भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र
Indian National Centre for Ocean Information Services
(पृथ्वी विज्ञान मंत्रालय भारत सरकार के अधीन एक स्वायत्त निकाय)
(An autonomous body under Ministry of Earth Sciences, Govt. of India)
"ओशियन वैली", प्रगति नगर(बी.ओ.), निज़ामपेट (एस.ओ.), हैदराबाद-500090
"Ocean Valley", Pragathi Nagar (B.O), Nizampet (S.O), Hyderabad – 500090

इंकॉइस:क्रय: 16/2026
Ref. INCOIS: PUR: 16/2026

दिनांक: 27.10.2026
Date: 27.10. 2026

सरकारी ई बाज़ार द्वारा निविदा सूचना आमंत्रण
Notice Inviting Global Tender (GTE) through Government E Market Place (GeM)

भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र, हैदराबाद भारत सरकार के पृथ्वी विज्ञान मंत्रालय के अंतर्गत एक स्वायत्त निकाय है।
Indian National Centre for Ocean Information Services (INCOIS), Hyderabad is an autonomous body under Ministry of Earth Sciences, Government of India.

निम्न विवरणों के लिए पंजीकृत विक्रेताओं से निविदाएं /बोलियां आमंत्रित की जाती हैं। जीईएम अधिप्रापण होने के नाते, बोलियां केवल **Government E- Market Place (GeM)/ http://gem.gov.in** द्वारा ऑनलाइन से ही जमा की जाएं। एनआईटी का संक्षिप्त विवरण नीचे दिया जा रहा है:
Global Tenders/Bids are invited from registered vendors of GeM for the following items. Being a GeM procurement, the bids has to be submitted online through **Government E- Market Place (GeM) http://gem.gov.in/** only. The brief details of GTE are appended below.

क्र. सं. S l. No	कार्य का नाम Name of the Work	बोली संदर्भ सं. Bid Reference No.	बोली संख्या एवं दिनांक Bid Number and Date	बोली समाप्ति की तारीख और समय Bid end date and Time
(1)	**इंकॉइस, हैदराबाद के लिए 20 संख्या एसवीपी ड्रिफ्टरों की आपूर्ति, जिनमें होली-सॉक ड्रोग, डेटा लॉगर एवं उपग्रह संचार प्रणाली लगी हो, तथा तापमान, चालकता (कंडक्टिविटी) और वायुमंडलीय दाब सेंसर, ड्रोग ऑन/ऑफ सेंसर, बैटरी पैक एवं जीपीएस मॉड्यूल सहित एक वर्ष की मानक वारंटी उपलब्ध हो।** **Supply of 20 Nos SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module with one-year standard warranty at INCOIS, Hyderabad**	इंकॉइस:क्रय: 16/2026 INCOIS:PUR: 16/2026	जीईएम/2026/बी/8199647 दिनांक: 27.10.2026 GEM/2026/B/8199647 dated 27.10.2026	30.11.2026 15:00:00

जीईएम अधिप्रापण होने के नाते बोलियां केवल जीईएम पोर्टल अर्थात http://gem.gov.in के अंतर्गत बोली/आरए कॉलम द्वारा ऑनलाइन ही जमा करनी होती हैं। किसी भी प्रकार की सहायता के लिए कृपया जीईएम पोर्टल की हेल्प लाइन से संपर्क करें। निम्न अधिकारियों से भी संपर्क किया जा सकता है: श्री वी. सुब्रह्मण्यम (ईमेल: manyam@incois.gov.in;) / श्री श्री दसारी प्रसाद (ईमेल: dasariprasad@incois.gov.in)

Being a GeM procurement, the bid has to be submitted online through the GeM portal i.e., http://gem.gov.in under the Bids/RAs column. For any assistance, please contact help line of GeM portal. The following officials may also be contacted: Mr. V. Subrahmanyam (email: manyam@incois.gov.in;) /Mr. Mr. Dasari Prasad (email: dasariprasad@incois.gov.in)

(वी. सुब्रह्मण्यम /V. Subrahmanyam)
प्रशासनिक अधिकारी (क्रय)/ Administrative Officer (Purchase)
निविदा आमंत्रण प्राधिकारी, इंकॉइस/
Tender Inviting Authority, INCOIS

बिड संख्या/Bid Number: GEM/2026/B/8199647

दिनांक /Dated: 27-10-2026

ग्लोबल निविदा बदस्तावेज़ / Global Tender Document

This Global Tender Bid is governed by General Terms and Conditions of Global Tender

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	30-11-2026 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	01-12-2026 15:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Earth Sciences
विभाग का नाम/Department Name	Department Of Earth Sciences
संगठन का नाम/Organisation Name	Earth Sciences Secretariate
कार्यालय का नाम/Office Name	Indian National Centre For Ocean Information Servi
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :bala@incois.gov.in Buyer Email id: dasariprasad@incois.gov.in
वस्तु श्रेणी /Item Category	GlobalTenderCategory (Q3)
वैश्विक निविदा शीर्षक /Global Tender Title	Supply of 20 Nos of SVP Drifters
पिछले 3 वित्तीय वर्षों का बिडर का न्यूनतम औसत वार्षिक वित्तीय टर्नओवर/Minimum Average Annual Turnover of the bidder (For the last 3 Financial Years)	247 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	GeM verified turnover
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes | Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes | Complete

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड का प्रकार/Type of Bid	Two Packet Bid
डिलीवरी की स्वीकृत शर्तें / Allowed Terms of delivery	CIP Hyderabad. The firm should ship the material upto Airport, Hyderabad, India
भुगतान की शर्तें / Payment terms	Payment for Foreign and India firms will be made as per the Tender Dcument
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	4 Days
अनुमानित बिड मूल्य / Estimated Bid Value	49530000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
वित्तीय दस्तावेज की आवश्यकता है / Financial Document Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाईजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	INR 990600 USD 10365

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :
DIRECTOR INCOIS
Payble at Hyderabad, Indian National Centre for Ocean Information Servi, Ministry of Earth Sciences, Pragathi Nagar, Hyderabad-90
(Director Incois)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers availabele upto price within L1+X%	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50
सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time)

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes

सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	25

1. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
3. The minimum average annual financial turnover of the bidder during the last three financial years, ending on 31st March of the previous financial year, should be as indicated in the bid document. The turnover of the bidder shall be validated by the system based on the financial data available on the GeM portal. The average turnover shall be calculated based on the last three financial years where data is available; in case data is available for only two of the last three financial years, the average shall be computed based on those two years. In case the date of constitution / incorporation of the bidder is less than three years old, the average turnover in respect of the completed financial years after the date of constitution / incorporation shall be taken into account for this criterion. No separate documentary evidence is required to be uploaded by the bidder for this criterion, as the system shall derive and validate the turnover figures from the data available on the GeM portal.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

PRICE BID - 1792995121.xlsx

GlobalTenderCategory

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum N/A and N/A Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

क्रेता टेम्पलेट / Buyer Template	Download

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be (Increased quantity ÷ Original quantity) × Original delivery period (in days), subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Supply of 20 Nos SVP drifters with Holy-sock drogue with data logger and satellite tran smission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module with one-year standard warranty at INCOIS, Hyderabad

Delivery Schedule: Within 150days from the date of acceptance to the Contract/Purchase Order at Hyderabad, India

1. **Payment terms:**
2. **A. Material Component**

For domestic tender:

Ø 90% of the total contract value will be released within 30 days upon successful Delivery an d testing of 20 Nos SVP drifters with Holy-sock drogue with data logger and satellite trans mission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS moduleat INCOIS, Hyderabad along with original Ink signed commercial invoice, applicable Test Certificate, Pre-shipment inspection /Q.C. passed certificate, Calibration Certificatesand warranty undertaking.

