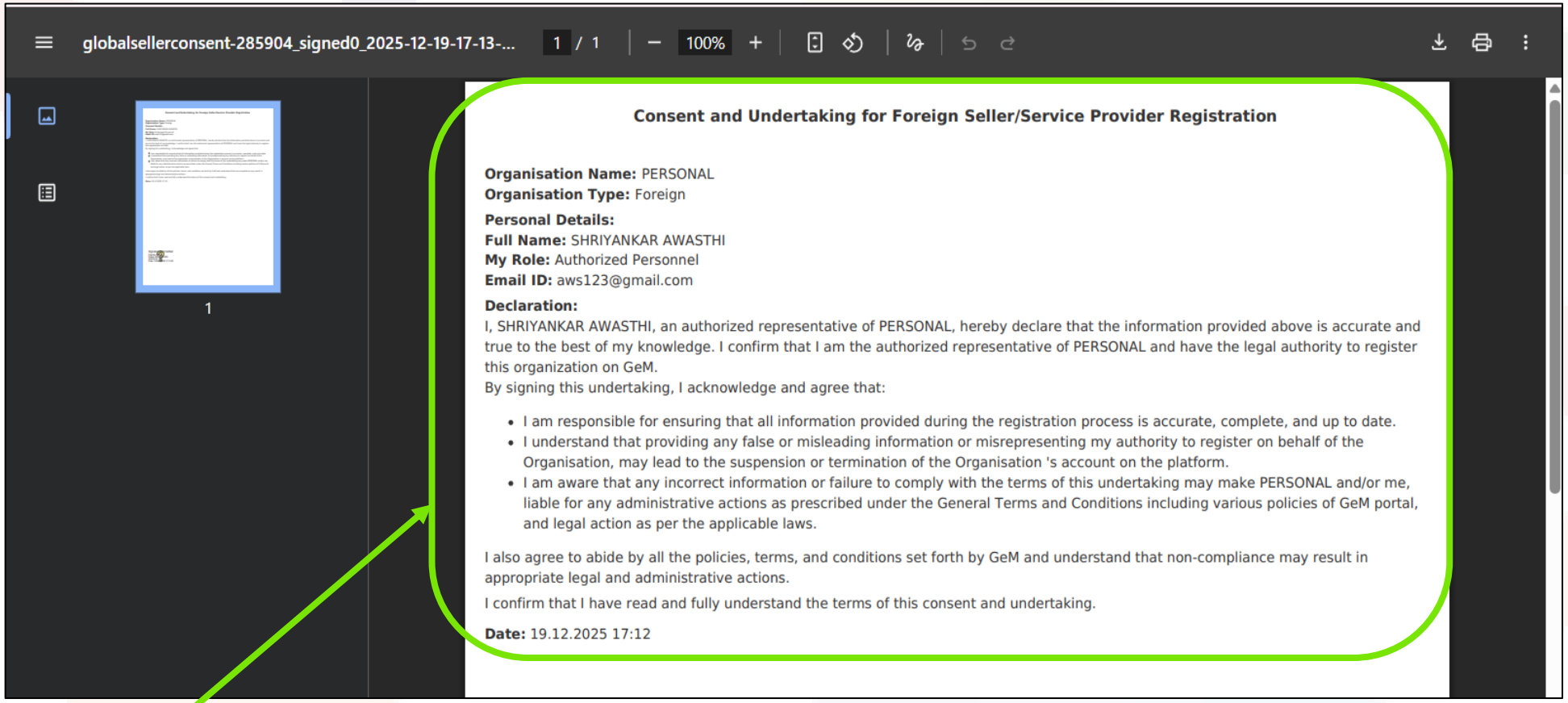


Business Profile Completion



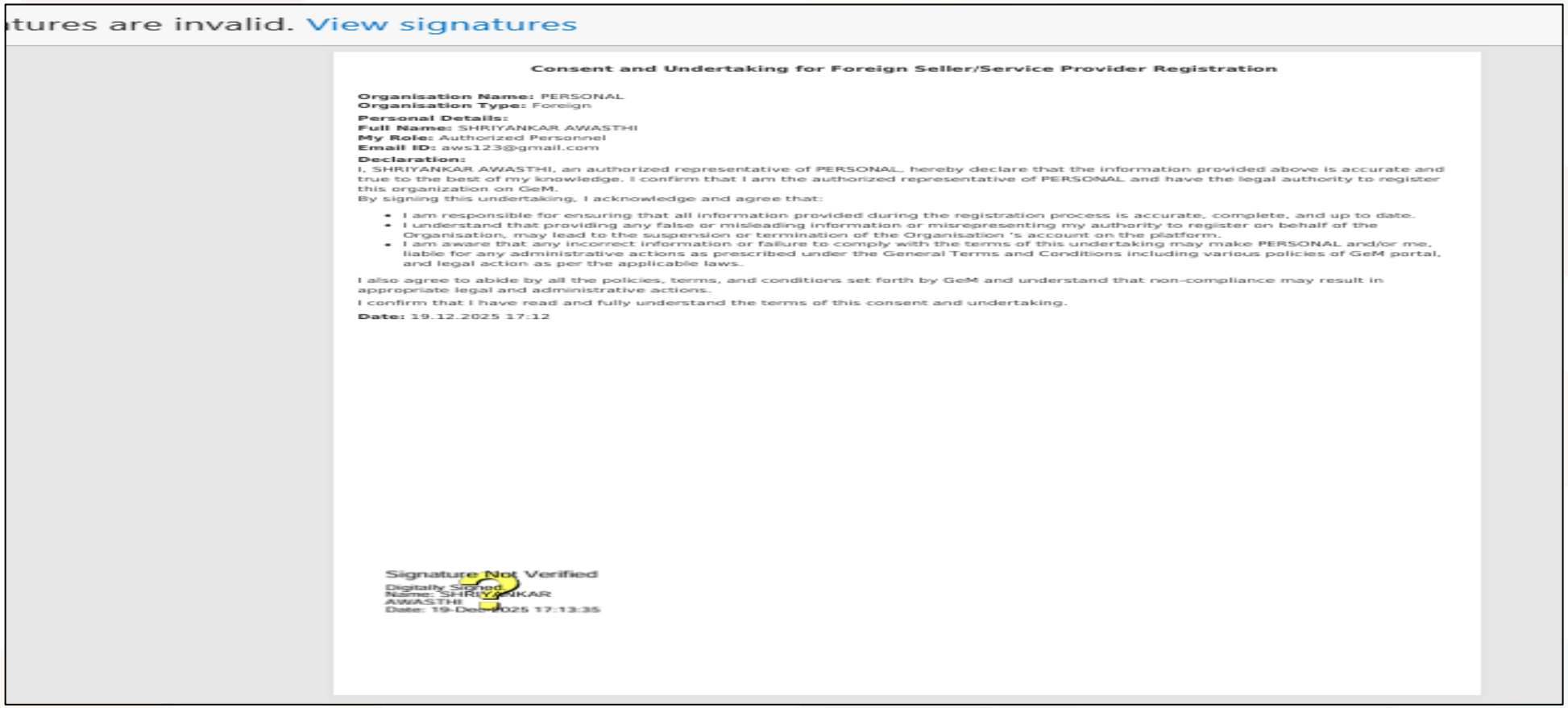
Foreign sellers are required to view the Consent Document and complete the digital signature process.

Sample of undertaking

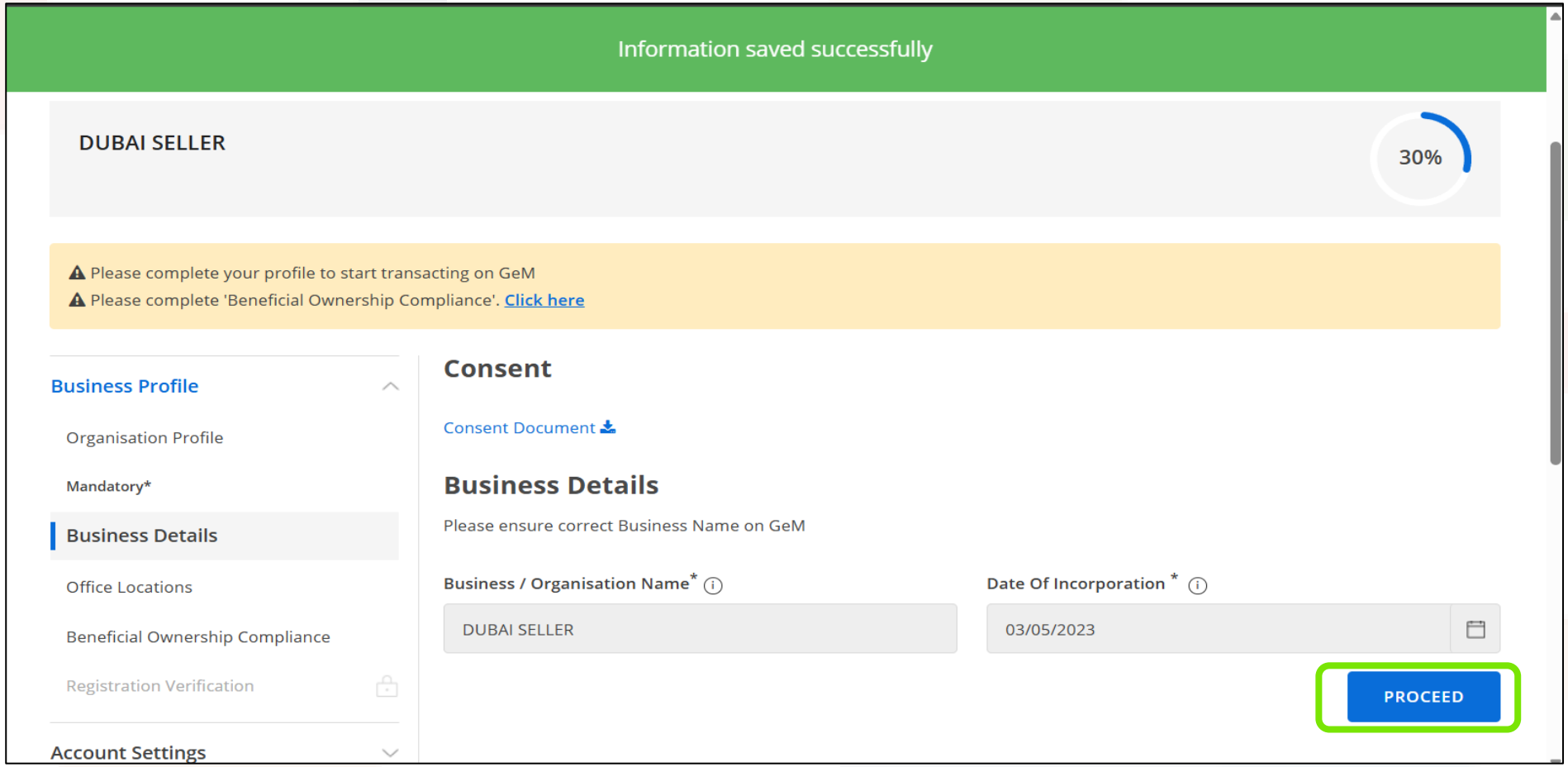


Foreign seller can view Consent document

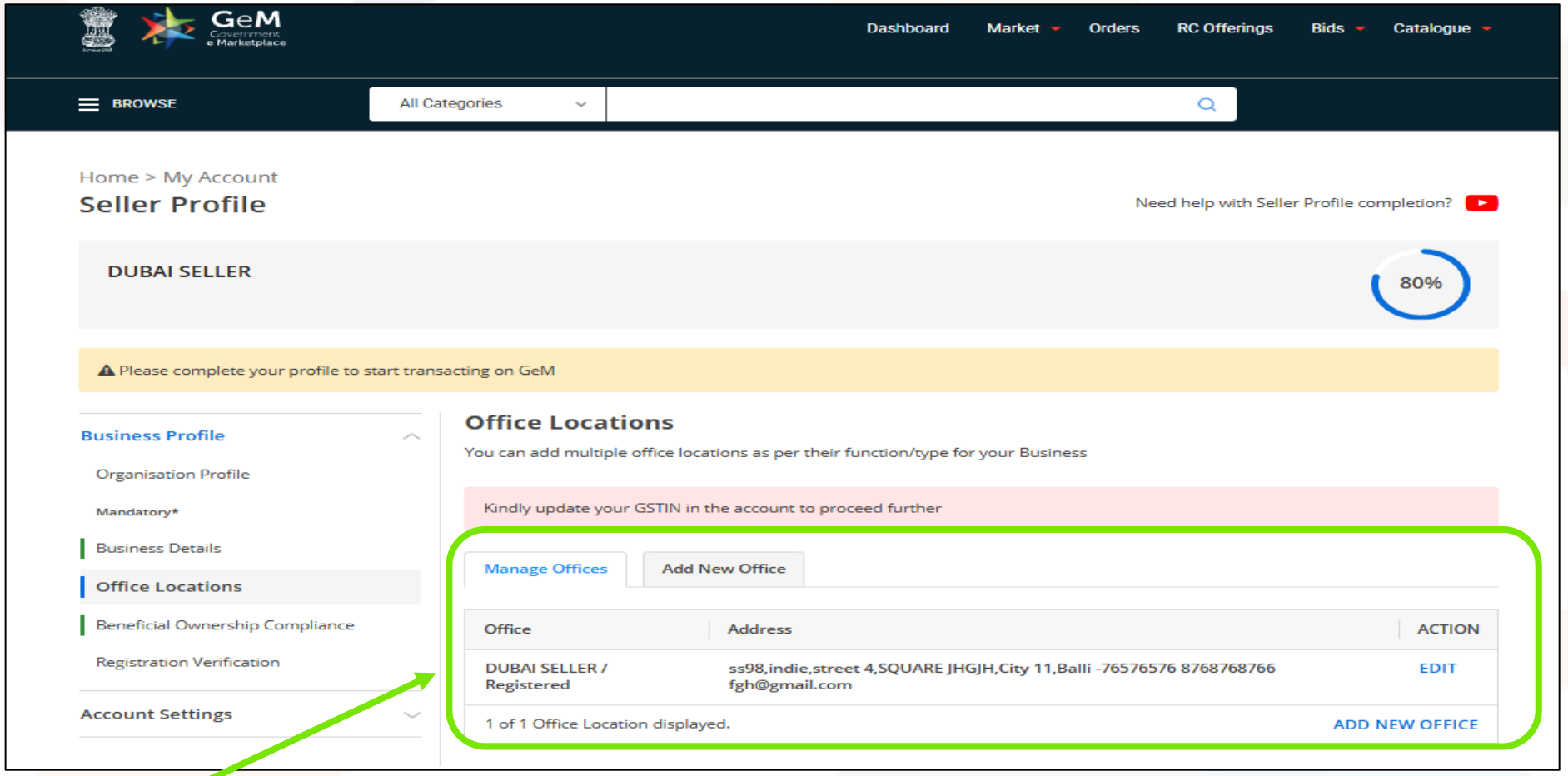
Upon accessing the Consent Document, the foreign seller must review its contents and digitally sign it. The system will validate that the seller's first name, last name, and organization name in the signature are identical to those in the DSC certificate.



Foreign sellers are required to view the Business Details and click Proceed to move forward.



Update Office Location



Foreign sellers are required to add and save their registered office address details..

Beneficial Ownership Declaration

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Beneficial Ownership Compliance

Please confirm your compliance regarding restrictions under Rule 144(xi) of the General Financial Rules (GFR), 2017

Please read clause 26 in GEM GTC

Declaration of Beneficial Ownership status of your organization is a mandatory requirement as per the government of India OM No. F.7/10/2021-PPD dated 23.02.2023 for Order (Public Procurement No. 4) - Restrictions under Rule 144(xi) of the General Financial Rules (GFRs), 2017 . Please complete the declaration on this page. In case your Organization has a Beneficial Ownership arrangement with a land border sharing country, kindly raise a helpdesk ticket with the subject "Declaration of Beneficial Ownership for our organization" and provide the following details:

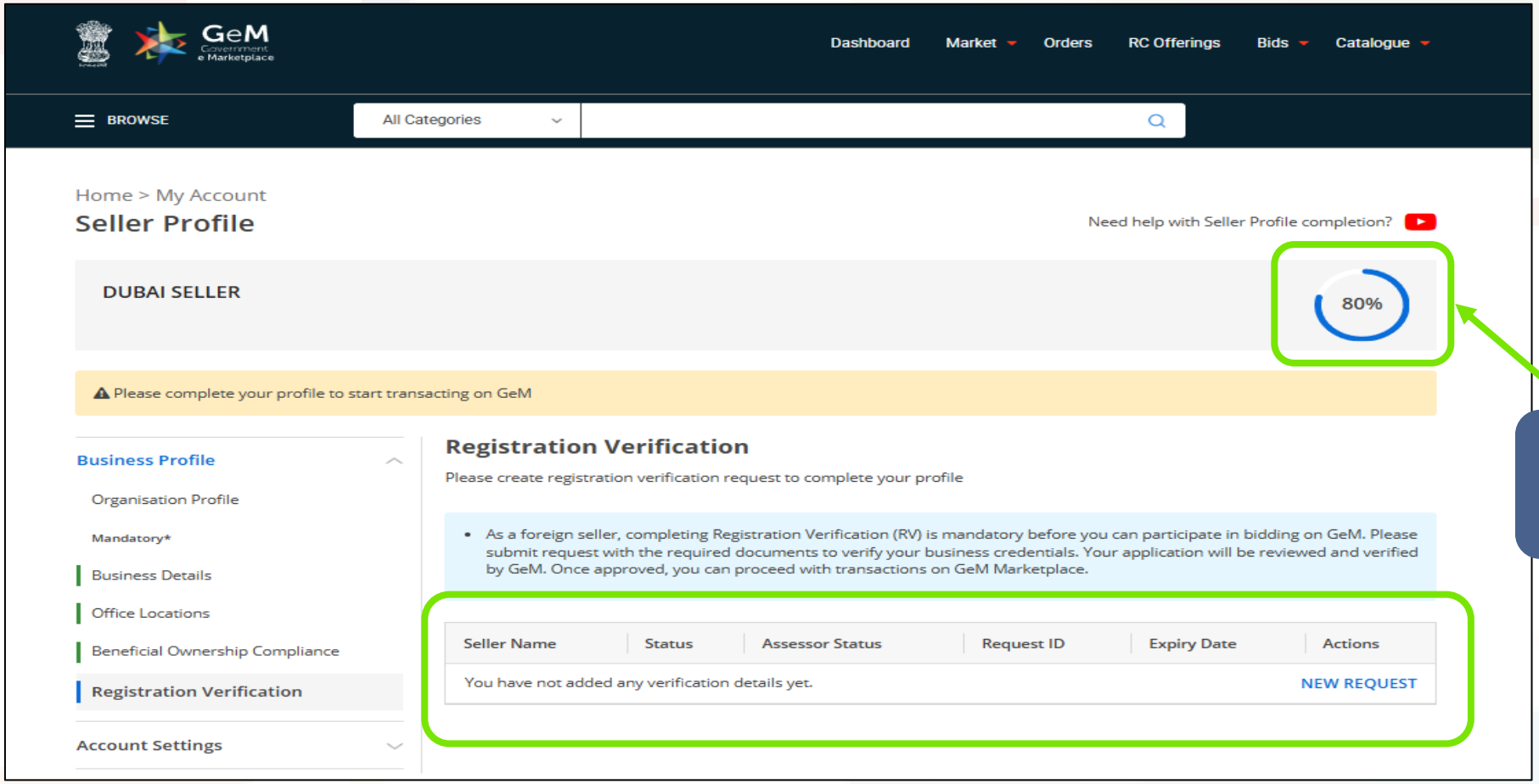
1. Attach the Compliance certificate issued by the competent authority in valid format as per annexure 1 OM No. F.7/10/2021-PPD dated 23.02.2023 for Order (Public Procurement No. 4) - Restrictions under Rule 144(xi) of the General Financial Rules (GFRs), 2017.
2. Provide your GeM Seller ID, provide the names of the GeM Categories that you will be transacting in, based on the above compliance certificate, and a valid mail address for communication.