Ø The remaining 10% shall be released upon successful completion of warranty period, or agai nst submission of an equivalent Performance Bank Guarantee (PBG)/Bank Guarantee valid for a period of 14 months.

Ø Payment shall be made within 30 days of receipt of the complete, correct, and undisputed i nvoice along with all requisite supporting documents.

For International Vendor:

Ø Payment shall be made through an Irrevocable Usance Letter of Credit (ULC) in accordance with the General Conditions of Contract.

Ø 90% of the contract value shall be released through the Letter of Credit against submission of shipping documents, including Commercial Invoice, Packing List, Clean On-board Bill of Lading/Air Way Bill, Certificate of Origin, Insurance Certificate, Inspection/Test Certificates, Calibration Certificates and other documents specified in the Purchase Order.

Ø The balance 10% shall be released after successful receipt, installation, commissioning, acc eptance of the complete system at INCOIS, Hyderabad and submission of all applicable tec

hnical documentation. Alternatively, the supplier may furnish a Performance Bank Guarant ee for the equivalent amount valid up to 14 months, against which the balance payment m ay be released.

All bank charges outside India shall be borne by the supplier, while bank charges within India shall be borne by the purchaser.*Net payment will be released after statutory deductions.*

List of Deliverables:

Supply of **20 Nos** (Qty) Drifters equipped with drogue, GPS, drogue on/off sensor, sea surface tem perature, sea surface salinity, and barometric pressure.

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3. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file.

4. **Service & Support**

   Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

5. **Service & Support**

   Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.

9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

INCOIS: PUR 16 / 2026

26.10.2026

Global Tender Enquiry (GTE)

Sub: Supply of 20 Nos SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module with one-year standard warranty.

Dear Sirs,

On behalf of Director, INCOIS Global tenders are invited under "Two Bid System" (Part –I Techno Commercial Bid, Part- II Commercial Bid) from reputed Manufacturers/ Authorized Agents for Supply of 20 SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module.

1.	**Name of the work**	**:**	**Supply of 20 Nos SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module with one-year standard warranty at INCOIS, Hyderabad**
2.	**BID Reference No.**	**:**	INCOIS:PUR: 16/2026 dated 26.10.2026
3.	**Earnest Money Deposit (EMD)**	**:**	Rs. 9,90,600/- (Rupees Nine lakhs ninety thousand and six hundred only) or USD 10,365/- (USD ten thousand three hundred and sixty-five only)
4.	**Last date for seeking clarifications**	**:**	30.10.2026
5.	**Pre Bid Conference (Hybrid)**	**:**	06.11.2026 at 11:00 Hrs at INCOIS, Hyderabad
6.	**Due date Bid submission**	**:**	30.11.2026 at 15:00 Hrs
7.	**Bid opening date**	**:**	01.12.2026 at 15:00 Hrs

The offers, in the prescribed format, shall be submitted through online Government e- Marketplace at http://gem.gov.in.

Postal/ Location Address

Indian National Centre for Ocean Information Services INCOIS, Ministry of Earth Sciences, Govt. of India, Ocean Valley, Pragathi Nagar (BO), Nizampet (SO), Hyderabad 500 090, Ph.No.040-2388 6000

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1. Introduction

The Indian National Centre for Ocean Information Services (INCOIS), Hyderabad, an autonomous body under Ministry of Earth Sciences (MoES), Govt. of India is engaged in providing ocean information and advisory services. INCOIS deals with the projects related to tsunami early warning system, ocean state forecast, ocean observing systems, ocean modelling, satellite oceanography, coastal geospatial applications, ocean data and information management and web-based services relevant to societal needs.

2. Scope of the Work

a) Supply of 20 SVP drifters equipped with sea surface temperature, sea surface salinity, and barometer sensors with satellite communication.

b) The drifters should be deployment-ready (calibrated, assembled, ballasted, weighted, and tested) and should be equipped with sensors as mentioned in the technical specification.

c) Drifter should be equipped with a Global Positioning System (GPS) or similar module (to estimate latitude and longitude of sampling location), and a 'drogue on' or 'submergence and strain gauge' sensor to understand whether the drogue is attached or not, and a sensor for battery voltage.

d) The Drifters should be able to transmit real-time/near-real-time data via satellite over the Indian Ocean through either Iridium.

e) The supplier is responsible for integrating and testing the data logger with sensors to ensure near-real-time data reception at INCOIS.

f) The supplier should bear a minimum of 12 months of telemetry charges (if any) from the date of deployment and of positioning of data to the global telecommunication system (GTS) as per the WMO prescribed format.

g) The data should be delivered to INCOIS via ftp or, web portal, or Application Programming Interface (API), and software to decode the data acquired from the drifter should be provided by the supplier.

h) The supplier should facilitate obtaining raw and processed user-friendly data (CSV, Microsoft Excel, XML, JSON, or HTML) to INCOIS.

i) The bidder should make the communication test for the data reception from the buoys for at least seven days, before dispatching the buoys to INCOIS from the bidder's premises. The test da-

ta should be available to INCOIS to evaluate the reception and quality of the observations based on land-based testing before finalizing and dispatching the instrument

j) The entire Drifter should be certified by quality assurance tests for buoys, sensors, and communication performed by the bidder before delivery to INCOIS.

k) The final order quantity may vary within 25% of the prescribed quantity.

l) After the acceptance of the PO, drifters should be delivered at INCOIS within 150 days.

3. Technical Specifications:

a) To provide satellite-tracked drifters that are capable of measuring ocean temperature, salinity, latitude and longitude position by GPS, sensor for battery voltage and 'drogue on' or 'submergence and strain gauge' sensor to understand whether drogue is attached or not continuously with one-hour sampling interval. These buoys should be able to transmit data to INCOIS in real-time through Argos communication.

b) Buoys must have a sufficient energy (or battery) source in their standard configuration to perform the above functions for a nominal period of 12 months, ~24 data sets/day.

c) Buoys must provide measurements at a one-hour temporal resolution, and they should be available to INCOIS.

d) The drogue style of the buoy should be a holey sock with seven sections.

e) The drifter should work where the water depth is greater than 20 m.

f) The drag area ratio (the ratio of drogue drag area to the total drag area of non-drogue elements of Drifter) should be greater than or equal to 40, and the supplier should provide the calculation drag area ratio of each drifting buoy.

g) The surface buoy unit should be high-impact ABS.

h) Further, the Drifter should be able to survive shock and vibration associated with the impact on sea surface during deployment.

i) The tether for the drogue should be a plastic-coated stainless-steel cable.

j) The drogue and tether are bound with paper tape, which dissolves in the water, and the tether should be wrapped around a water-soluble cardboard tube to protect it from kinking.

k) Buoy should be capable of being launched from a Research vessel or commercial vessel with a deployment free fall height of 5 m into water. Also, the buoy should be deployable from a stationary/moving research vessel with at least 2 kt speed.

l) Buoys storage life should be a minimum of 12 months within a temperature range from 10°C to +40°C.

m) Buoys must be delivered in boxes sufficiently strong enough to protect the buoys prior to deployment, while in transit, and onboard ship or aircraft. Defective buoys (without the fault of the INCOIS) will be returned to the Original Equipment Manufacturer (OEM) at the OEM's expense.

n) Buoy boxes must be built to accommodate stacked loading and be movable with a forklift or pallet jack, and be suitable for export to most countries (e.g., all wood components of appropriately treated plywood).

o) The supplier is responsible for integrating and testing the data logger with sensors to ensure real-time data reception at INCOIS.

p) The damaged and malfunctioned buoys should be replaced/repaired by the OEM at their own expense (including shipping costs in both directions). The replaced/repaired buoy should arrive at INCOIS, Hyderabad, within two months of notification to the vendors by INCOIS of a problem.

q) Suppliers should provide subsequent training/advice/manual for INCOIS personnel for buoy testing and repair as requested by INCOIS.

r) Buoys capable of self-activation upon deployment or pull-pin magnet to activate the buoy before the deployment.

s) Buoys certifiable for air shipments (domestic and international).

t) The buoys will be deployed in the Indian Ocean Region (between 40°E to 120°E; 30°S to 26°N)

u) The functioning/performance of all the buoy systems at each region and the periodic data transmission are the responsibility of the manufacturer, irrespective of the seasonal variation.

v) The vendor should provide calibration and quality control inspection certificates of temperature and pressure sensors.

w) The Bidder should provide a warranty for the buoy as mentioned in item 6.

x) The vendor should have experience in manufacturing a similar configuration of a drifter with sea surface temperature, barometric pressure and sea surface salinity and should be demonstrated the system in the past with evidence from published papers. A copy of the publication should be attached as supporting information.

y) Sensor type: The details of the thermistor sensor for SST measurements is mentioned below (Preferably seabird SBE37 for temperature and conductivity and Vaisala PTB110 for barometric pressure sensor).

Expected accuracy and range for temperature and pressure sensors		
Sensor	**Measurement Range**	**Accuracy**
Thermistor sensor for SST measurement (Seabird SBE 37)	-5°C to 40°C	± 0.002°C or better
Barometric pressure sensor (Vaisala PTB110)	850-1050 hPa	± 1 hpa or better
Conductivity (Seabird SBE 37)	0-7 Sm^{-1}	± 0.0003 Sm^{-1}

4. List of Deliverables:

Supply of 20 Nos Drifters equipped with drogue, GPS, drogue on/off sensor, sea surface temperature, sea surface salinity, and barometric pressure.

5. Eligibility Criteria

i. The bidder should be either registered Indian under Indian Company Act 1956 or reputed foreign firm with experience of supply and maintenance of oceanographic instruments. The bidder should have an end-to-end arrangement with the OEM/(s) to Supply of 20 Nos SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module with one-year standard warranty. In this case each of the partners should have a specified annual turnover.

ii. A bidding firm may be a corporation/company or consortium of companies/corporations. Consortium shall mean more than one company with complementing skills joining together to undertake the scope of the work defined.

iii. Quotation should be submitted by the original manufacturer / supplier or its sole authorized distributor / dealer / Indian agent/representative. In case of bid by authorized dealer / distributor / Indian agent/representative, the manufactures authorization should be attached with the technical bid.

iv. One Indian Channel Partner/Agent can participate in a tender on behalf of one manufacturer only. No offer will be entertained if the same Indian Agent/representative is representing another manufacturer for the same item.

v. If Indian Agent/representative is representing a Foreign Firm should submit Declaration By Agent of Foreign Principles Format (Annexure – VII) on company letter head with authorized signatures.

vi. Each OEM is allowed to bid directly or through multiple system integrators (SI) / Bidder for this tender. (Manufacturer Authorization Form (MAF) from OEM with specific reference to this tender is to be attached). Annexure - II

vii. Consortium:
   a. A bidding firm may be a corporation/company or consortium of companies/corporations. Consortium shall mean more than one company with complementing skills joining together to undertake the scope of the work defined.
   b. In case of consortium applicant, consortia shall submit a valid Memorandum of Association (MoA) agreement among the members signed by the authorized signatories of the companies dated prior to the submission of the bid.
   c. If the Bidder had formed an association, each member of the association may be evaluated separately/jointly as per the qualification/eligibility.

d. The MoA shall specify the prime bidder, stake of each member and outline the roles and responsibilities of each member. The MoA shall be exclusively for this project and should confirm that each member of the consortia is liable jointly and severally for execution of the contract.
e. The bidder and consortium companies must be a Company registered under Indian Companies Act 1956 or may be reputed foreign bidder.
f. In the event of consortium, one of the partners shall be designated as "Prime Bidder". Each member of the consortium shall be equally responsible, jointly and separately for execution of the contract.
g. A bidding company/ consortium cannot be part of more than one consortium. Any member of consortium cannot bid separately as a sole bidder. The bidder (all consortium partners) must have company registration certificate, valid GST registration certificate and Income Tax return with Audit report from CA. Bidder shall provide an attested copy of all the above certificates along with this document.
h. Where the Bid is made by a Consortium, the bid shall specifically indicate the members of the consortium by whom and/or on whose behalf the Bid is being made and shall indicate with reference to each whether such member contributes directly to the work or not and, if so, to what extent he contributes to the said work. In the event of a person/firm who is not a member of the said consortium, details of name and address of such person/firm shall be accompanied by valid proof of authority drawn in favour of Consortium to bind such person/firm.

viii. Tenderer must submit Quotations with technical compliance statement for all the specifications along with the detailed data sheets/ catalogues. Relevant remarks can be provided in the compliance statement if required. Quotations without technical compliance and data sheets/catalogues will not be considered.