The documents submitted by you will be verified by a competent authority at GeM and your Beneficial Ownership status will be updated accordingly. Please note that you will be allowed to transact only in the categories verified by GeM once the status is updated. Till the time the verification is done by GeM, your profile will remain incomplete and you will not be able to transact on GeM.

◉ I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; **I certify that this Seller / Service Provider / Bidder is not from such a country.** I hereby certify that this Seller / Service Provider / Bidder fulfills all requirements in this regard and is eligible to be considered for procurement on GeM. I understand that any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws

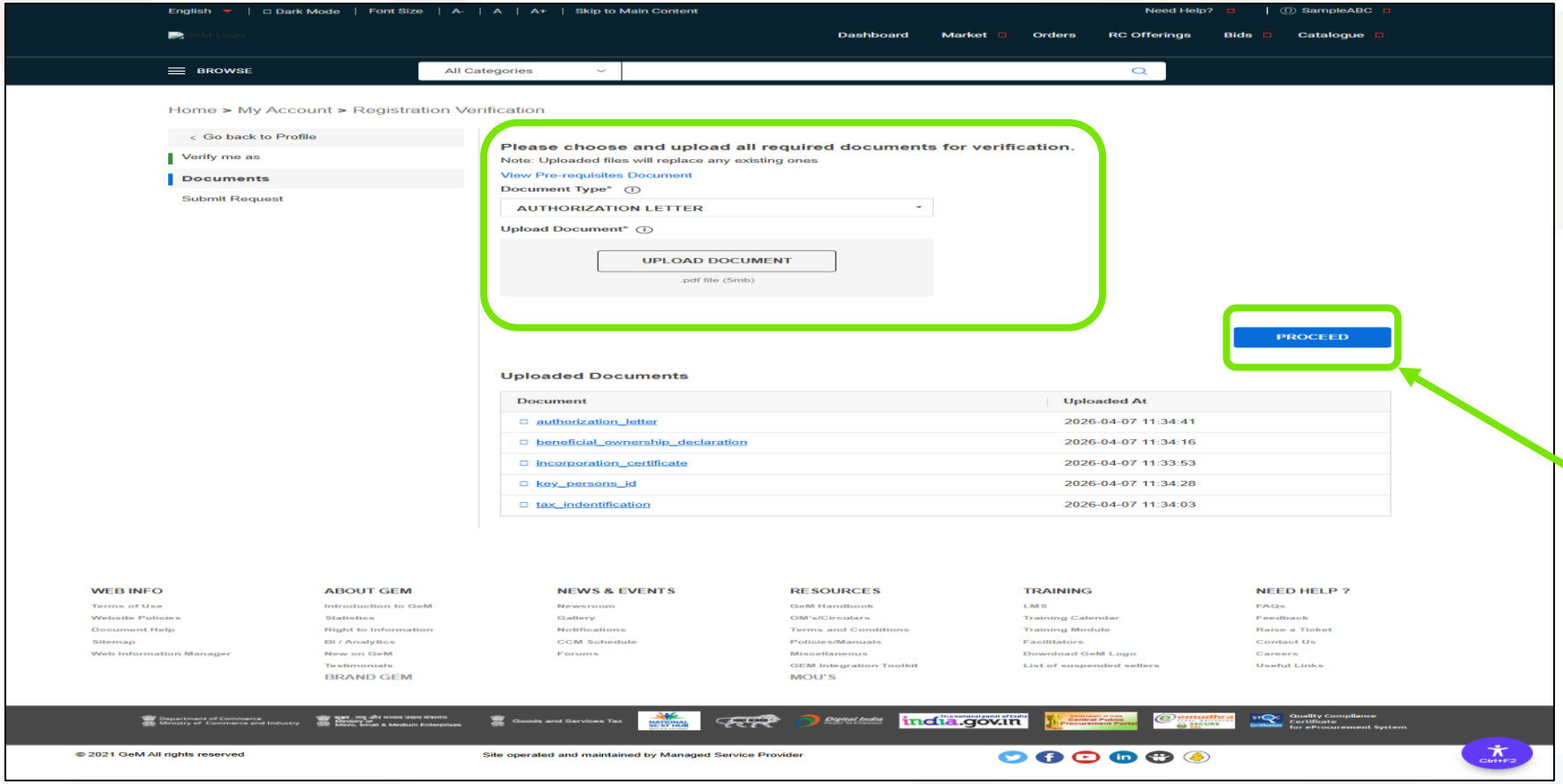
Read the clauses carefully and confirm your compliance regarding restrictions under Rule 144 (xi) of the General Financial Rules (GFR), 2017.

Upon completing the profile details, the foreign seller must generate a registration verification request. This request will be forwarded for assessment and validation.



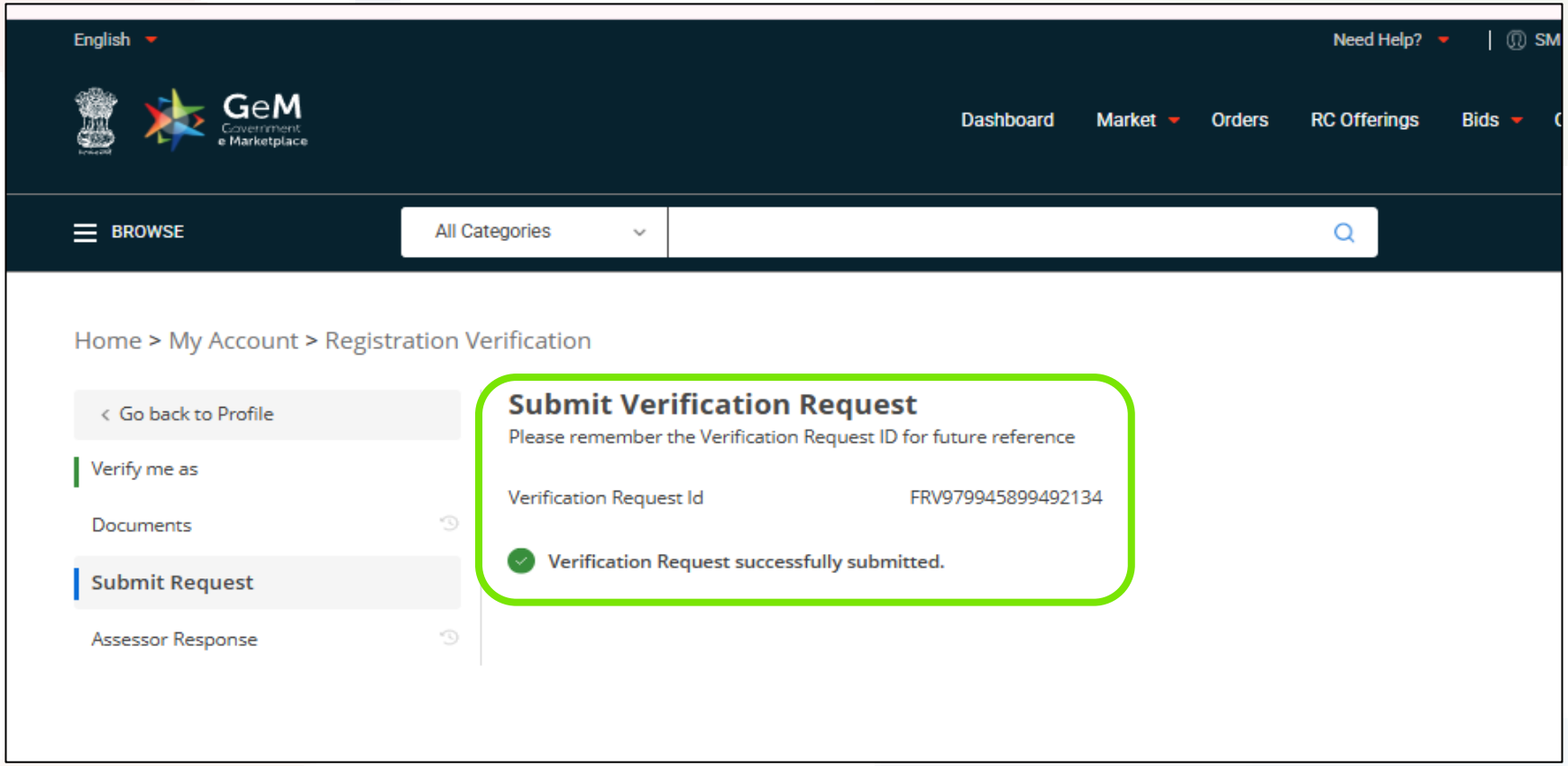
User can check Profile completion percentage

The foreign seller must upload all required documents to complete the registration process.

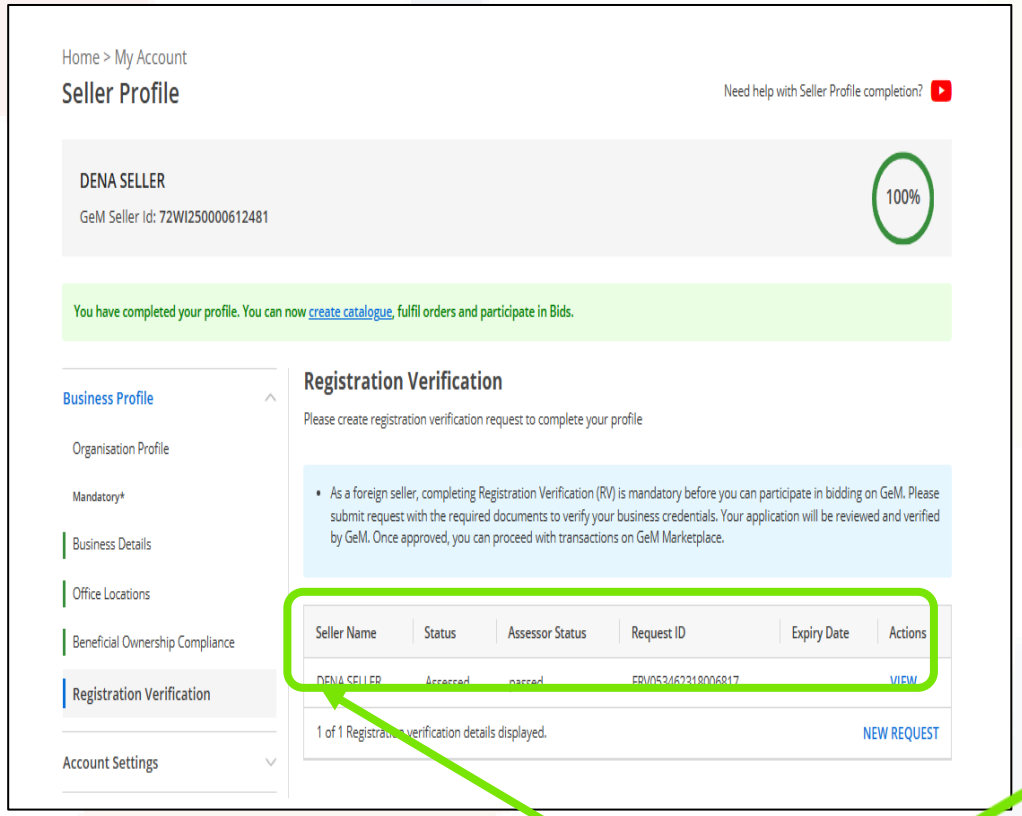


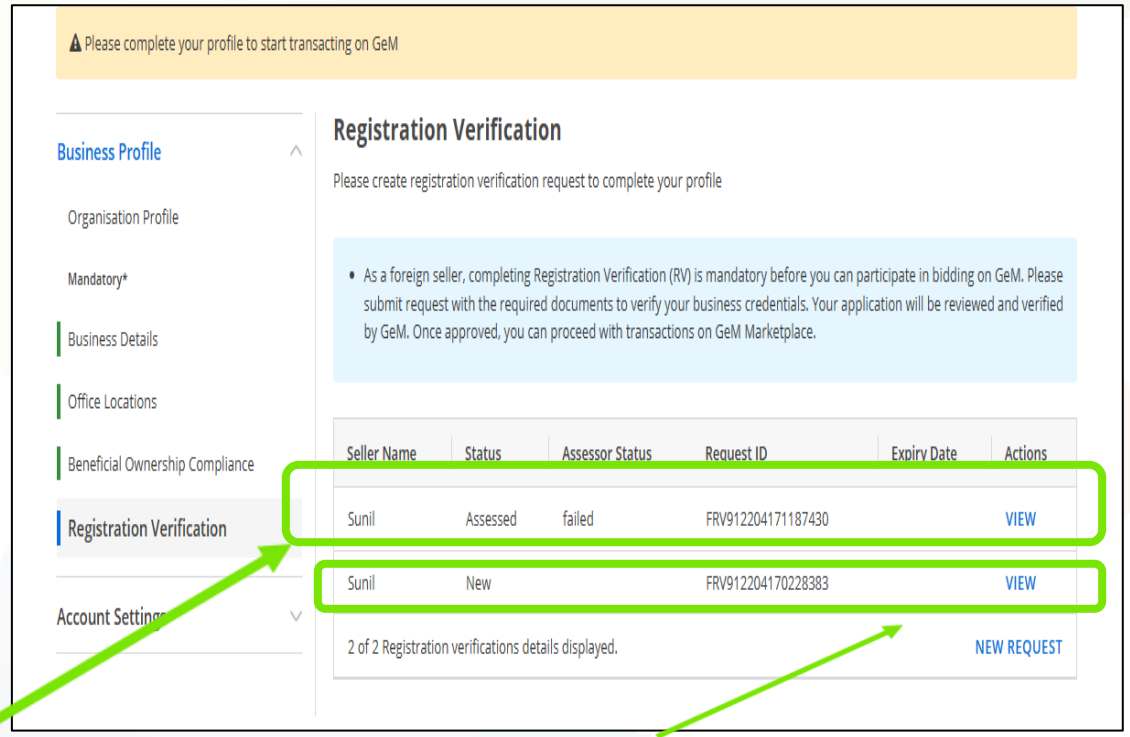
Click on Proceed after uploading all documents

Once the foreign seller submits the RV request, the system automatically generates a Registration Verification request ID and displays it on the screen for tracking purposes.



Once the Assessor Panel completes its evaluation, the system automatically updates the Registration Verification request status ‘Passed’ or ‘Failed’.

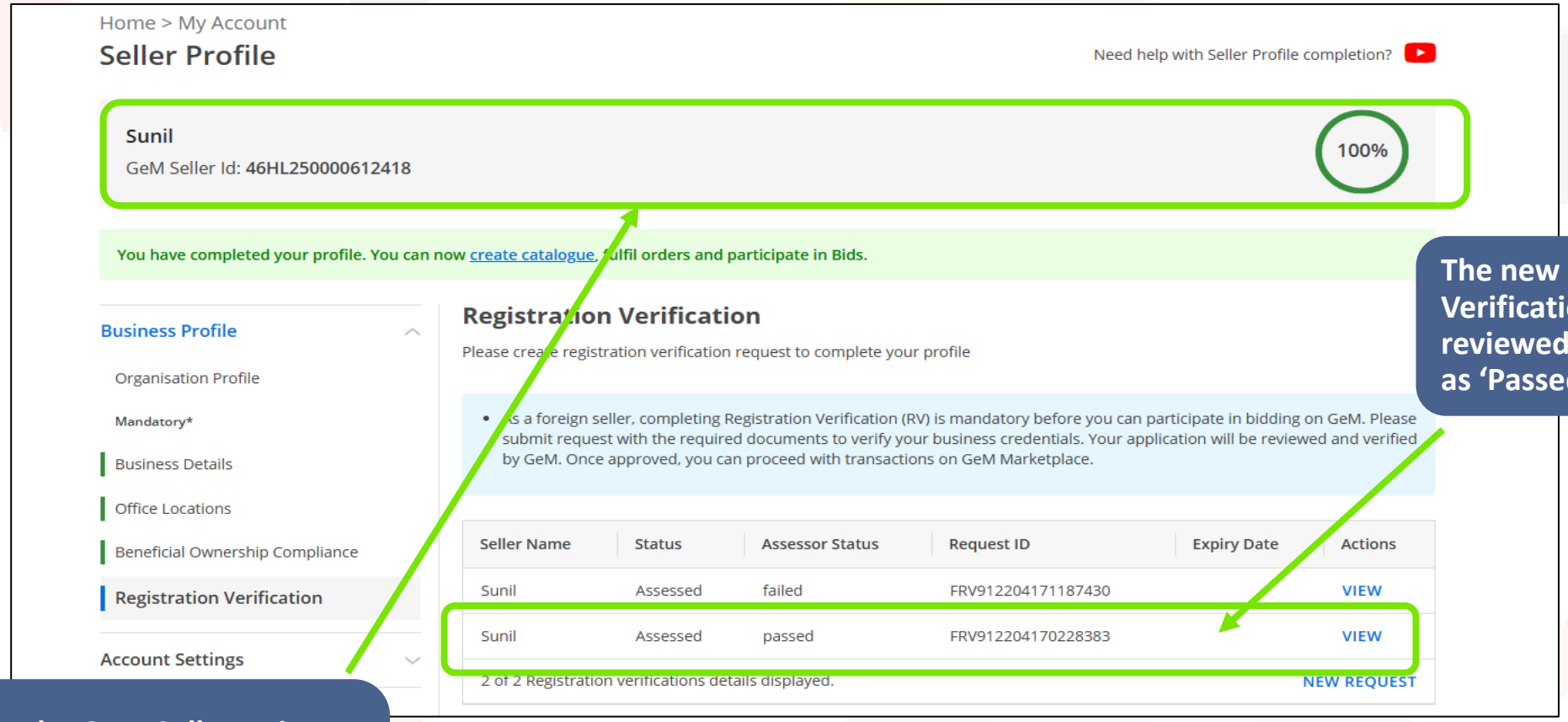




The assessment status whether ‘Passed’ or ‘Failed,’ will be updated and displayed in the user’s account.