ix. The Bidders should have mandatory prior experience in the Supply of SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module meeting the specifications outlined in the tender document; If the participating bidder does not possess experience in of these aspects, the relevant experience of the OEM may be considered, provided that the bidder submits a valid Manufacturer Authorization Letter from the OEM along with documentary evidence demonstrating the OEM's expertise in the specified systems.

x. The bidder should provide profile of their company including its infrastructure, technical manpower and their expertise, specific to Supply of SVP drifters. General description of Infrastructure, Man Power and Expertise not related to this tender are not acceptable. Profile of OEM including its infrastructure, technical manpower and expertise specific to this tender requirement are to be provided, if the OEM Manufacturer Authorization Letter and their expertise are to be counted.

xi. Tenderer (OEM/SI) should have past experience in similar nature of works of similar volume in last five years ending previous day of last date of submission of the online Bid. Out of which
a) one work of value Rs. 3.96 Cr or more or
b) two works of value Rs. 2.47Cr or more
c) three works of value Rs 1.98 Cr. Or more,

Client certificates/Work Completion Certificate/ Experience certificate along with the P.O no. as a reference to be enclosed in this regard.

xii. Eligibility Declaration: Self-declaration/affidavit (notarized) (Annexure - I).

xiii. Bidder should provide list of clients and their contact details and SVP drifters Supply, Installation/commissioning reports.

xiv. Escalation matrix with full contact details, for the resolution of reported issues during contract period.

xv. **Start ups**: In order to promote make in India and startups, the prior turnover for all startups shall be relaxed partially subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "startup" company should enclose the certificate towards startup enterprise registration/recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce& Industry.

NOTE:

- Offers of bidders which do not fulfill the eligibility criteria or fail to submit documentary proof for all the points under eligibility criteria will not be considered for further evaluation.

6. Warranty Clause:

The vendor should provide a standard warranty as follows:

The drifter should have a one-year standard warranty against manufacturing defects in the material from the delivery date. All the accessories, like cables, power supplies, cradles, Cradles, Chargers, etc., should be warranted for one year. The warranty does not cover any product damage due to mishandling or faulty power supply sources.

Performance acceptance at INCOIS: After receiving the drifter at INCOIS. All the drifters will undergo a land-based satellite communication test. If a drifter fails to meet the specified operational performance (supplier should provide the nominal values of sensors during the land-based satellite communication test) or data availability due to manufacturing defects or design deficiencies, the supplier shall replace the complete drifter or defective subsystem at no additional cost within 90 days of notification.
Performance Acceptance after deployment: After deployment, each drifter functions in accordance with the technical specifications and continuously acquires and transmits scientific data through the specified satellite communication system. A drifter shall be considered to have successfully met the performance requirements only if it provides continuous scientific-quality data for at least 90 consecutive days within the warranty period (whichever is earlier), with not less than 90% of the expected observations, after deployment, without any major hardware or communication failure attributable to the OEM.
The supplier will not be held responsible under the following circumstances:

a) In early failure cases, the supplier can prove he was not responsible for the irregularity, or, if he provides credible circumstances showing he is not at fault, the case will be excluded from these statistics.
b) The affected drifter has grounded/beached, and no fault can be assigned to the supplier.
c) The drifter failure/malfunctioning due to natural drift to shallow waters.
d) The function of the drifter was affected through no fault of the supplier and through the means of third parties, such as entanglement of the floats by fishing vandalism, trawls, and wrong deployments, etc.

If the above-mentioned clauses are not met, the supplier will have to compensate with a new drifter at the customer's request within 90 days at no cost to INCOIS. Undertaking must be provided for the same with the acceptance/acknowledgment of the Purchase Order.

7. Contents of the Bid: The quote should be submitted in two parts.

(i) Technical Bid and (ii) Commercial Bid

Part –I Techno-Commercial Bid: Technical bid should contain all the information as listed below. The documentary proof attached should be legible and relevant
Offers without

a. The copy of relevant POs without the work completion certificate
b. Client Certificate without Signature, Date and Contact details of the client-side signatory
c. Duly filled-in Technical Compliance Statement
d. Duly filled-in un-priced bid, will not be considered for further evaluation.

Part/conditional/incomplete bids will not be accepted.

7.1 Table 1: Technical Compliance Statement

Sl. No.	Description	Compliance status Yes / No	Page number against the Proof attached.	Remarks/ Deviations, if any
	General			

<table>
<tr><td>1.</td><td>Name of the Bidder:</td><td></td><td></td><td></td></tr>
<tr><td>2.</td><td>The bidder is a 1) Registered Indian under Indian Company Act 1956 / 2) Foreign firm /3) OEM/(s) / 4) Consortium
5) System Integrator</td><td></td><td></td><td></td></tr>
<tr><td>3.</td><td>Bidder Address and contact details like E Mail , Phone etc.,</td><td></td><td></td><td></td></tr>
<tr><td>4.</td><td>Single Point of Contact :Name
E-mail:
Ph No.</td><td></td><td></td><td></td></tr>
<tr><td>5.</td><td>MSME / NSIC certificate details if any
Registration/ License from the Government:
GST Registration No.
PAN Number</td><td></td><td></td><td></td></tr>
<tr><td>6.</td><td>Details of Indian Channel Partner/Agent or OEM</td><td></td><td></td><td></td></tr>
<tr><td>7.</td><td>Full Bank Details:

(Note: Bank Details provided cannot be changed during Contract, unless special request from the company)</td><td></td><td></td><td></td></tr>
<tr><td>8.</td><td>The Bidder should have an average annual financial turnover of Rs.2.47 Cr or more during the last three years ending March 31, 2026. Proof of turnover and Proof of annual profit certificate issued by the chartered accountant to be submitted.
<table>
<tr><td>Financial year</td><td>Details of Turnover</td><td>Details of Profit</td><td>Details of Net worth</td></tr>
<tr><td>2025-26</td><td></td><td></td><td></td></tr>
<tr><td>2024-25</td><td></td><td></td><td></td></tr>
<tr><td>2023-24</td><td></td><td></td><td></td></tr>
</table></td><td></td><td></td><td></td></tr>
<tr><td>9.</td><td>Tenderer (OEM/SI) should have past experience in similar nature of works in last five years ending previous day of last date of submission of the online Bid. Out of which
a) one work of value Rs. 3.96 Cr or more or
b) two works of value Rs. 2.47Cr or more
c) three works of value Rs 1.98 Cr. Or more,
Client certificates/Work Completion Certificate/ Experience certificate along with the P.O no. as a reference to be enclosed in this regard.
Experience details: Details are to be provided on the letter head duly signed and stamped by the authorized signatory along with copies of contract orders.
<table>
<tr><td>Sl.No.</td><td>Contract Order details</td><td>Scope of work</td><td>Period of contract</td><td>Cor trac Val</td></tr>
</table></td><td></td><td></td><td></td></tr>
</table>

10.	Earnest Money Deposit (EMD):								
11.	Escalation matrix with full contact details, for the resolution of reported issues during contract period.								
12.	The bidder should be either registered Indian under Indian Company Act 1956 or reputed foreign firm with experience of supply and maintenance of oceanographic instruments. The bidder should have an end-to-end arrangement with the OEM/(s) to Supply of SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module. In this case each of the partners should have a specified annual turnover.								
13.	A bidding firm may be a corporation/company or consortium of companies/corporations. Consortium shall mean more than one company with complementing skills joining together to undertake the scope of the work defined.								
14.	Bids should be submitted by the original manufacturer / supplier or its sole authorized distributor / dealer / Indian agent/representative. In case of bid by authorized dealer / distributor / Indian agent/representative, the manufactures authorization should be attached with the technical bid.								
15.	In case of consortium, Compliance to all the terms in sl no. vii under section 5 of Eligibility Criteria								
16.	One Indian Channel Partner/Agent can participate in a tender on behalf of one manufacturer only. No offer will be entertained if the same Indian Agent/representative is representing another manufacturer for the same item.								
17.	Each OEM is allowed to bid directly or through multiple system integrators (SI) / Bidder for this tender. (Manufacturer Authorization Form (MAF) from OEM with specific reference to this tender is to be attached).								
18.	Bidder should submit an authorization letter from principal company in case of foreign principal authorizing Indian representative to submit the tender document on behalf of its foreign principal.								
19.	Tenderer must submit Bid with technical compliance statement for all the specifications along with the detailed data sheets/ catalogues. Relevant remarks can be provided in the compliance statement if required. Bids without technical compliance, along with Self Declaration at Annexure-III and data sheets/catalogues will not be considered								
20.	Eligibility Declaration: Self-declaration/affidavit (notarized) (Annexure - I)								
21.	If Indian Agent/representative is representing a For-								

	eign Firm should submit Declaration By Agent of Foreign Principles Format (Annexure – VII) on company letter head with authorized signatures			
22.	Bidder should provide list of clients and their contact details and the Supply of SVP drifters installation/commissioning reports.			
23.	**Start ups**: In order to promote make in India and startups, the prior turnover for all startups shall be relaxed partially subject to their meeting of quality, technical specifications and bid conditions as per bid. The bidder who intends to participate as "start up" company should enclose the certificate towards startup enterprise registration/recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry. Applicable certificate should be enclosed.			
	Technical			
24.	Do the drifter and sensors meet all technical specifications (serial No.2- scope of work and S. NO.3. Technical specifications. Please provide support documents. If any deviation, please specify. A compliance statement of Points in section 2&3 should be provided) as mentioned in the tender document?			
25.	Whether the drifter with technical speciation above is already deployed and demonstrated, and data used for a peer-reviewed publication			
26.	Does the bidder unconditionally accept all the terms and conditions in the tender document?			

Bidders should fill and submit the technical compliance sheet with authorized signatory along with supporting documents along with Techno-Commercial bid. Offers received without the compliance sheet will be summarily rejected.

Part –II Commercial Bid:

NOTE:

- Part/conditional/incomplete Bids will not be accepted.
- Price bid is to be submitted on-line in enclosed price bid format only. Price bids submitted in any other formats will be summarily rejected.
- INCOIS reserves the right to split and place the order separately to different vendors if that is found to be economically beneficial to INCOIS.

7.2 **Table 2: Price Bid format:**

(Amount in INR/USD/EURO/JPY)

Sl No.	Particulars	Qty	**Please confirm whether prices are Quoted in commercial bid or not. (Yes / No)** **Please do not mention/quote prices here.**
1.	Supply of SVP drifter with a drogue with sea surface temperature, sea surface salinity, and atmospheric pressure sensor, with satellite communication charge, with a one-	20 Nos	

	year standard warranty		
2.	Other charges (freight charges, packing, and insurances etc.,)	1Shipment	

8. Technical Evaluation Criteria:

The following elements will be the primary considerations in evaluating all submitted proposals and in the selection of a vendor or vendors:

- Completeness of the Proposal
- Financial Status of the Firm
- Track Record of similar projects executed
- Technical Compliance of the Products Quoted
- Price & Acceptance to Payment Terms
  - The purpose of two bid systems (technical and commercial) is to evaluate all the firms on technical basis with reference to the tendered specifications, performance of similar service rendered elsewhere and obtaining users views with reference to the earlier services. This will enable the technical committee to arrive at a fair recommendation in the interest of the organization.
  - In the event of seeking any clarification from various bidders by INCOIS, the bidders are required to furnish only technical clarifications that are asked for. No amendment to commercial bid will be entertained at that stage. Further, during this process, if any bidder indicates the price during the clarification, such bids also will not be considered for further evaluation.
  - Technical bids will be opened on due date.
  - The bids submitted will be examined vis-a-vis the tendered specifications and evaluation is made accordingly.
  - Bids complete in all respects will qualify for further evaluation.
  - The Bidders, whose accuracies of the equipment is acceptable to the committee; those bids will only be considered as the technically qualified bids.
  - After completion of technical evaluation, the commercial bid of the technically qualified bidders will be opened through e-Portal.

9. Commercial Evaluation Criteria

- Generally the contract is awarded to the technically qualified eligible bidder whose bid has been determined as the lowest evaluated bid.
- The exchange rate applied for conversion of foreign currency to INR, will be the State Bank of India (SBI) Bill Currency Selling Exchange Rate prevailing on the deadline date of the bid submission, in case of extension or auto extension of the Bid submission due date, the revised rate due date of the Bid participation shall be treated as the relevant date for exchange rate consideration. This procedure is in strict compliance with Section 07, Point 7.5.2 (1) of the Manual for Procurement of Goods issued by the Ministry of Finance, Government of India.
- Notwithstanding anything stated above, INCOIS reserves the right to assess Bidder's capability and capacity to perform the contract. Should circumstances warrant such an assessment in the overall interest of the organization, INCOIS reserves the right to reject any or all tenders/ bids at any time prior to award of contract, without assigning reasons thereof, and without thereby incurring any liability to the affected Bidder or Bidders.
- If the order is to be placed on foreign firm, Price quoted should be on INCOIS term CIP, Hyderabad, India. The firm has to ship the goods with the insurance coverage of 110% of invoice value from the warehouse of origin to the warehouse of INCOIS, Hyderabad, India.
- The un-satisfactory performance / delay in services during warranty period may lead to forfeiture of balance warranty amount, which is at the discretion of Director, INCOIS after ascertaining the circumstances.