Foreign sellers may raise a fresh Registration Verification request if the earlier request status is ‘Failed’ and proceed to submit it for assessment.

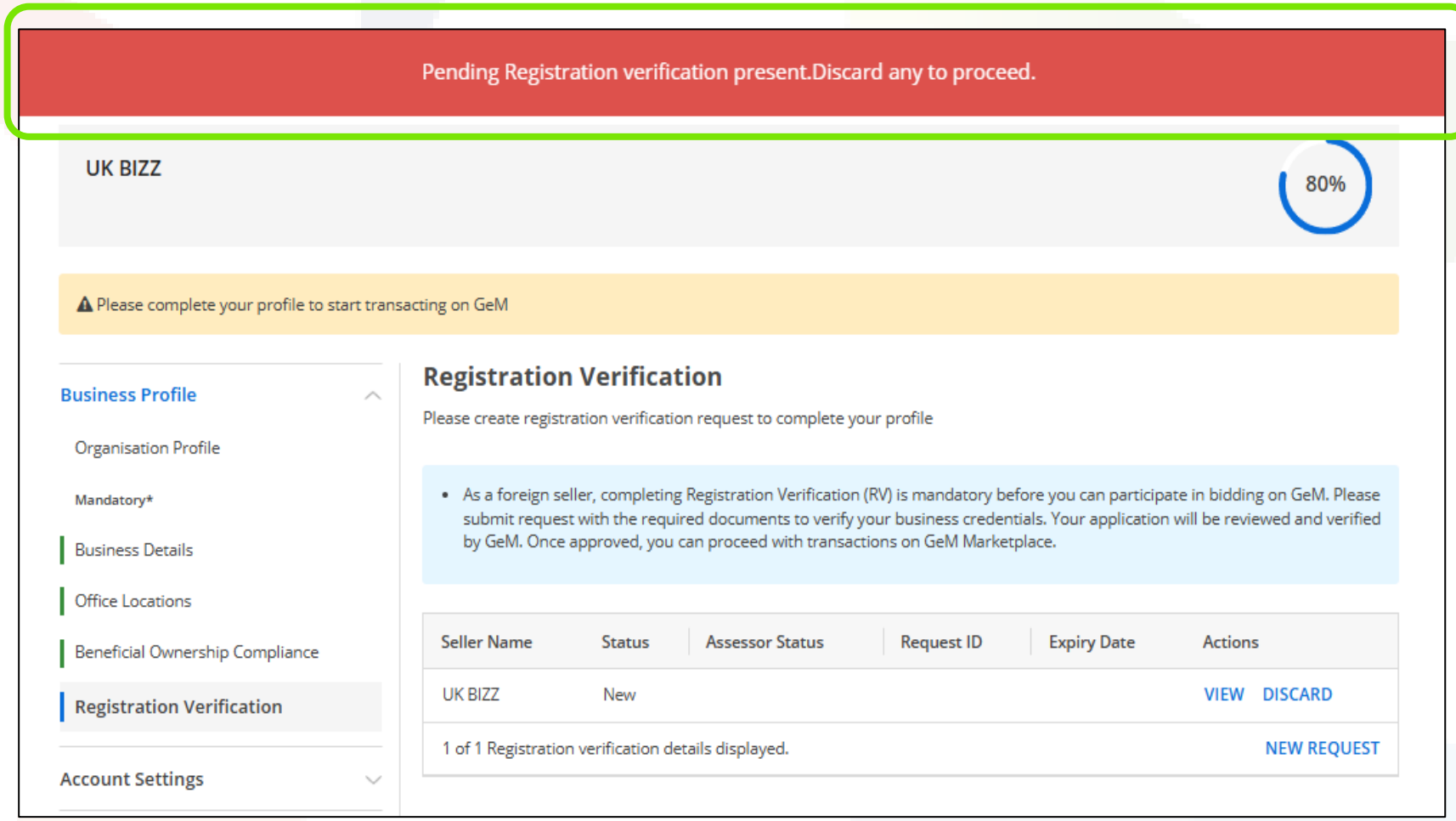
The Registration Verification is approved by GeM following completion of the evaluation process.



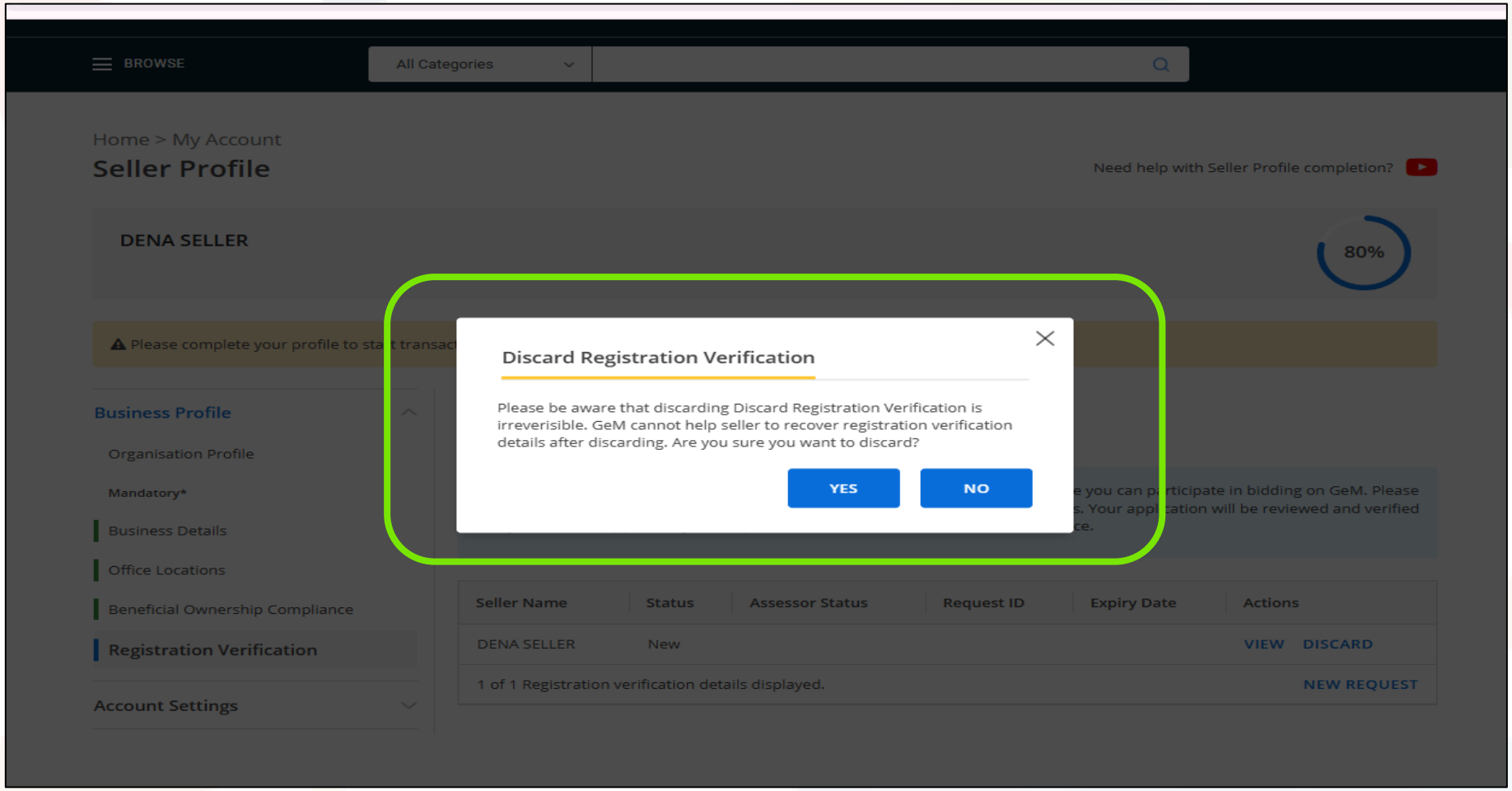
The new Registration Verification request is reviewed and assessed as 'Passed'

The GeM Seller ID is generated and displayed once the Global seller profile reaches 100% completion.

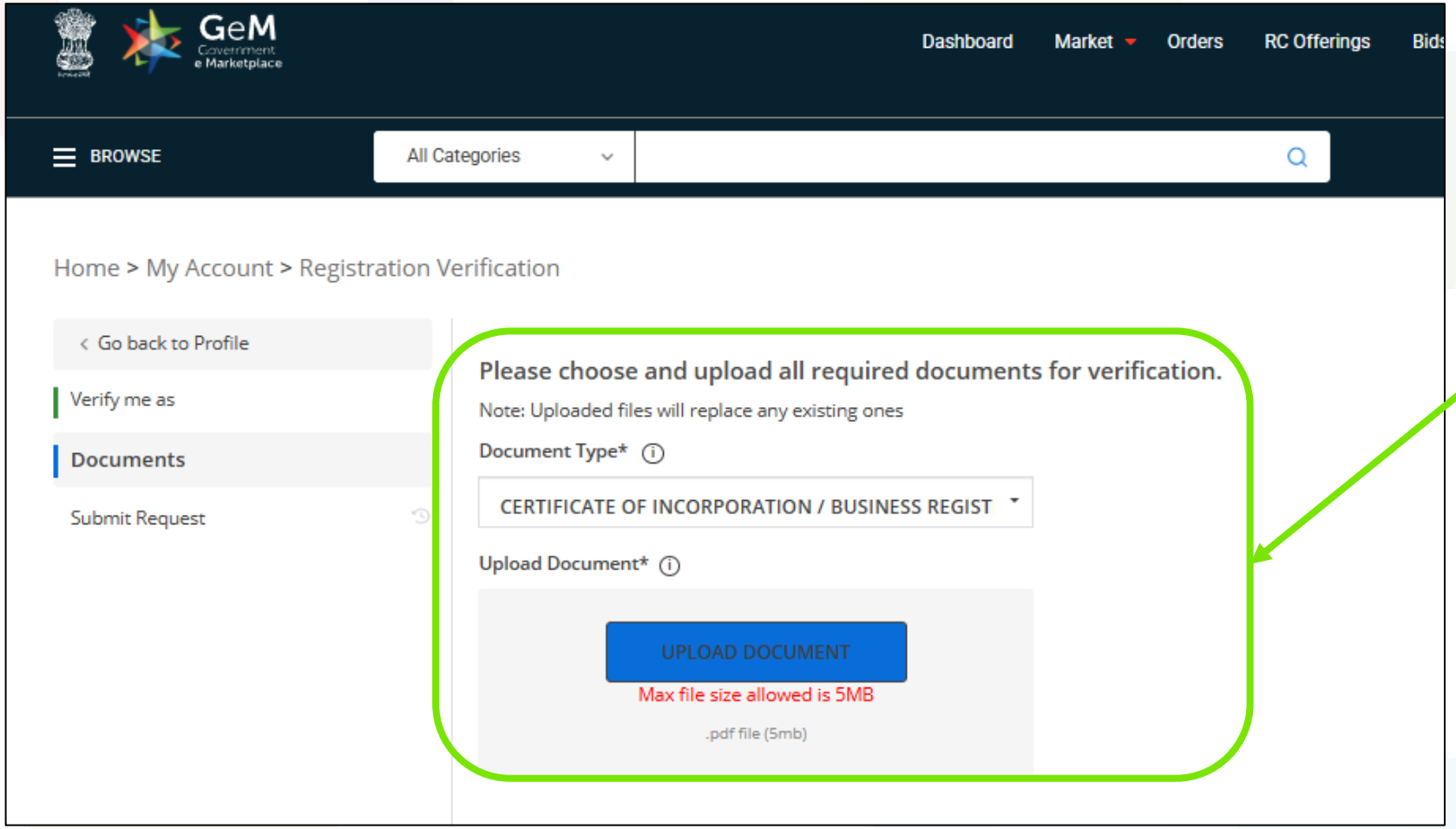
Foreign sellers cannot raise a new Registration Verification request if a prior request is still marked as ‘In Progress.’



Foreign sellers can discard an unsubmitted Registration Verification request. After submission, the discard option is no longer available.

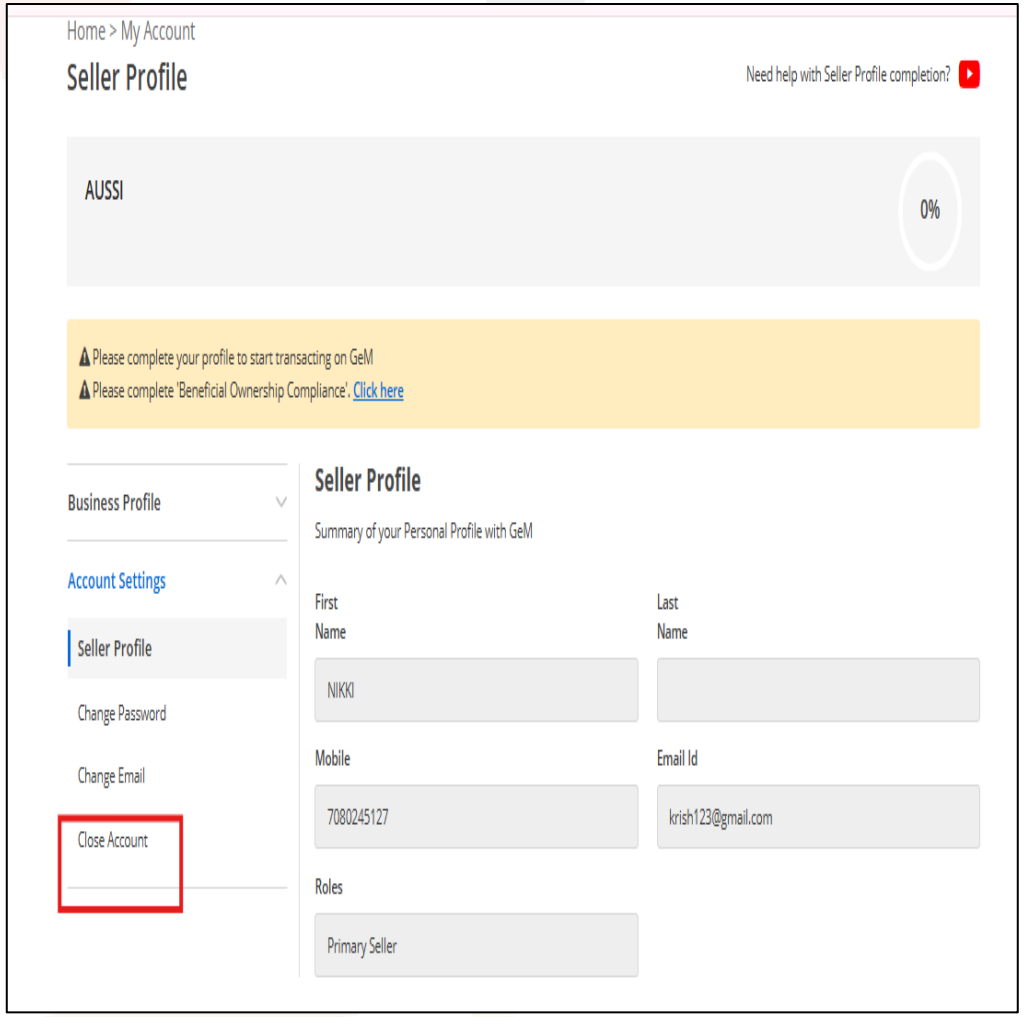


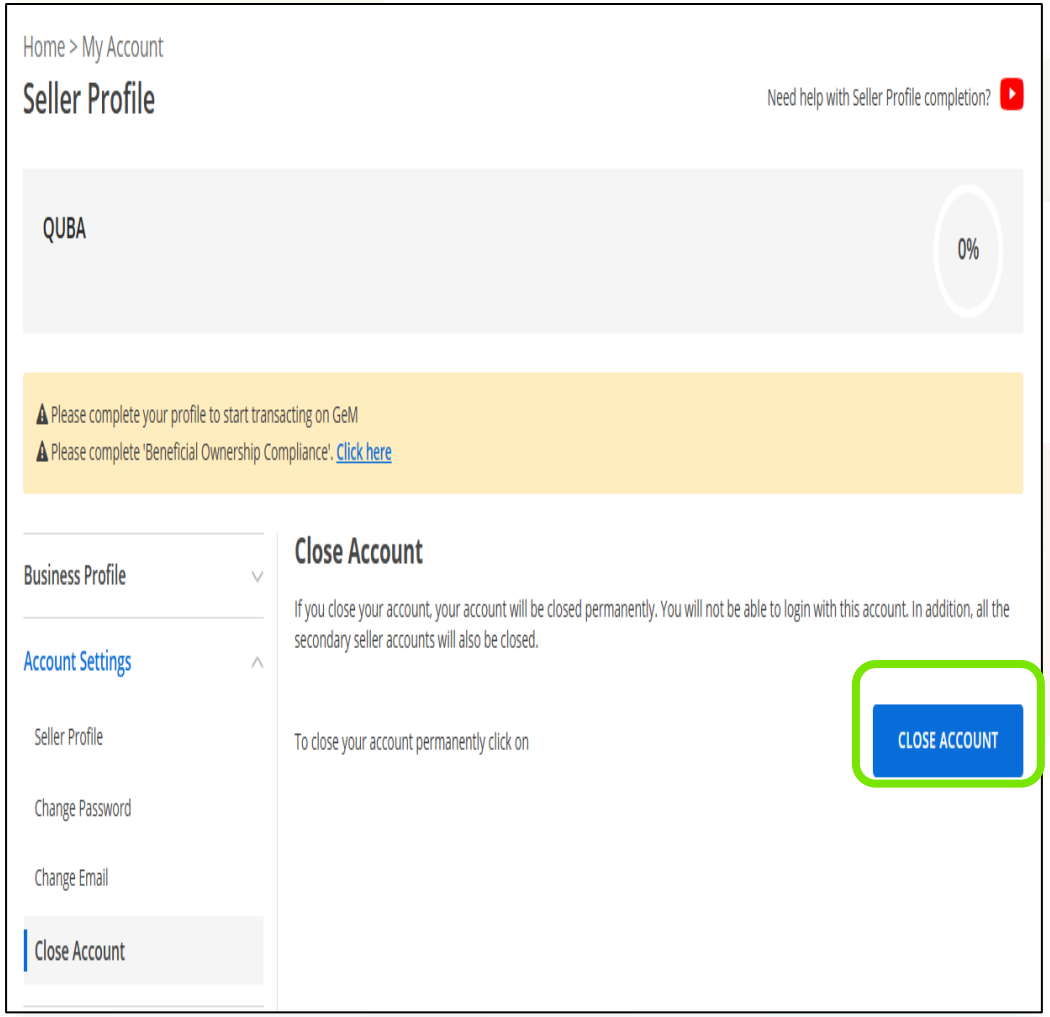
Upload all required documents for verification