Foreign bidders should give quote/price on the INCO term of CIP, Hyderabad, India basis

10. General Conditions of Contracts (GCC)

SlNo.	Details
1.	**Validity Period:** Bids/Offers shall have the validity period of 180 days from the tender closing date.
2.	The bidder should specifically/particularly state GST if any applicable as extra and the rate at which the same is chargeable, failing which, the prices quoted will be deemed to be inclusive of such levies. If a particular bidder is not registered under the GST Act, the prices quoted by him will be treated as net and inclusive of all taxes and statutory levies and that any future claims made by him for reimbursement of those levies on account of retrospective registration under the GST Act will under no circumstances be entertained by the INCOIS and that liability for payment of these levies will be wholly and exclusively that of the bidder quoting against our bid
3.	**Earnest Money Deposit (EMD):** Bid Security of Rs. Rs. 9,90,600/- (Rupees Nine lakhs ninety thousand and six hundred only) or USD-10,365/- (USD ten thousand three hundred and sixty five only) has to be submitted as per the following form/ options: 1. Demand Draft 2. Insurance Security Bond 3. e-Bank Guarantee 4. Fixed Deposit in favor of Director, INCOIS payable at Hyderabad with validity for a period of 45 days beyond the bid validity period. 5. Bank Guarantee format for Bid Security Annexure-IV 6. Bid Securing Declaration form Annexure -VI 7. Online payment through NEFT/RTGS as per Bank details given below: foreign bank guarantees needs confirmation by an Indian nationalized bank **Name of the Bank: SBI, HAL Campus** **Branch: HAL Campus** **Account Name: Director, INCOIS** **Account No.10442322840** **IFSC Code: SBIN0001676** The scanned copy of the same is to be uploaded to the CPP Portal while submitting the bid. Bank Guarantee should be sent by the issuing banker directly to the office of INCOIS, Hyderabad. The original DDs / Financial instruments if any should reach to INCOIS within 5 working days of Bid opening, failing which the bid may treated as incomplete & may lead to rejection of the bid by buyer without making any reference to the bidder. The Bidder shall submit the Earnest Money Deposit (EMD) in full as specified in this tender document. All bank charges, transaction fees, currency conversion fees, or any other incidental expenses incurred during the transfer of the EMD shall be borne solely by the Bidder. The Net Amount received in the buyers designated bank account must match the exact EMD amount required. Any bid where the EMD received is short or deficient due to bank deductions shall be rejected as non-responsive. *Micro and Small Enterprises (MSEs) and Startups recognized by DPIIT are exempted from submission of EMD/Bid Security upon submitting a valid registration certificate and a signed Bid Securing Declaration (Annexure-VI)."*
4.	**Delivery Schedule: W**ithin 150days from the date of acceptance to the Contract/Purchase Order at Hyderabad, India.
5.	**Acceptance of the order:** The Successful bidder shall formally accept the Purchase order Within 15 days from the date of issue of the PO/Order. If the acceptance communication is not received within 15 days, then PO would be deemed to have been as accepted and binding on the successful bidder.
6.	**Payment terms:**

	A. Material Component **For domestic tender:** ➢ 90% of the total contract value will be released within 30 days upon successful Delivery and testing of 20 Nos SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS moduleat INCOIS, Hyderabad along with original Ink signed commercial invoice, applicable Test Certificate, Pre-shipment inspection/Q.C. passed certificate, Calibration Certificatesand warranty undertaking. ➢ The remaining 10% shall be released upon successful completion of warranty period, or against submission of an equivalent Performance Bank Guarantee (PBG)/Bank Guarantee valid for a period of 14 months. ➢ Payment shall be made within 30 days of receipt of the complete, correct, and undisputed invoice along with all requisite supporting documents. **For International Vendor:** ➢ Payment shall be made through an Irrevocable Usance Letter of Credit (ULC) in accordance with the General Conditions of Contract. ➢ 90% of the contract value shall be released through the Letter of Credit against submission of shipping documents, including Commercial Invoice, Packing List, Clean On-board Bill of Lading/Air Way Bill, Certificate of Origin, Insurance Certificate, Inspection/Test Certificates, Calibration Certificates and other documents specified in the Purchase Order. ➢ The balance 10% shall be released after successful receipt, installation, commissioning, acceptance of the complete system at INCOIS, Hyderabad and submission of all applicable technical documentation. Alternatively, the supplier may furnish a Performance Bank Guarantee for the equivalent amount valid up to 14 months, against which the balance payment may be released. All bank charges outside India shall be borne by the supplier, while bank charges within India shall be borne by the purchaser.*Net payment will be released after statutory deductions.*
7.	**Warranty clause:** As per section 06of the above.
8.	***Force Majeure Clause:*** On the occurrence of any unforeseen event, beyond the control of either Party, directly interfering with the delivery of Services arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the affected Party shall, within a week(7 days) from the commencement thereof, notify the same in writing to the other Party with reasonable evidence thereof. Unless otherwise directed by the Procuring Entity in writing, the contractor shall continue to perform its obligations under the contract as far as reasonably practicable and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract before such termination.
9.	Preference to Make In India: Preference is granted to Class-I local suppliers under the Public Procurement (Preference to Make in India) Order 2017 and subsequent nodal ministry notifications. Bidders must supply OEM certificates detailing local content

	percentages and value addition locations to qualify for purchase preference.
10.	Price bid is to be submitted on-line in enclosed price bid format only. Price bids submitted in any other formats will be summarily rejected.
11.	**Termination for default**: Where the Contractor commits a material breach — including a repeated breach after a Performance Improvement Notice INCOIS may, after issuing 15 (fifteen) days' written notice to cure and the Contractor having failed to cure within that period, terminate the contract in whole or in part and forfeit the Performance Guarantee in full. INCOIS may additionally get the balance work executed at the Contractor's risk and cost and recover the excess expenditure from any sum due to the Contractor or from the Performance Guarantee. INCOIS may also terminate the contract for convenience on 90 (ninety) days' written notice, in which case the Contractor is paid for services satisfactorily rendered up to the date of termination and the Performance Guarantee is released, with no further claim on either side. Termination does not prejudice any accrued right or remedy of either party.
12.	Where the Bid is made by a Consortium, the bid shall specifically indicate the members of the consortium by whom and/or on whose behalf the Bid is being made and shall indicate with reference to each whether such member contributes directly to the work or not and, if so, to what extent he contributes to the said work. In the event of a person/firm who is not a member of the said consortium, details of name and address of such person/firm shall be accompanied by valid proof of authority drawn in favor of Consortium to bind such person/firm.
13.	Proof for fulfillment of eligibility criteria mentioned above should be submitted along with the tender. If the tender is submitted without valid documents, INCOIS shall consider the bid offered as non responsive. Tenders received without proof of eligibility criteria will be rejected
14.	(a) Any dispute or difference arising out of or in connection with this contract shall first be settled amicably by discussion between INCOIS and Contractor, within 30 days of a written dispute notice by either party. (b) Failing amicable settlement, the dispute shall be referred to a Dispute Resolution Committee comprising representatives of INCOIS and contractor, chaired by an officer nominated by the Director, INCOIS, which shall Endeavour to resolve the matter within 30 days of its constitution. (c) Failing resolution under (b), the parties may by mutual written consent refer the dispute to mediation under the Mediation Act, 2023. (d) Arbitration shall not be a method of dispute resolution under this contract. Disputes not resolved through (a) to (c) shall be adjudicated by the courts at Hyderabad, Telangana, which alone shall have jurisdiction. This contract is subject to the laws of India alone...