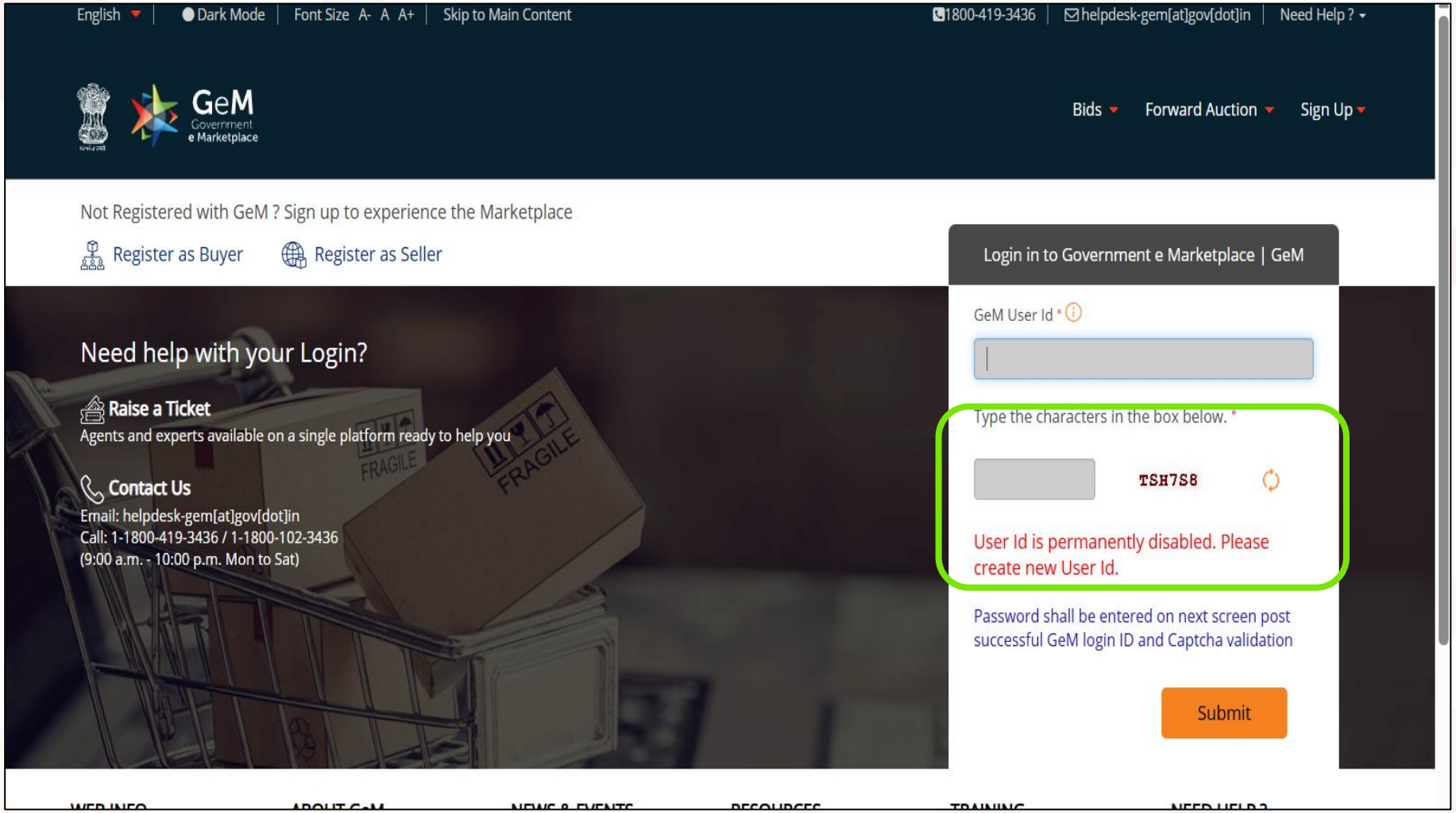
File uploads up to 5 MB are allowed.

The ‘Close Account’ option shall be available within the seller profile section until the DSC verification is completed.





Once the account is closed, the foreign seller ID becomes invalid. If the user attempts to log in thereafter, the system displays the status ‘User ID Permanently Disabled.’



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Indian Seller Registration : Visit the below mentioned link *

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TRAINING

Interactive Training Courses

LMS

GeM Webinar

Training Module

Business Facilitators

GeM Logo

List of Suspended Sellers

Sellers Suspended due to non-compliance with GFR Rule 144(xi)



Indian Seller will follow the existing registration procedure available in Training module.

* https://gem.gov.in/training/training_module

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Global Tender Participation – Foreign Seller

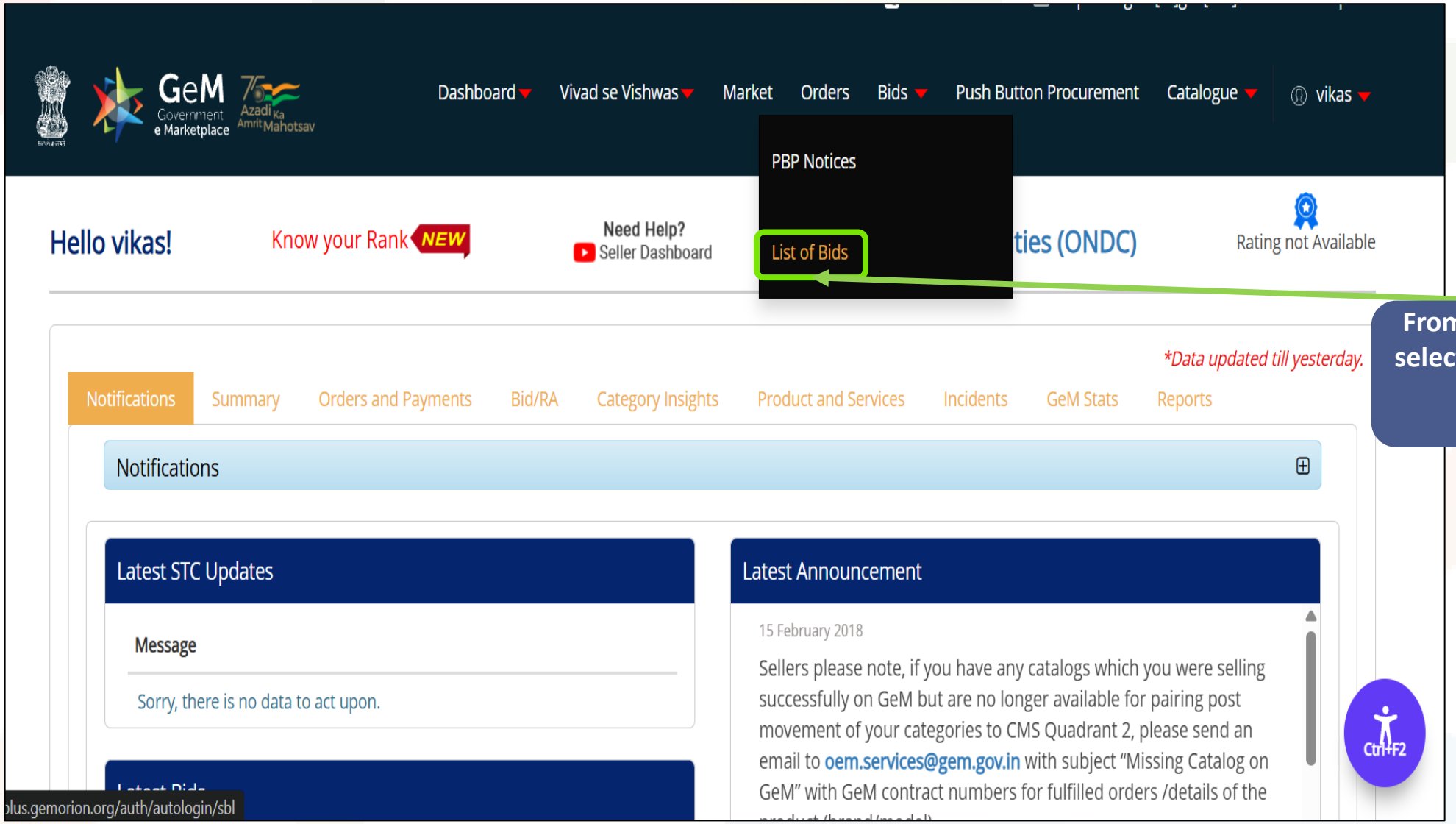
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From the Bids drop-down, choose the option List of Bids.

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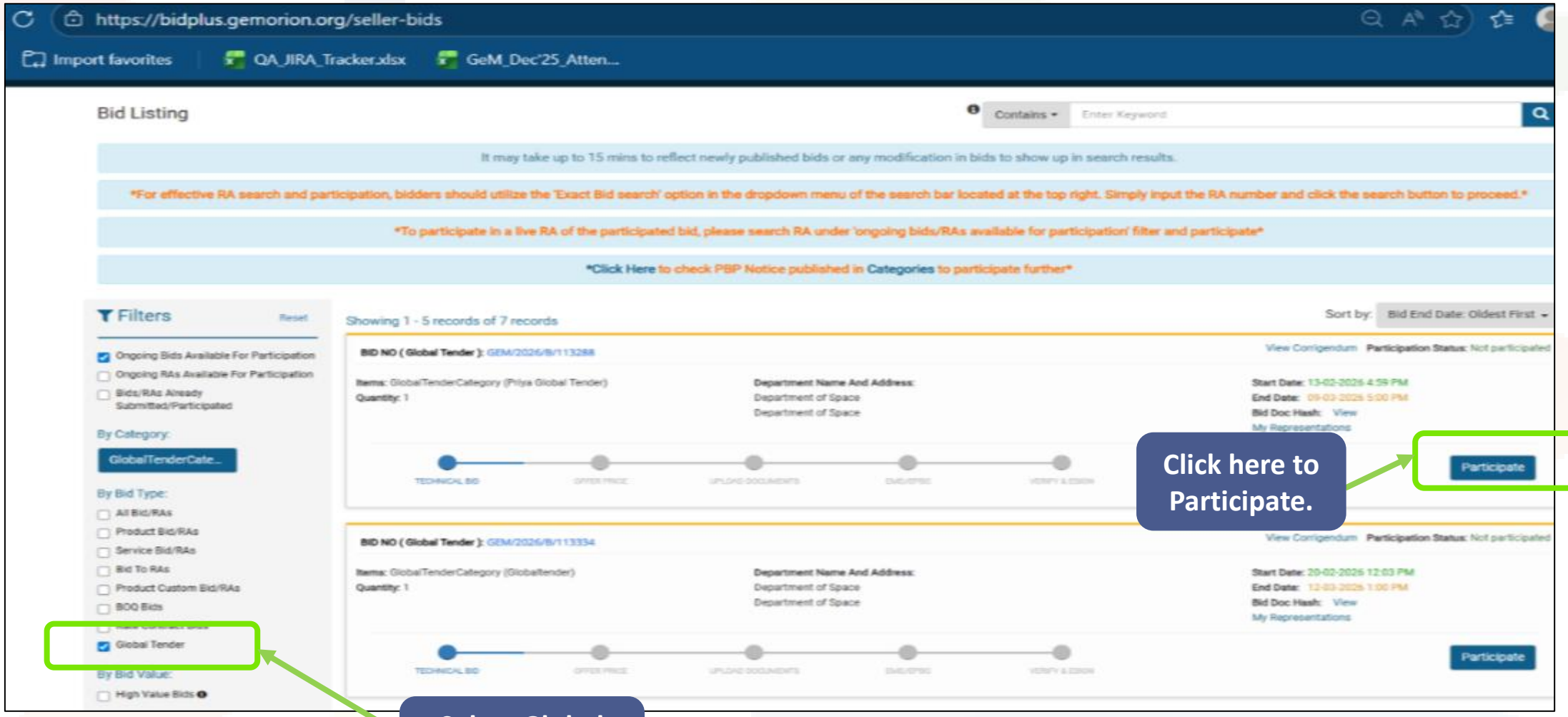


From the List of Bids, select the bid in which you wish to participate.

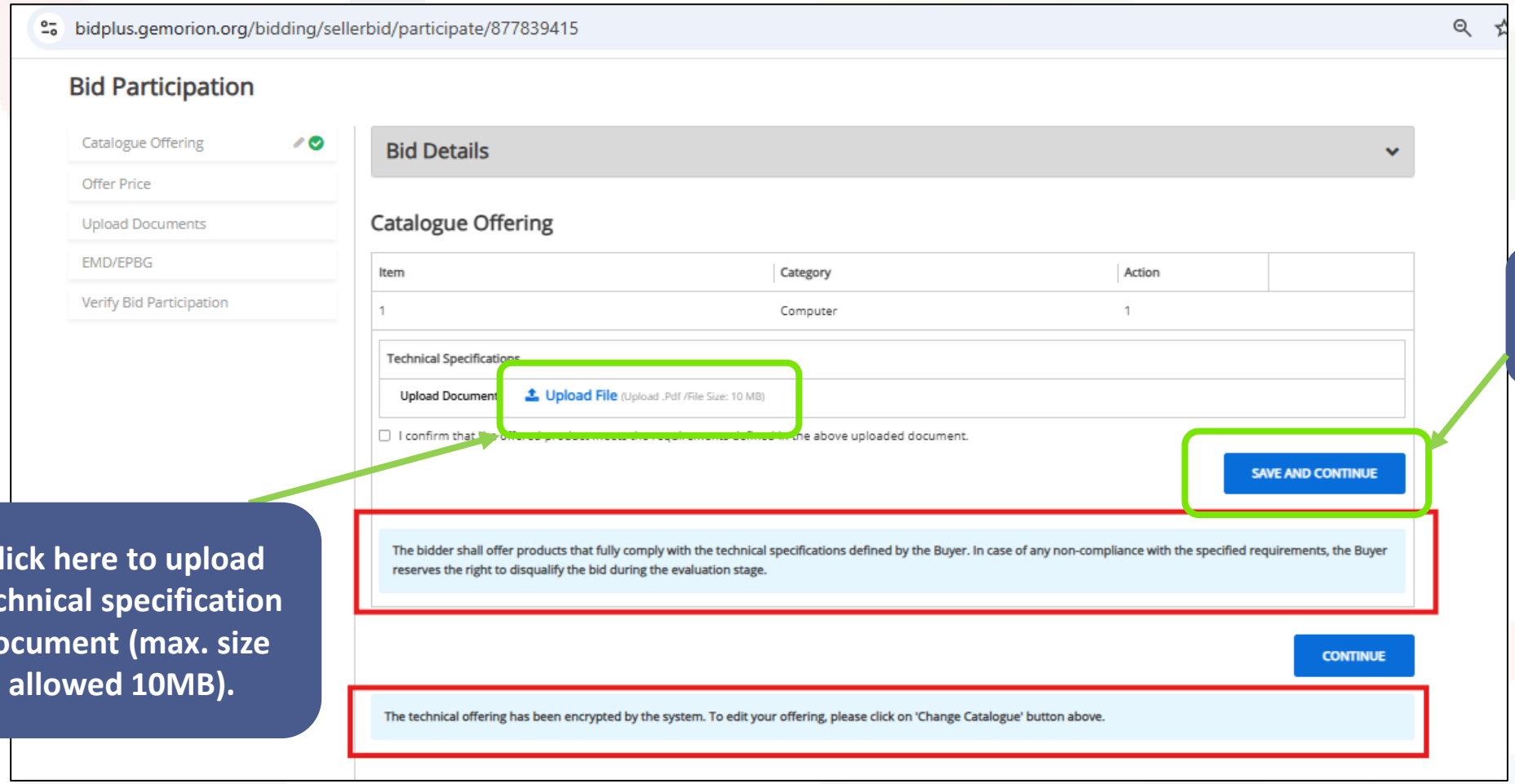
To participate, the user must filter for Global Tender and click on Participate.

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Technical Participation- Select the catalogue & Upload the Technical specifications document.



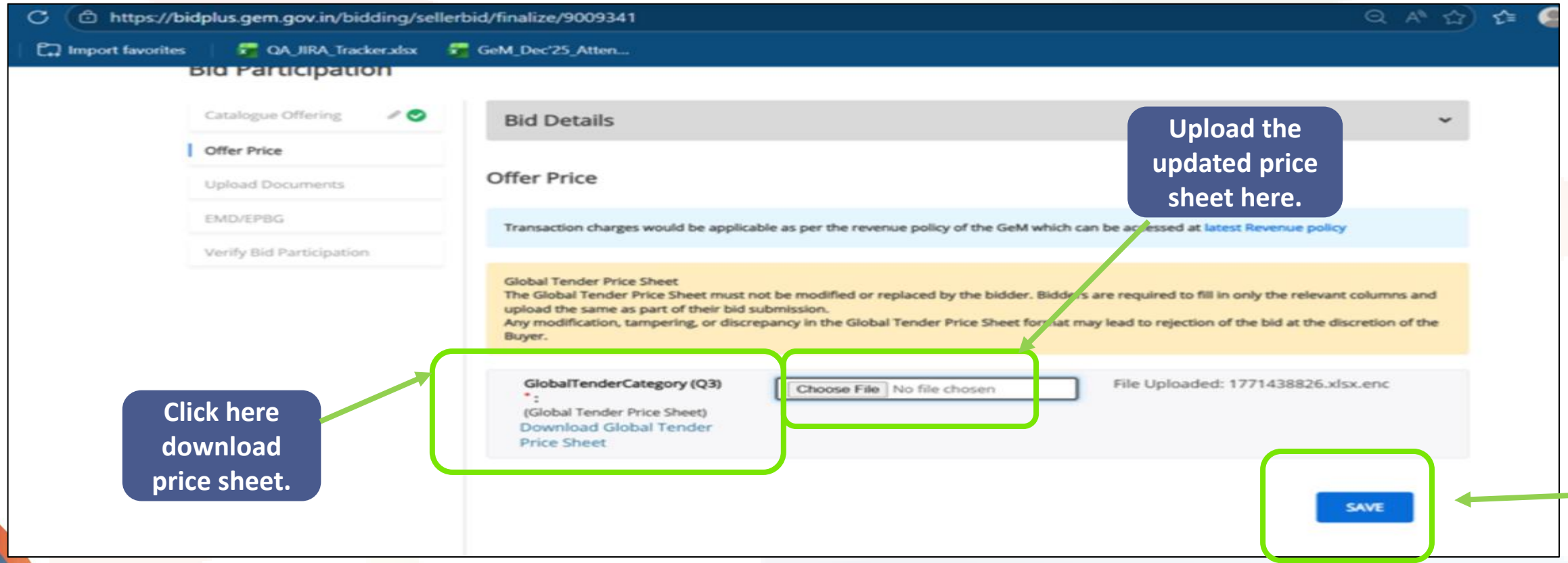
Click here to upload Technical specification document (max. size allowed 10MB).

Click Save & Continue

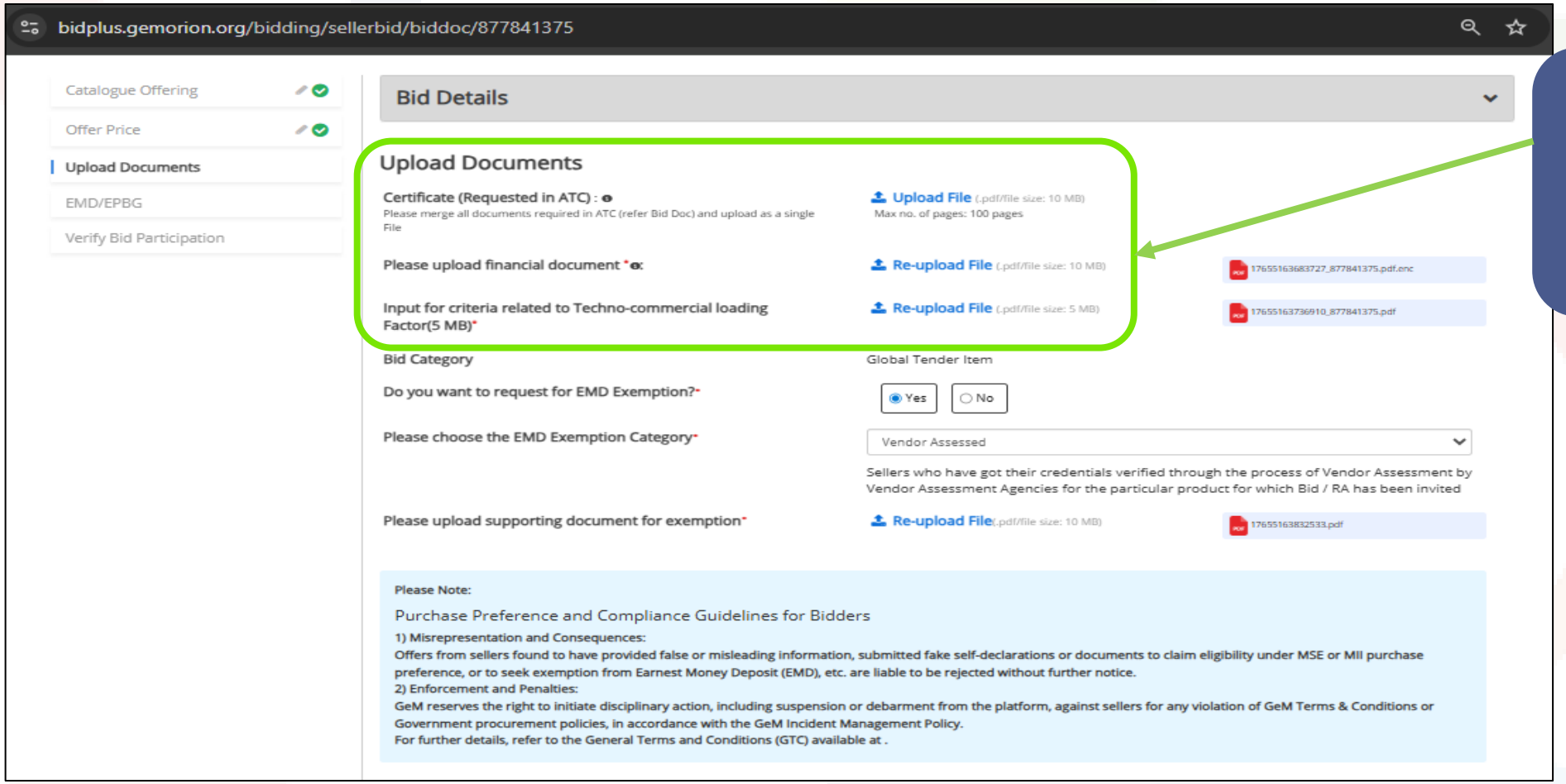
On the Offer Price page, sellers are required to submit their quotations using the Global Tender Price Sheet provided by the buyer. The price sheet must be used as-is, without any modification or replacement.

Bidders must enter data only in the designated fields/columns that are relevant to their offer and upload the completed sheet as part of their bid submission.

Any form of alteration, tampering, or deviation from the prescribed Global Tender Price Sheet format may result in rejection of the bid, at the sole discretion of the buyer.

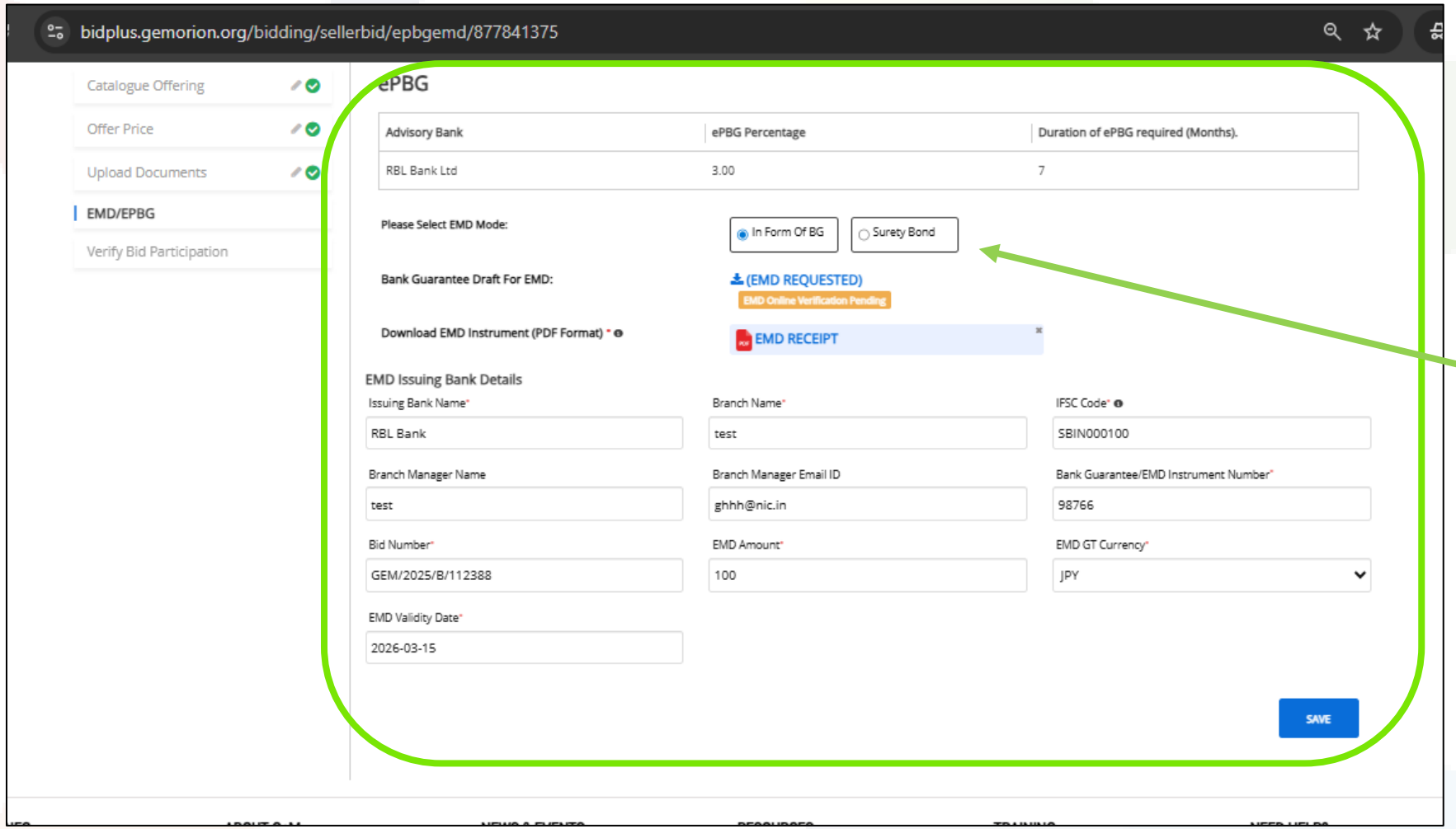


Upload Documents



Upload the requested documents as per applicable format and size

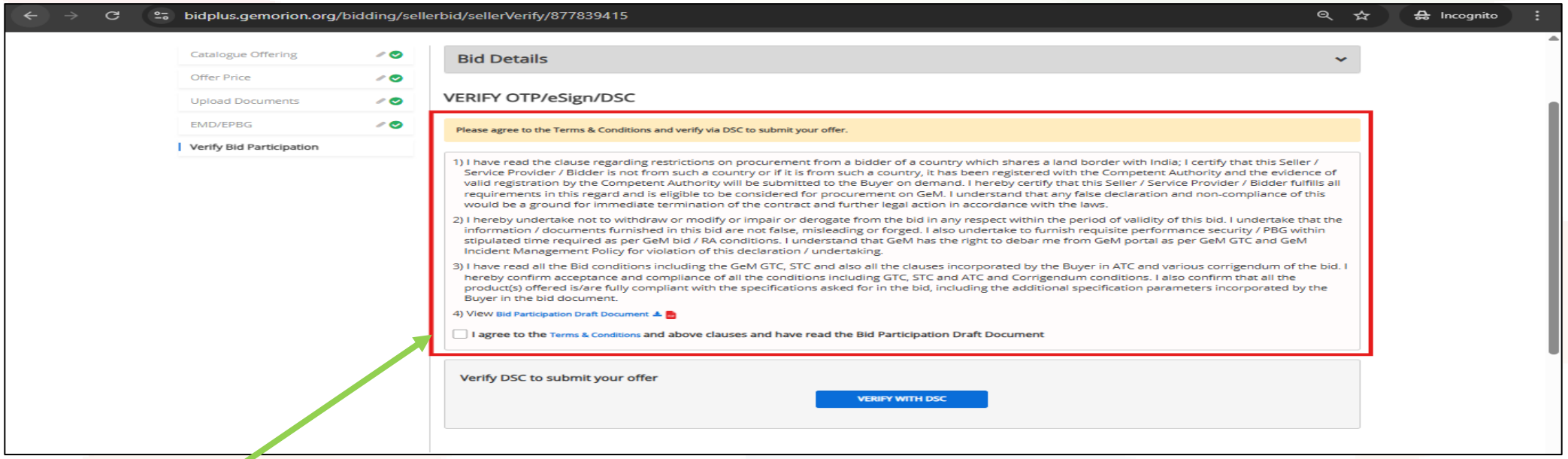
EMD Submission



User will submit the required EMD in the appropriate format as per BID conditions & Click on Save to proceed

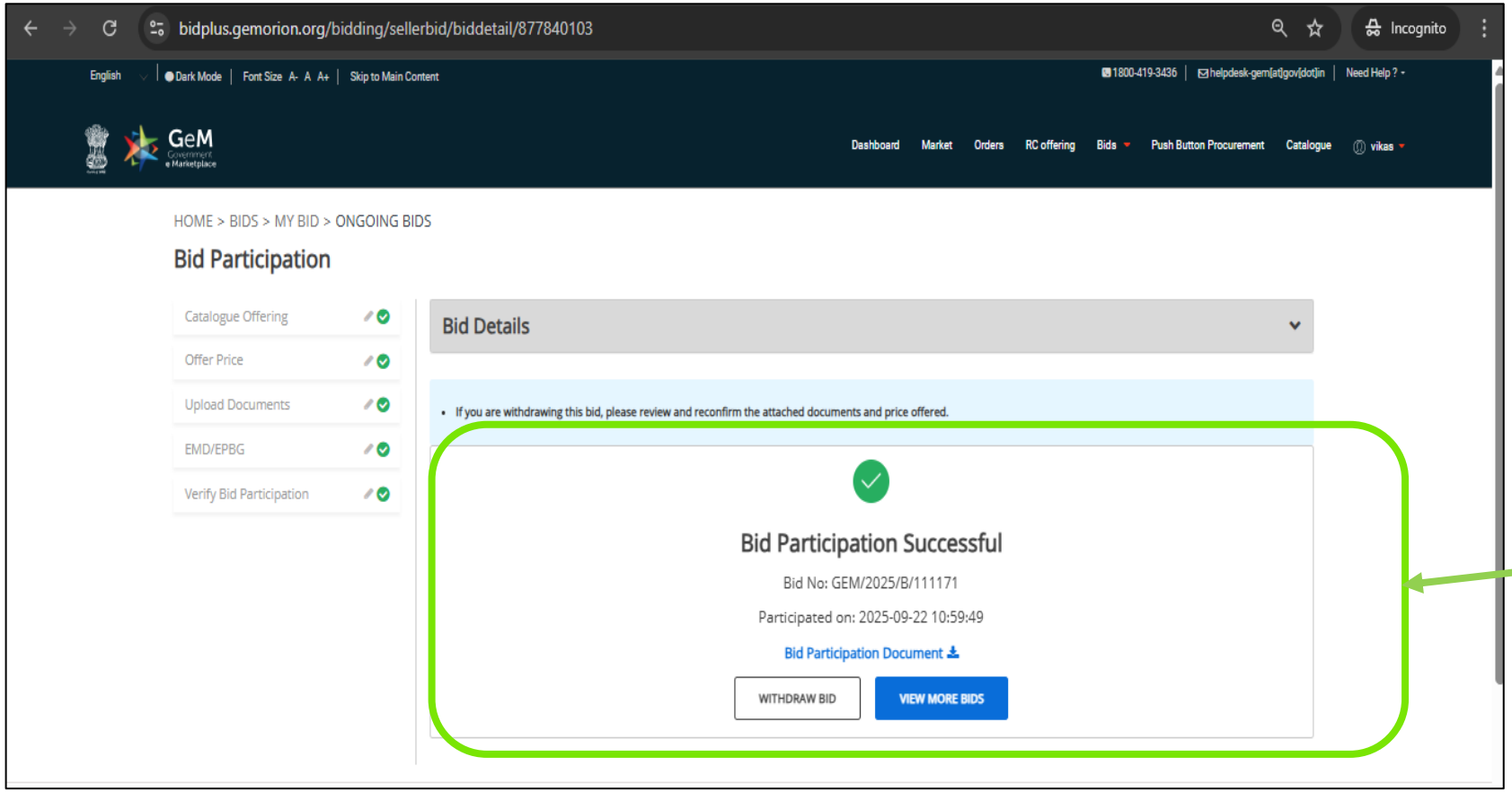
- **Draft Bid Document -** Both domestic and foreign sellers are provided with access to the Draft Bid Participation Document for review prior to final submission.

- **Verification-** Domestic sellers are allowed to complete their bid submission using any of the following modes: OTP-based authentication, Digital Signature Certificate (DSC), or eSign. Foreign sellers, however, can submit their bid offering only through DSC.