Annexure -I

Eligibility Declarations

(To be submitted as part of Technical bid)
(On Company Letter-head)
(Along with supporting documents)
Ref: Your Tender Document No. INCOIS: PUR:16/2026; Tender Title: **Supply of 20 Nos SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module with one-year standard warranty at INCOIS, Hyderabad**

Bidder's Name_____
[Address and Contact Details]
Bidder's Reference No._____ Date.....
Note: The list below is indicative only. You may attach more documents as required to confirm your eligibility criteria.]

Eligibility Declarations

(Please tick appropriate boxes or cross out any declaration not applicable to the bidder)
We hereby confirm that we comply with all the stipulations of tender document and declare as under and shall provide evidence of our continued eligibility to the Procuring Entity as may be requested:
Legal Entity of Bidder:_____
Bidder/ Agent Status: _____

We solemnly declare that we (including our affiliates or subsidiaries or constituents):

(a) are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of these reasons;

(b) (including our Contractors/ subcontractors for any part of the contract):

i) Do not stand declared ineligible/ blacklisted/ banned/ debarred by the Procuring Organization or its Ministry/ Department from participation in its Tender Processes; and/ or

ii) Are not convicted (within three years preceding the last date of bid submission) or stand declared ineligible/ suspended/ blacklisted/ banned/ debarred by appropriate agencies of Government of India from participation in Tender Processes of all of its entities, for offences mentioned in Tender Document in this regard. We have neither changed our name nor created a new "Allied Firm", consequent to the above disqualifications.

(c) Do not have any association (as bidder/ partner/ Director/ employee in any capacity) with such retired public official or near relations of such officials of Procuring Entity, as counter-indicated, in the Tender Document.

(d) We certify that we fulfil any additional eligibility Criteria mentioned prescribed in Tender Document.

(e) We have no conflict of interest, which substantially affects fair competition. The prices quoted are competitive and without adopting any unfair/ unethical/ anti-competitive means. No attempt has been made or shall be made by us to induce any other bidder to submit or not to submit an offer to restrict competition.

Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017:

"We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such

countries, and solemnly certify that we fulfil all requirements in this regard and are eligible to be considered. We certify that:

---

we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). and;

we shall not subcontract any work to a contractor from such countries unless such contractor is registered with the Competent Authority.

MSME Status:

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

a) We are - Micro/ Small/ Medium Enterprise/ SSI/ Govt. Deptt. /PSU/ Others:.....

b) We attach herewith, Udhyam Registration Certificate with the Udhyam Registration Number as proof of our being MSE registered on the Udhyam Registration Portal. The certificate is the latest up to the deadline for submission of the bid.

c) Whether Proprietor/ Partner belongs to SC/ ST or Women category. (Please specify names and percentage of shares held by SC/ ST Partners):.....

Start-up Status

we confirm that we are/ are not a Start-up entity as per the definition of the Department of Promotion of Industrial and Internal Trade – DPIIT.

Make in India Status:

Having read and understood the Public Procurement (Preference to Make in India PPP - MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

a) **Self-Certification for the category of suppliers:**

(Provide a certificate from statutory auditors/ cost accountant in case of Tenders above Rs 10 Crore for Class-I or Class-II Local Suppliers).Details of local content and location(s) at which value addition is made are as follows:

Local Content and %age

Location(s) of value addition

Therefore, we certify that we qualify for the following category of the supplier (tick the appropriate category):

☐ Class-I Local Supplier/

☐ Class-II Local Supplier/

☐ Non-Local Supplier.

b) **We also declare that.**

☐ There is no country whose bidders have been notified as ineligible on a reciprocal basis under this order for the offered Services, or

☐ We do not belong to any Country whose bidders are notified as ineligible on a reciprocal basis under this order for the offered Services.

Penalties for false or misleading declarations:

We hereby confirm that the particulars given above are factually correct and nothing is concealed and undertake to advise any future changes to the above details. We understand that any wrong or misleading self-declaration would violate the Code of Integrity and attract penalties as mentioned in this Tender Document.

.....

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of

.....

.....

[name & address of Bidder and seal of company]

Annexure -II

OEM's Authorization Format

(On Company Letter Head)
(To be submitted as part of Technical bid)
OEM's Name_____
[Address and Contact Details]
OEM's Reference No._____ Date.....

The Director
Indian National Center for Ocean Information Services (INCOIS)
Pragathi Nagar –Hyderabad – 500090

Dear Sirs,
Ref. Your Tender Document No. 16/2026 Tender Title: **Supply of 20 Nos SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module with one-year standard warranty at INCOIS, Hyderabad.**

We, ----------, are proven and reputable manufacturers of the Tendered Goods. We have factories at----------. We hereby authorize M/s----------(*name and address of the authorized dealer)* to submit a bid, process the same further and enter into a contract with you against above referred Tender Process for the supply of above Goods manufactured by us. Their registration number with us is ....., dated/ since.....
We further confirm that no Contractor or firm or individual other than Messrs. ..... (*name and address of the above-authorized dealer*) is authorized for this purpose.
As principals, we commit ourselves to extend our full support for warranty obligations, as applicable as per the Tender Document, for the Goods and incidental Works/ Services offered for supply by the above firm against this Tender Document.
Our details are as under:

Name of the Company:.....

Complete Postal Address: .....

Pin code/ ZIP code: .....

Telephone nos. (with country/ area codes): .....

Fax No.: (with country/ area codes): .....

Mobile Nos.: (with country/ area codes): .....

Contact persons/ Designation: .....

Email IDs: .....

We enclose herewith, as appropriate, *our ---------- (Bye-Laws/ Registration Certificate/ Memorandum of Association/ Partnership Agreement/ Power of Attorney/ Board Resolution*)

Yours faithfully,

.....

[signature with date, name, and designation]

for and on behalf of M/s.....

[name & address of the OEM and seal of company]

DA: As above

Annexure -III

Self-Declaration

(on Letter Head With Authorized Signatory and Stamp)

I, _____, son / daughter of _____, sole proprietor / managing partner / director of M/s _____, having read and understood tender No. **INCOIS:PUR:16/2026**, hereby undertake that I agree to and shall abide by all the terms and conditions prescribed therein for the **Supply of 20 Nos SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module with one-year standard warranty at INCOIS, Hyderabad** at the INCOIS Campus, Hyderabad.

I further declare that our firm will ensure the Supply of 20 Nos SVP drifters within the stipulated time-line and maintain the system as per the clauses defined in this tender document.

Signature and date;
name;
office seal;
address.