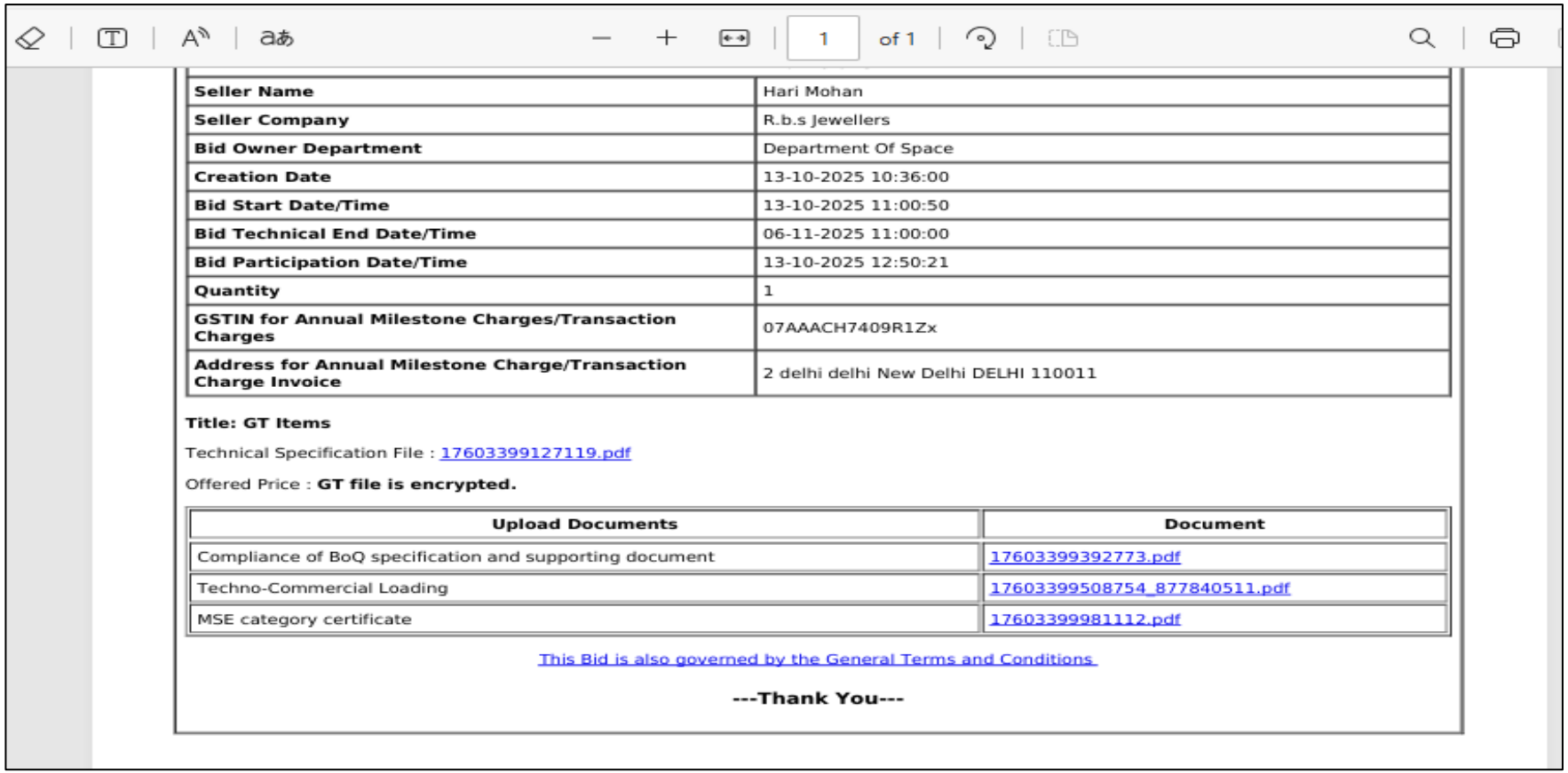
Click I agree to accept terms & conditions.

Success prompt appears once participation is completed.



User can download the Bid participation document post successful submission

Sample of Bid Participation document



Seller Name	Hari Mohan
Seller Company	R.b.s Jewellers
Bid Owner Department	Department Of Space
Creation Date	13-10-2025 10:36:00
Bid Start Date/Time	13-10-2025 11:00:50
Bid Technical End Date/Time	06-11-2025 11:00:00
Bid Participation Date/Time	13-10-2025 12:50:21
Quantity	1
GSTIN for Annual Milestone Charges/Transaction Charges	07AAACH7409R1Zx
Address for Annual Milestone Charge/Transaction Charge Invoice	2 delhi delhi New Delhi DELHI 110011

Title: GT Items

Technical Specification File : 17603399127119.pdf

Offered Price : **GT file is encrypted.**

Upload Documents	Document
Compliance of BoQ specification and supporting document	17603399392773.pdf
Techno-Commercial Loading	17603399508754_877840511.pdf
MSE category certificate	17603399981112.pdf

This Bid is also governed by the General Terms and Conditions

---Thank You---

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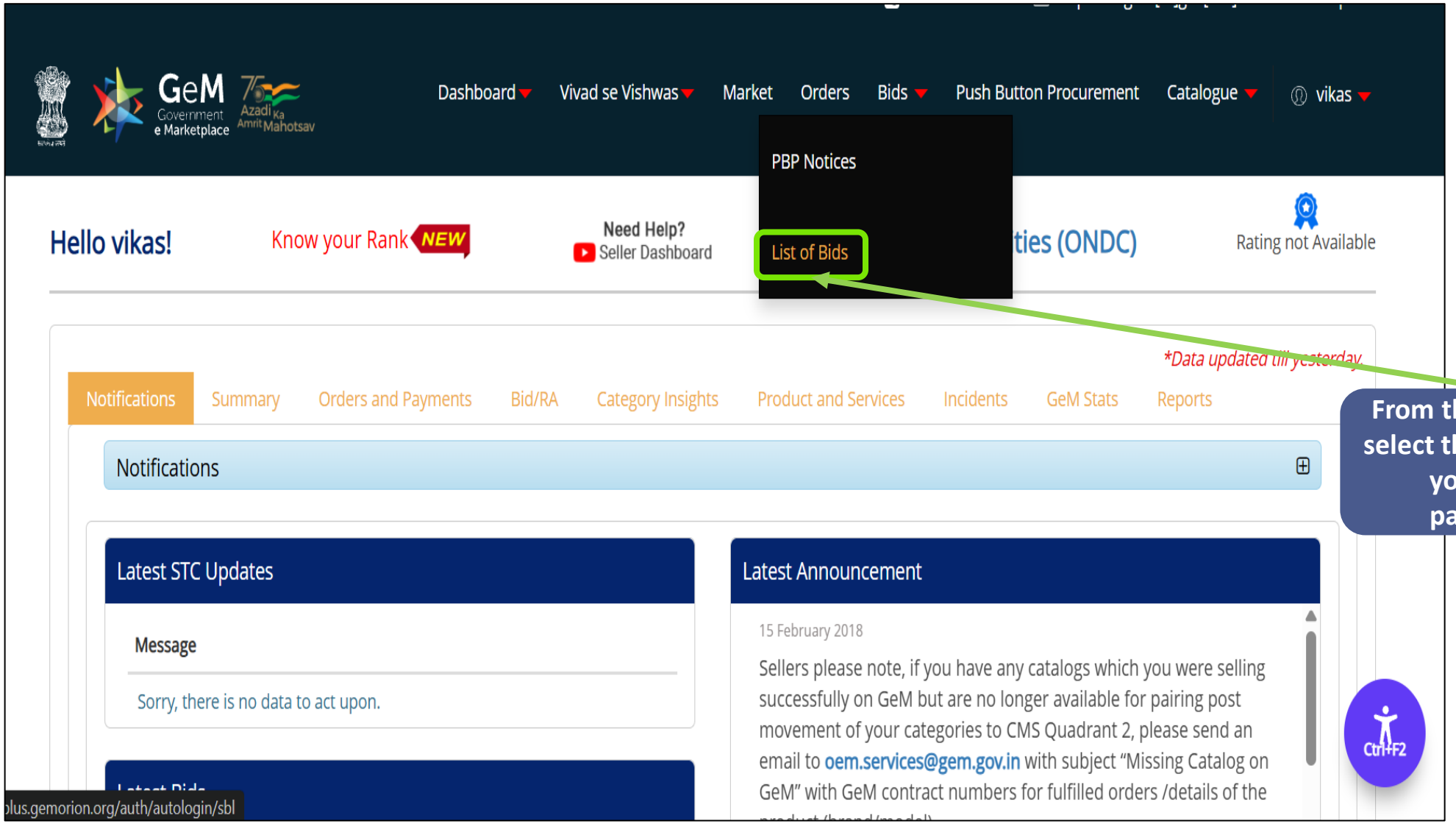
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From the Bids drop-down, select List of Bids

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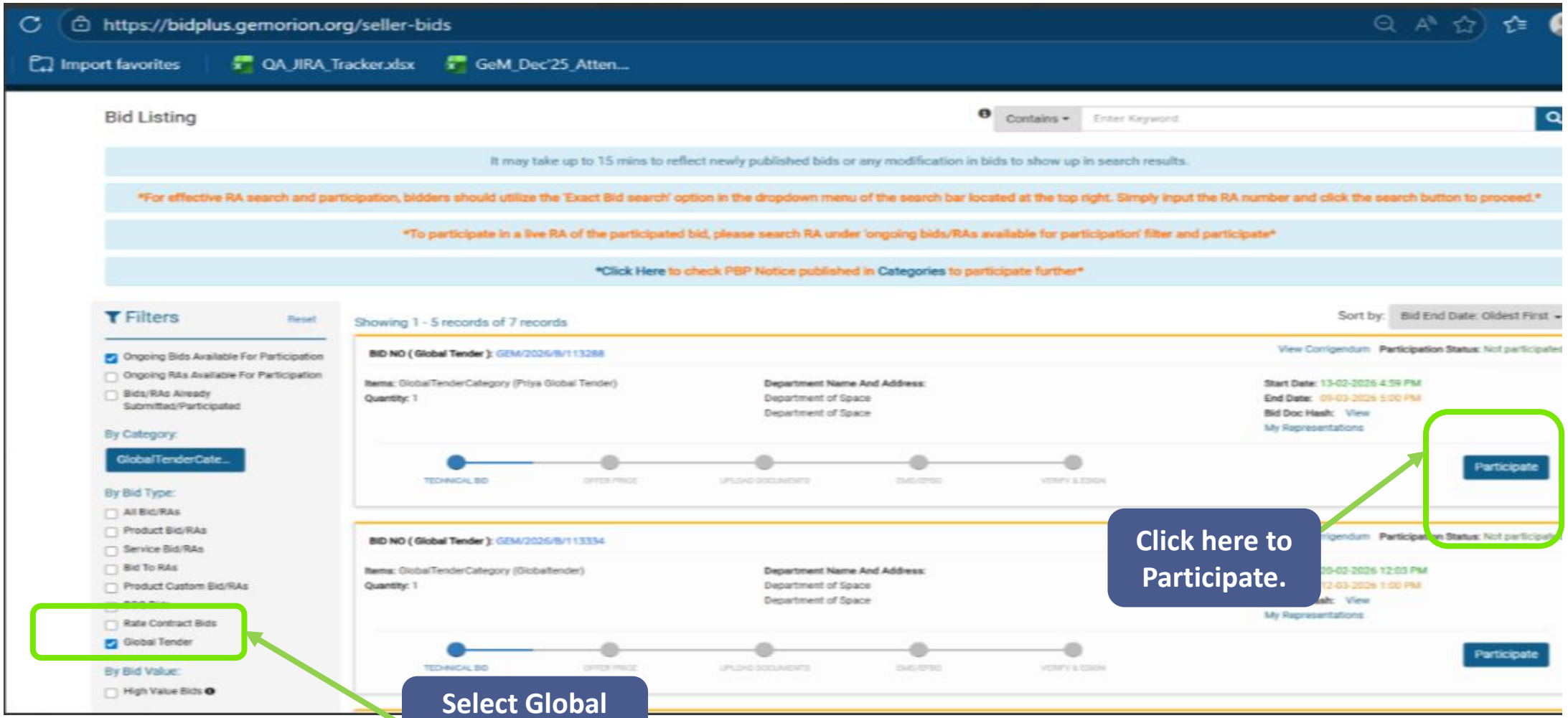


From the List of Bids, select the bid in which you wish to participate.

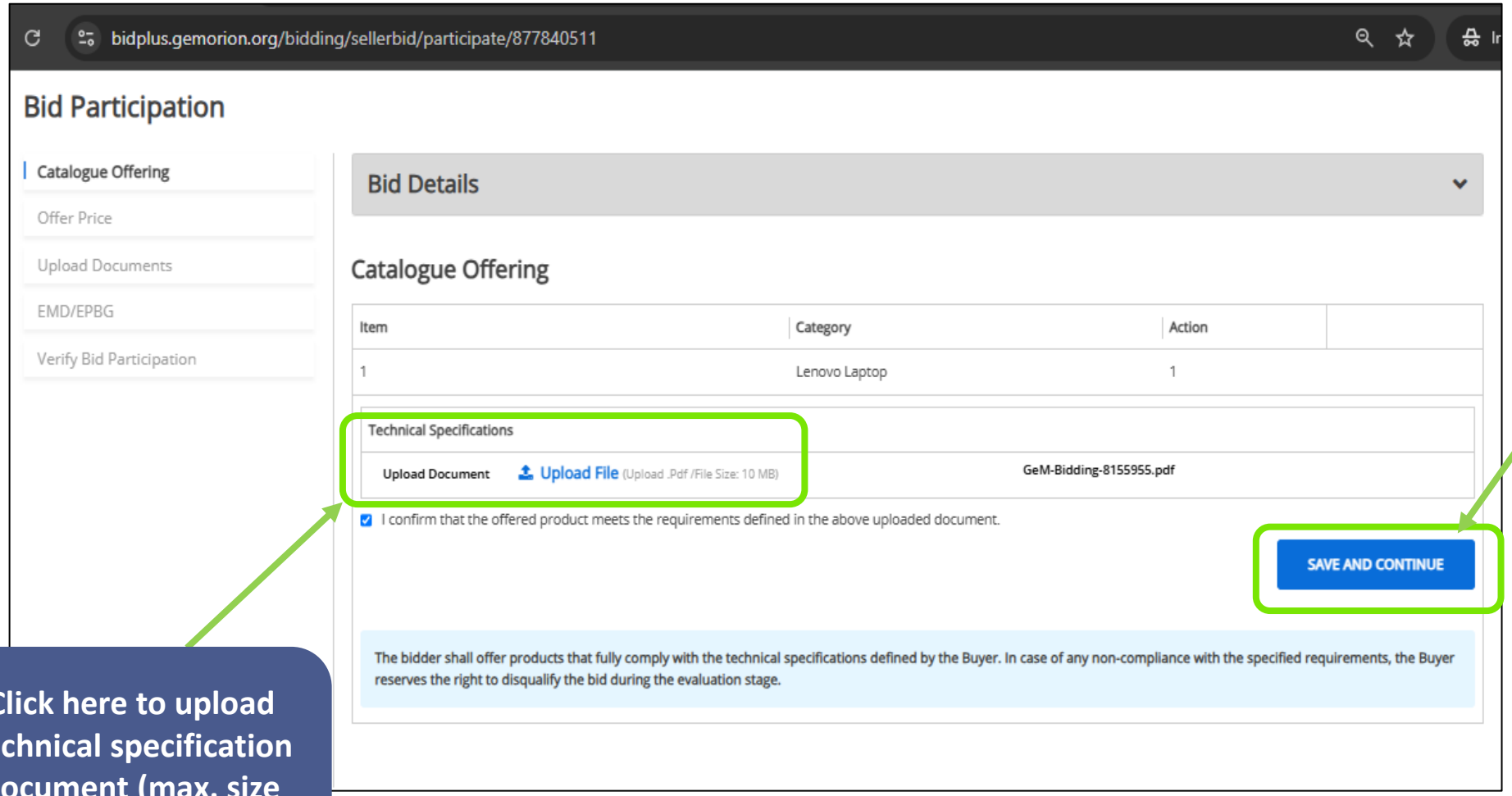
User will select the Filter for Global Tender Bids & Click on Participate

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Technical Participation- Select the catalogue & Upload the Technical specifications document.



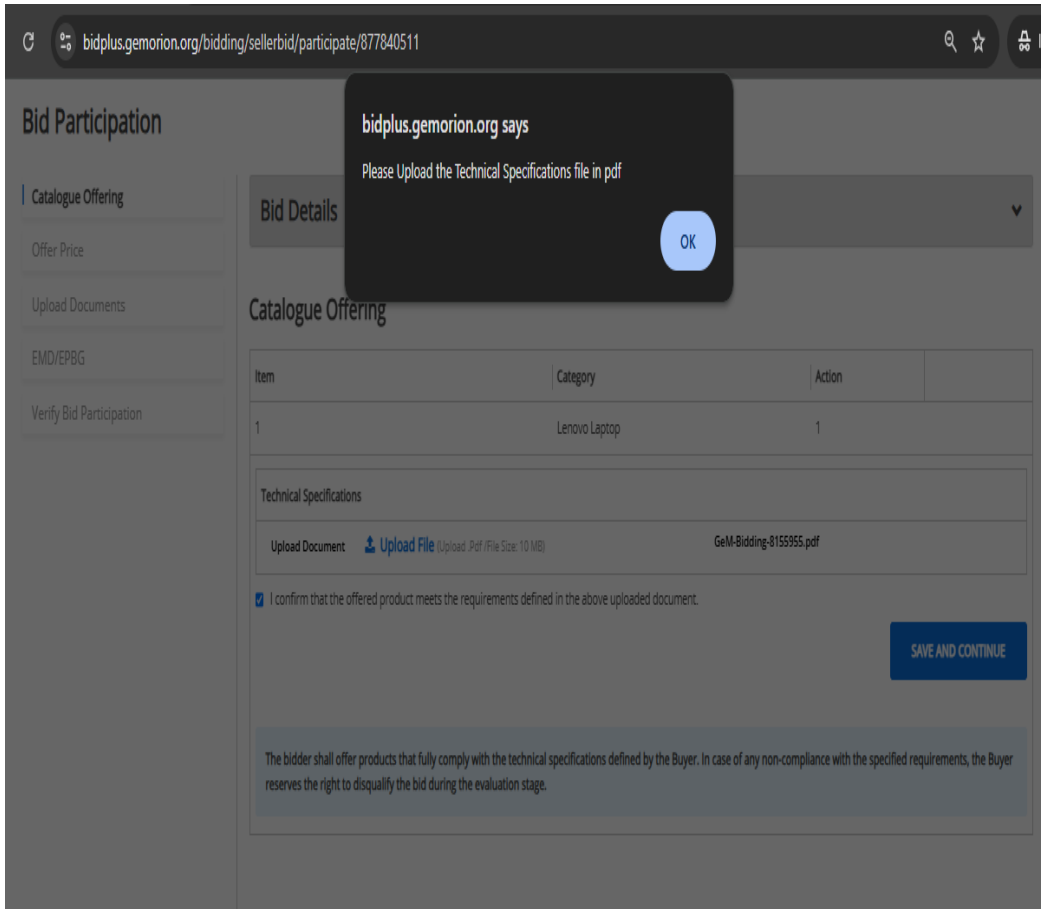
Click here to upload Technical specification document (max. size allowed 10MB).

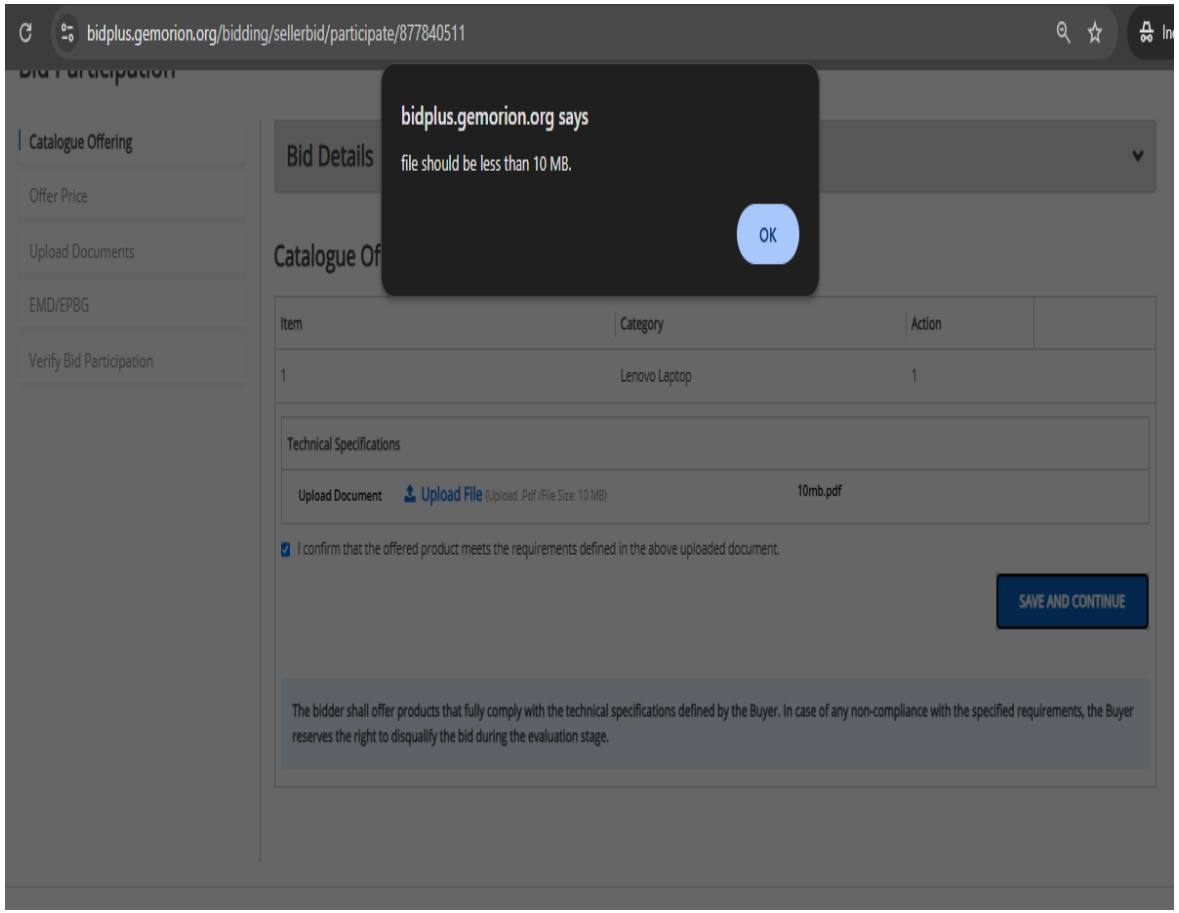
Click Save & Continue

An error is generated if an incorrect file type or oversized file is uploaded during technical participation.

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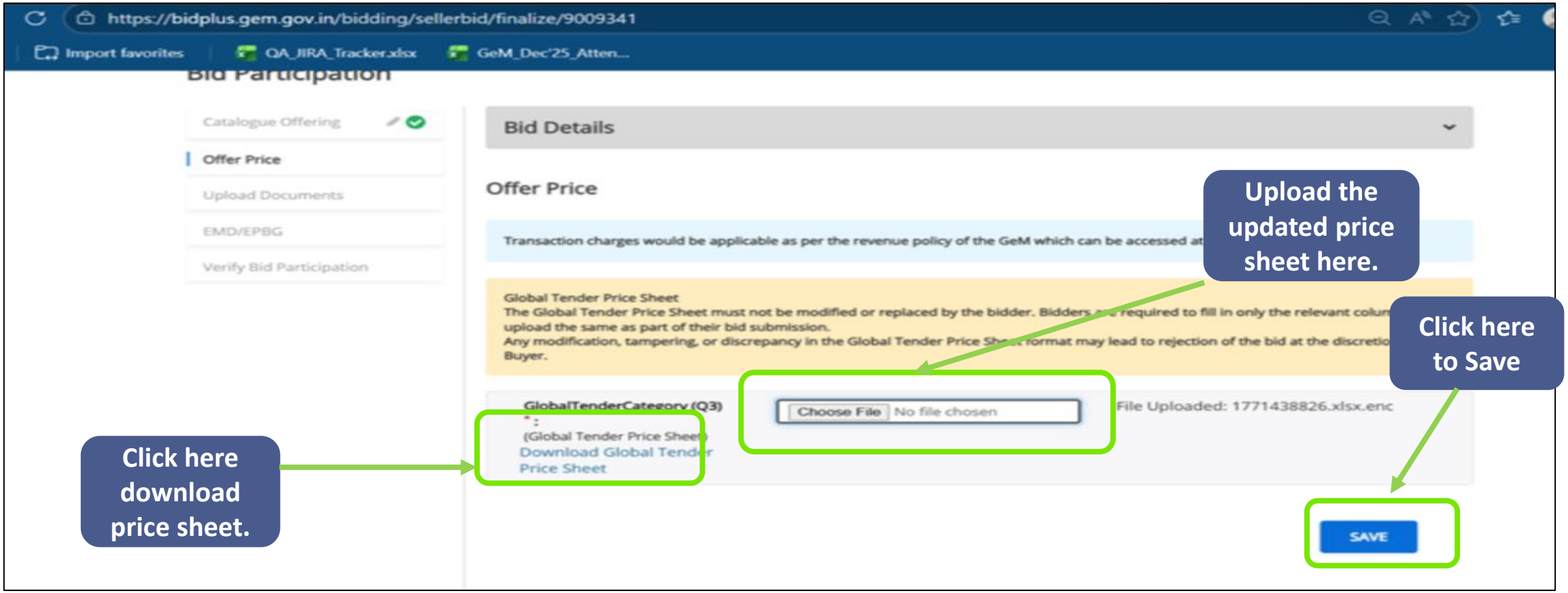




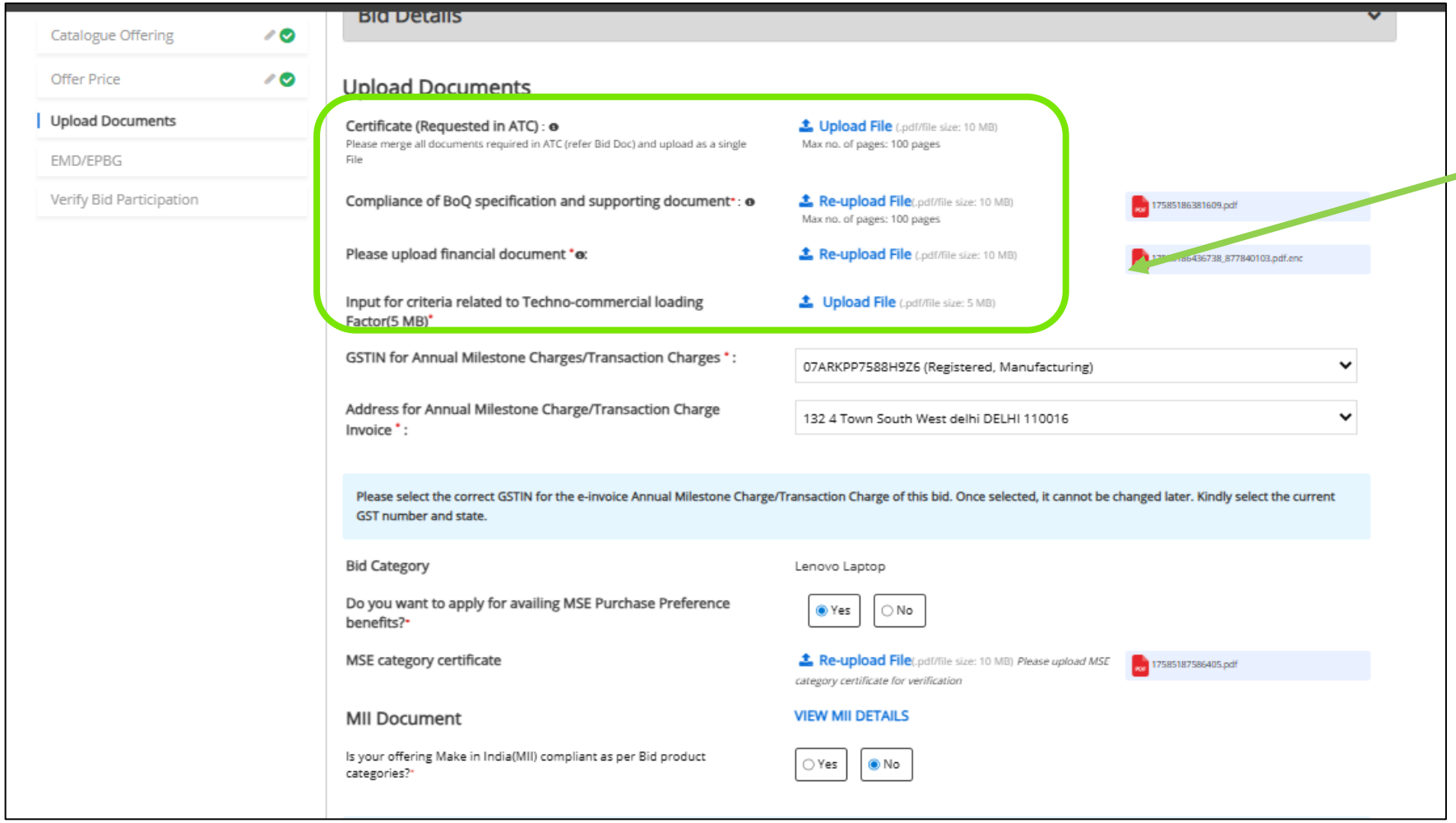
On the Offer Price page, sellers are required to submit their quotations using the Global Tender Price Sheet provided by the buyer. The price sheet must be used as-is, without any modification or replacement.

Bidders must enter data only in the designated fields/columns that are relevant to their offer and upload the completed sheet as part of their bid submission.

Any form of alteration, tampering, or deviation from the prescribed Global Tender Price Sheet format may result in rejection of the bid, at the sole discretion of the buyer.

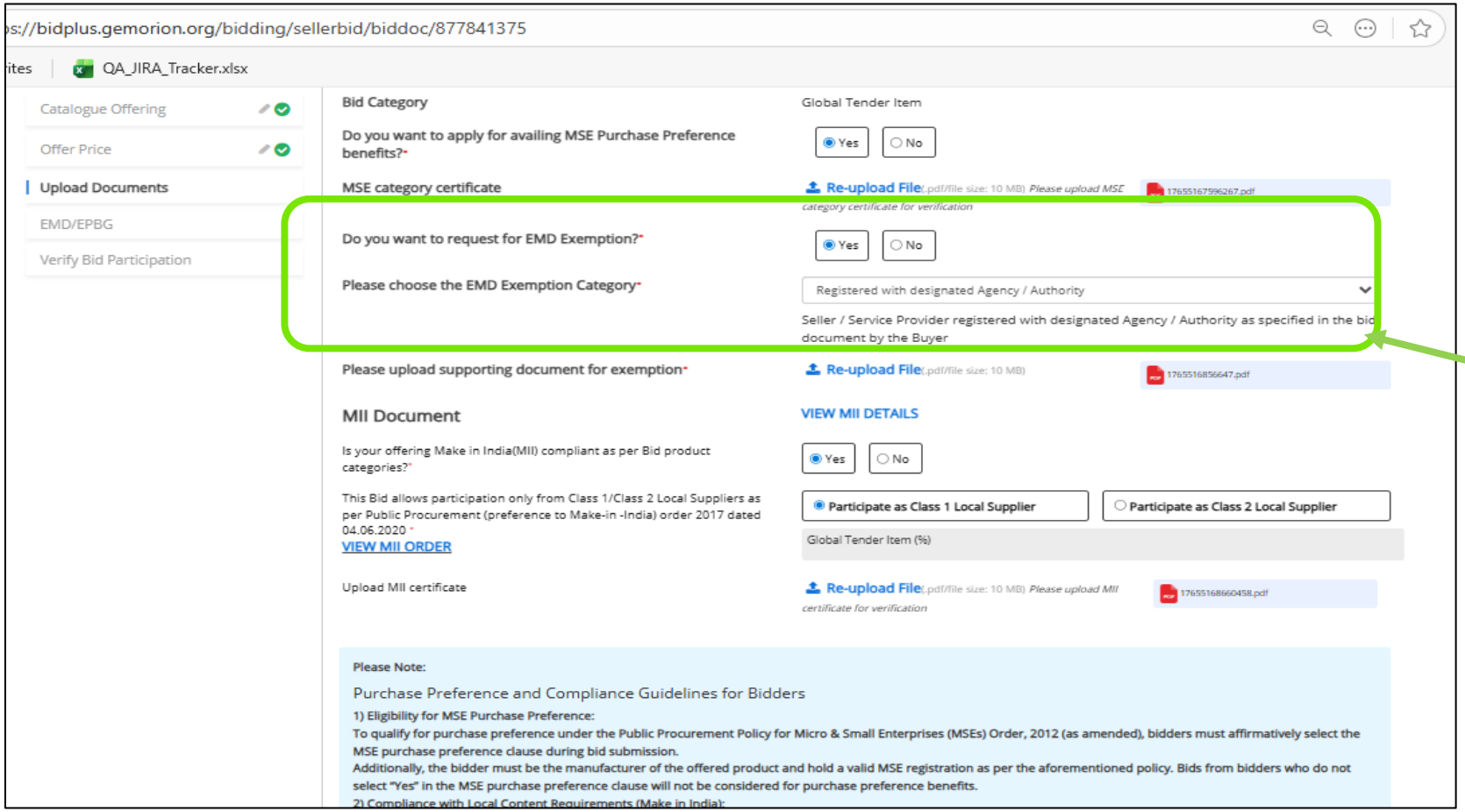


Upload Documents



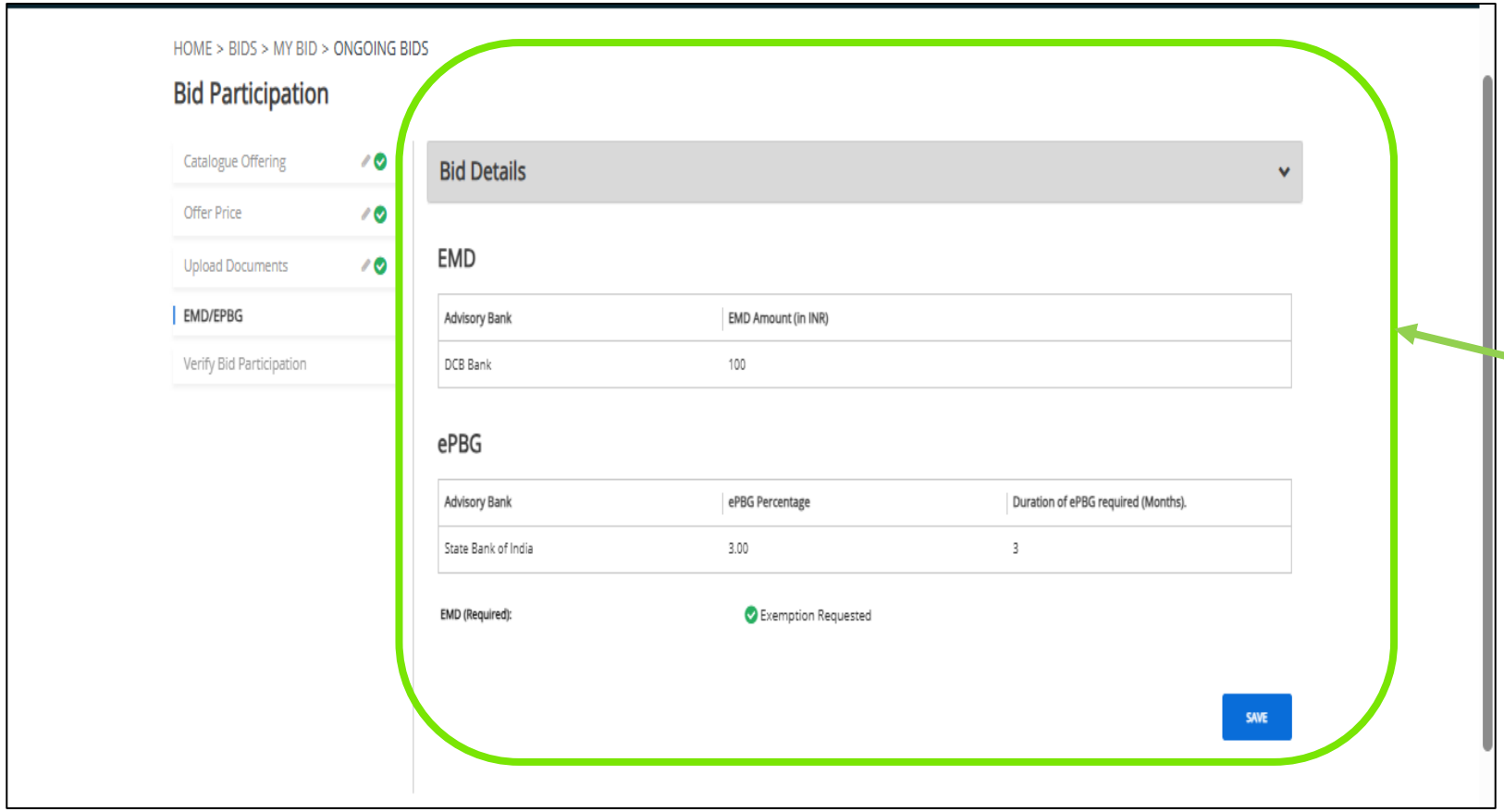
Upload the requested documents as per applicable format and size