Note: the bidder shall sign and stamp every page and upload the same; clarifications only through GeM.

ANNEXURE-IV

Bank Guarantee Format for Bid Security

Whereas.....[1] (hereinafter called "the Bidder") has submitted its bid dated.....(date of submission of bid) for the supply of .....(being the provision of Supply and Installation Setup for Supply of20 Nos SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module with one-year standard warranty at INCOIS, Hyderabad under tender No. INCOIS: PUR 16/2026)(herein after called "the Bid").

KNOW ALL PEOPLE by these presents that WE .....(name of bank) of.....(name of country), having our registered office at .....(address of bank) (hereinafter called "the Bank"), are bound unto.....(name of Purchaser) (hereinafter called "the Purchaser") in the sum of _____for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this_____day of__20_____.

THE CONDITIONS of this obligation are:

1. If the Bidder Withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or

2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:

(a) fails or refuses to execute the Contract Form if required; or

(b) fails or refuses to furnish the performance security, in accordance with the instruction to Bidders.
We undertake to pay the Purchaser up to the above amount up on receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including 45 days after the period of bid validity, i.e., up to..... And any demand in respect thereof should reach the bank not later than this date.

(Signature of the Bank)

Name of the Bidder

ANNEXURE-V

Bank Guarantee Format for Performance Security

To

The Director
Indian National Centre for Ocean Information Services (INCOIS)
Ocean Valley, Pragathi Nagar (BO), Nizampet (SO)
Pragathi Nagar
Hyderabad-500 090

Whereas..... (name and address of the contractor) (hereinafter called "the contractor") has undertaken, in pursuance of contract no ..... date..... to ..... (Description of Services) (hereinafter called "the contract").

And whereas you have stipulated it in the said contract that the contractor shall furnish you with a bank guarantee by a Commercial bank for the sum specified therein as security for compliance with its obligations as per the contract.

And, whereas we have agreed to give the contractor such a bank guarantee.

Now Therefore we hereby affirm that we are guarantors and responsible to you, on behalf of the contractor, up to a total of .....(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the contractor to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the contractor before presenting us with demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until the .....day of .....20.....

Our.....branch at.....*(Name & Address of the .....*(branch) is liable to pay the guaranteed amount depending on the filing of a claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our .....* branch a written claim or demand and received by us at our .....* branch on or before Dt..... Otherwise, the bank shall be discharged of all liabilities under this guarantee after that.

(Signature of the authorized officer of the Bank)

.....

.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of Branch

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Annexure-VI

BID-SECURING DECLARATION FORM
(for Bid Security (EMD) exemption bidders only)

Bid No. INCOIS: PUR: 16/2026 for Supply of 20 Nos SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module with one-year standard warranty at INCOIS, Hyderabad.

To
The Director
Indian National Centre for Ocean Information Services (INCOIS),
Ministry of Earth Sciences, Govt. of India
"Ocean Valley", Pragathi Nagar (BO)
Nizampet (SO), Hyderabad - 500 090

I/We the undersigned, declare that: I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any tender/contract with INCOIS for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, i.e., if I/We withdraw, modify, amend, impair or derogate from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Dated on _____ day of _____

Signature of the Tenderer/Authorized Signatory & date

Name of the authorized signatory:

OFFICE SEAL,

Designation:

Name of the Bidder:

Address:

Annexure-VII

Declaration by Agents/ Associates of Foreign Principals
(Required only for Agents/ Associates of Foreign Principals)

(On Company Letter Head)
(Along with supporting documents, if any)
(To be submitted as part of Technical bid)
Agent's Name_____
[Address and Contact Details]
Principal's Reference No._____ Date.....
The Director
INCOIS
Hyderabad

Dear Sirs,
Ref. Your Tender Document No. Tend No.16/2026; Tender Title: **Supply of 20 Nos SVP drifters with Holy-sock drogue with data logger and satellite transmission, equipped with temperature, conductivity, and atmospheric pressure sensor, along with drogue on/off sensor, Battery pack, and GPS module with one-year standard warranty at INCOIS, Hyderabad.**

We, ..., are a bonafide business as per Indian Laws. We have been retained as agent/ associates by our foreign principals/OEM, Messrs..... (*name and address of the principal*) to associate with them for participation in this Tender Process.

We understand that any failure or non-disclosures, or mis-declarations by us, shall be treated as a violation of the Code of Integrity. Our Bids shall be liable to be rejected as nonresponsive, in addition to other punitive actions by the Procuring Entity as per the Tender Document.

The required details are as follows.

(a) Name of the Agent/ Associate:.....
(b) Documents regarding ownership pattern: as appropriate – Bye Laws/ Registration Certificate/ Memorandum of Association/ Partnership Agreement/ Power of Attorney/ Board Resolution.
(c) Year of establishment.....
(d) Sister Concerns.....,
(e) Corporate Identity No. (CIN): .....
(f) Aadhar Card of Owner/ CEO/ Partner
(g) PAN number: .....
(h) Complete Postal Address: .....
(i) Pin code/ ZIP code: .....
(j) Telephone nos. (with country/ area codes): .....
(k) Mobile Nos.: (with country/ area codes): .....
(l) Contact persons/ Designation: .....
(m) Email IDs: .....
(n) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.): .....
(o) GSTIN number: ..... in Consignor and Consignee States
(p) Registered office from where agency/association services would be mainly provided for GST Purpose: .....
(q) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts): .....

Details required from the foreign principal/ OEM are given below.

(a) Name of the Company:.....
(b) Nationality/ Country of operation/ incorporation.....
(c) Status:

- manufacturer or
- agents of manufacturer holding the Letter of Authority of the Principal, specifically authorizing the agent to make an offer in India in response to tender either directly or through the agents/ representatives.

(d) Complete Postal Address: .....
(e) Telephone nos. (with country/ area codes): .....
(f) Mobile Nos.: (with country/ area codes): .....
(g) Contact persons/ Designation: .....
(h) Email IDs: .....

Because of price-sensitive information, agency/ dealership/ any other agreement with foreign principals/ OEM shall be submitted as per ITB-clause 3.5, on-demand, after the Financial bid opening. It shall contain details of payments of all commissions, gratuities, or fees concerning the tender process or execution of the contract that we have paid/ received, or shall pay/ receive, as per the following format:

Name of Recipient	Address	Services to be provided	Amount and Currency

Our principals have authorized us to confirm that the commission/ remuneration, if any, tous under the contract shall be paid in India, in equivalent Indian Rupees, on satisfactory completion of the Project or supplies of Goods and Spares.

We enclose herewith: as appropriate, our ---------- Bye-Laws/ Registration Certificate/ Memorandum of Association/ Partnership Agreement/ Power of Attorney/ Board Resolution

Yours faithfully,
.....
.....
[signature with date, name, and designation]
for and on behalf of M/s.....

[name & address of the OEM and seal of company]