EMD Exemption Request



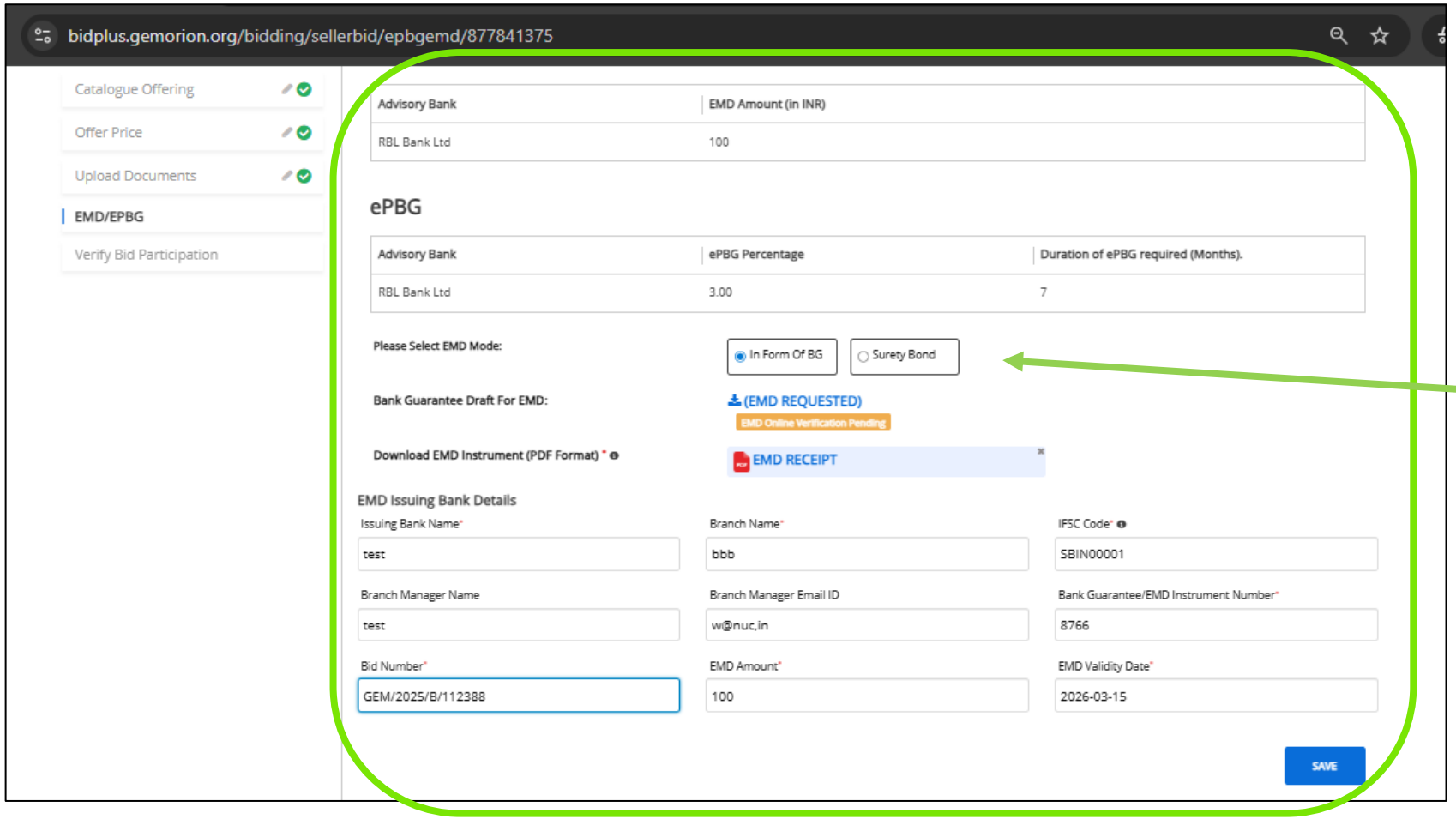
Indian Seller Requested for EMD exemption

EMD Exemption applied



User Requested for EMD exemption

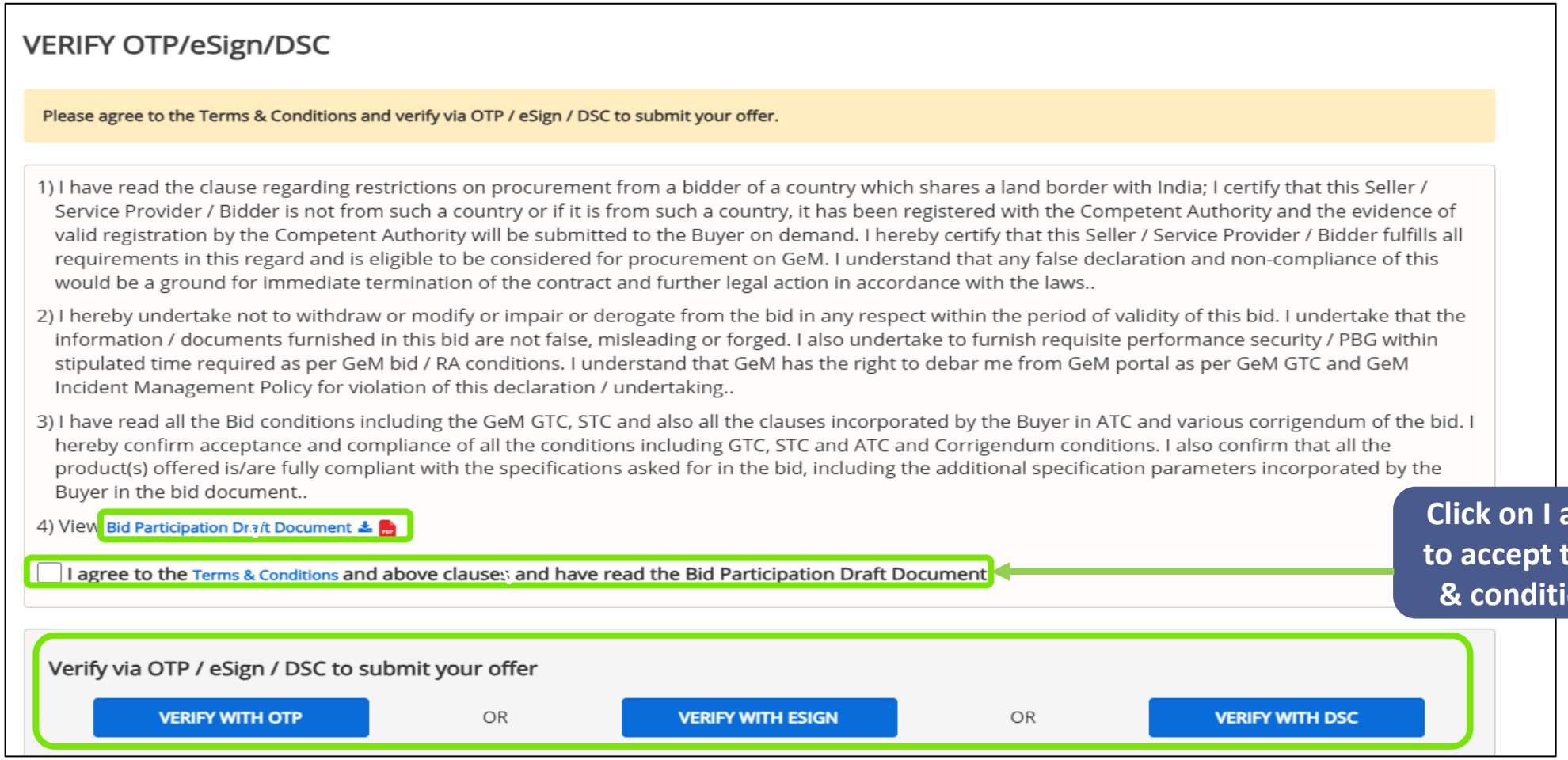
EMD Submission



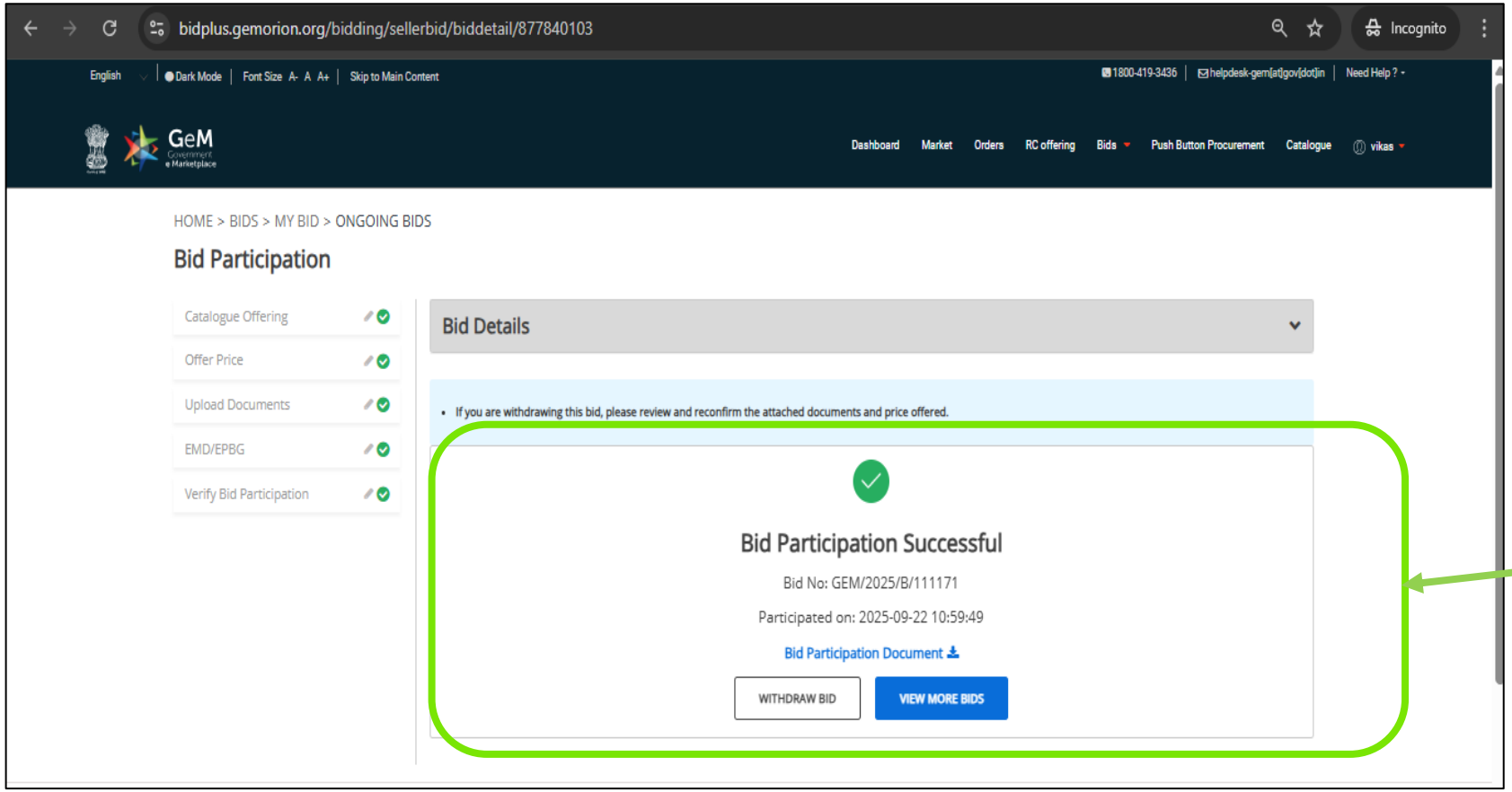
User will submit the required EMD in the appropriate format as per BID conditions & Click on Save to proceed

- **Draft Bid Document -** Both domestic and foreign sellers are provided with access to the Draft Bid Participation Document for review prior to final submission.

- **Verification-** Domestic sellers are allowed to complete their bid submission using any of the following modes: OTP-based authentication, Digital Signature Certificate (DSC), or eSign. Foreign sellers, however, can submit their bid offering only through DSC.

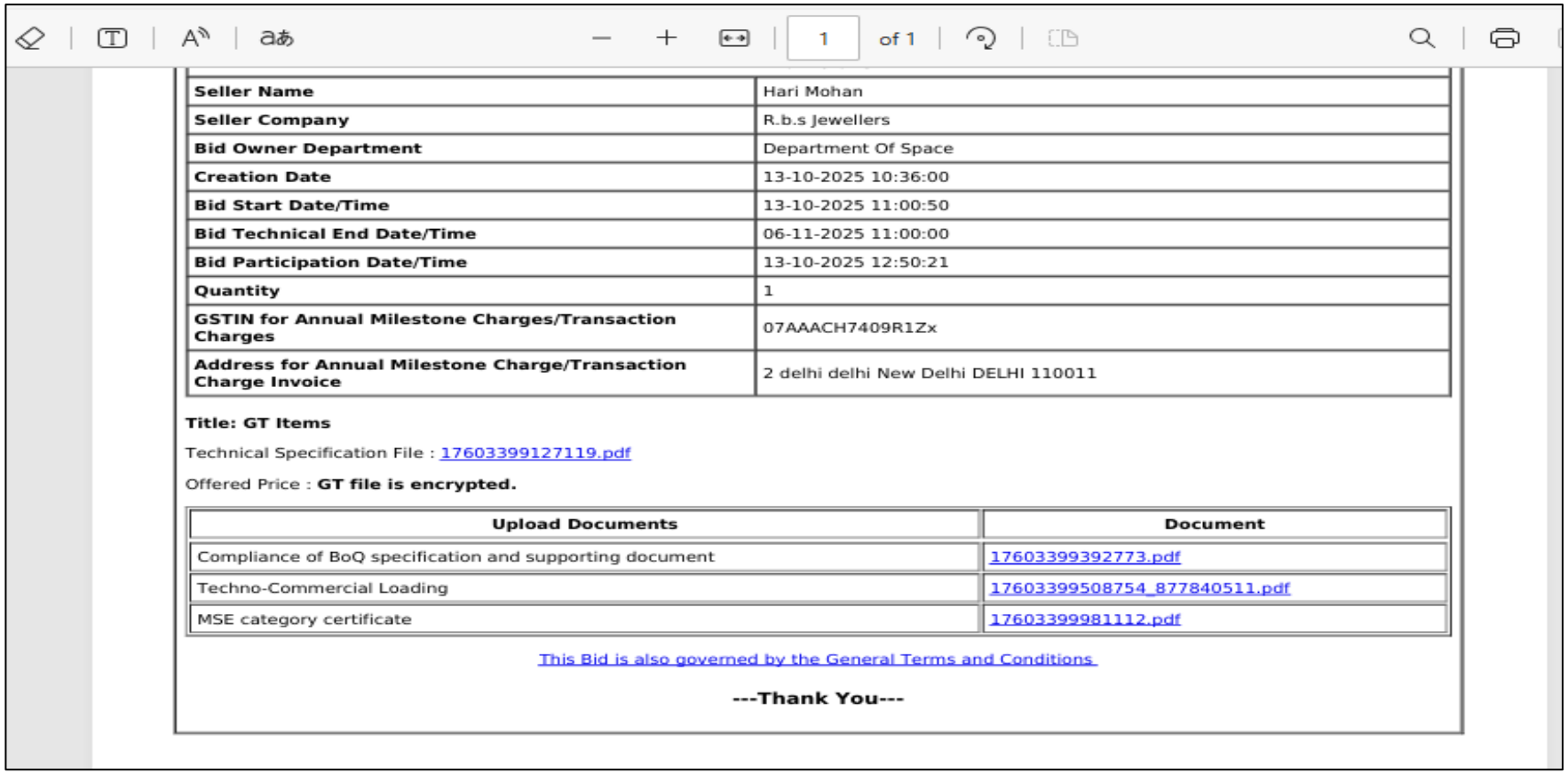


Success prompt appears once participation is completed.



User can download the Bid participation document post successful submission

Sample of Bid Participation document



Seller Name	Hari Mohan
Seller Company	R.b.s Jewellers
Bid Owner Department	Department Of Space
Creation Date	13-10-2025 10:36:00
Bid Start Date/Time	13-10-2025 11:00:50
Bid Technical End Date/Time	06-11-2025 11:00:00
Bid Participation Date/Time	13-10-2025 12:50:21
Quantity	1
GSTIN for Annual Milestone Charges/Transaction Charges	07AAACH7409R1Zx
Address for Annual Milestone Charge/Transaction Charge Invoice	2 delhi delhi New Delhi DELHI 110011

Title: GT Items

Technical Specification File : 17603399127119.pdf

Offered Price : **GT file is encrypted.**

Upload Documents	Document
Compliance of BoQ specification and supporting document	17603399392773.pdf
Techno-Commercial Loading	17603399508754_877840511.pdf
MSE category certificate	17603399981112.pdf

This Bid is also governed by the General Terms and Conditions

---Thank You---

Conclusion

- Global Tender module on GeM enables seamless international procurement while ensuring compliance, transparency, and fairness for all stakeholders.
- Buyers gain access to a wider pool of global suppliers, improving competition and helping secure better value, quality, and innovation.
- Standardized Global Tender Price Sheet ensures consistency, comparability, and accuracy in domestic and international bid evaluation.
- Multi-currency EMD support, flexible delivery/payment terms, and MSE/MII preference options strengthen inclusivity and compliance with procurement guidelines.
- Global Tender (GT) supports Total Value–based evaluation only, Overall evaluated price of the complete tender is considered for ranking. Item-wise evaluation is not permitted under the GT process.

FAQ's

- **What is a Global Tender on GeM?**
- Global Tender is a procurement process that allows government buyers to source goods from both domestic and international sellers, ensuring wider competition and access to globally available products.

- **Being a Indian seller do I have to register a different account?**
- No

- **Can sellers modify the Global Tender Price Sheet?**
- No. Sellers must not modify or replace the price sheet. They may fill only the permitted fields. Any tampering can lead to bid rejection as per buyer's discretion.

FAQ's

- **Are MSE/MII purchase preferences applicable in Global Tenders?**
- Yes, but only for Indian-origin (domestic) sellers who opt for MSE/MII. Foreign sellers are not eligible for MSE or MII benefits.

- **What authentication methods can sellers use to submit bids?**
- **Domestic sellers:** OTP, DSC, or eSign & **Foreign sellers:** DSC only.

- **Is splitting is allowed in a Global Tender?**
- No. Splitting is not allowed in a Global Tender.

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