

भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र
पृथ्वी विज्ञान मंत्रालय, भारत सरकार
"ओशियन वैली", प्रगति नगर (बी. ओ), निज़ामपेट (एस. ओ), हैदराबाद – 500 090
दूरभाष सं. 040-2388 6002 / 23886074 फ़ैक्स : 040-2389 2910 / 2389 5001
INDIAN NATIONAL CENTRE FOR OCEAN INFORMATION SERVICES
Ministry of Earth Sciences, Government of India
"Ocean Valley", Pragathi Nagar (BO), Nizampet (SO), Hyderabad - 500 090
Phone No.040-2388 6002/23886074 Fax: 040-2389 2910/2389 5001

ईकोईस:क्रय: 73/2026
Ref. INCOIS: PUR: 73/2026

दिनांक: 13.10.2026
Date: 13.10. 2026

सरकारी ई बाज़ार द्वारा निविदा सूचना आमंत्रण
Notice Inviting Tender through Government E Market Place (GeM)

भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र, हैदराबाद भारत सरकार के पृथ्वी विज्ञान मंत्रालय के अंतर्गत एक स्वायत्त निकाय है।
Indian National Centre for Ocean Information Services (INCOIS), Hyderabad is an autonomous body under Ministry of Earth Sciences, Government of India.

निम्न विवरणों के लिए पंजीकृत विक्रेताओं से निविदाएं /बोलियां आमंत्रित की जाती हैं। जीईएम अधिप्रापण होने के नाते, बोलियां केवल **Government E- Market Place (GeM)/ <http://gem.gov.in>** द्वारा ऑनलाइन से ही जमा की जाएं। एनआईटी का संक्षिप्त विवरण नीचे दिया जा रहा है:

Tenders/Bids are invited from registered vendors of GeM for the following items. Being a GeM procurement, the bids has to be submitted online through **Government E- Market Place (GeM) <http://gem.gov.in/>** only. The brief details of NIT are appended below.

क्र. सं. Sl. No	कार्य का नाम Name of the Work	बोली संदर्भ सं. Bid Reference No.	बोली संख्या एवं दिनांक Bid Number and Date	बोली समाप्ति की तारीख और समय Bid end date and Time
(1)	"हैदराबाद स्थित इंकॉइस (INCOIS) में कूलिंग टावर एवं डीजल जनरेटर (DG) सेट की स्थापना संबंधी कार्यों के अंतर्गत, सबस्टेशन के पीछे स्थित यांत्रिक एवं विद्युत (M&E) उपयोगिता यार्ड में सिविल निर्माण कार्य, जिसमें पंप बे सहित कूलिंग टावर प्लेटफॉर्म का निर्माण, DG सेट की नींव का निर्माण तथा यार्ड का विकास शामिल है।" "Civil works for the M&E utility yard behind the Substation (cooling tower platform with pump bay, DG set foundations and yard development), as part of the Cooling Tower installation and DG Set installation works at INCOIS, Hyderabad.	ईकोईस:क्रय: 73/2026 INCOIS: PUR: 73/2026	जीईएम/2026/बी/8152401 दिनांक: 13.10.2026 GEM/2026/B/8152401 dated 13.10.2026	03.11.2026 14:00:00

जीईएम अधिप्रापण होने के नाते बोलियां केवल जीईएम पोर्टल अर्थात बोली/आरए के खाने के अंतर्गत <http://gem.gov.in> / द्वारा ऑनलाइन से ही जमा की जाएं। किसी भी प्रकार की सहायता के लिए कृपया जीईएम पोर्टल की हेल्प लाइन से संपर्क करें। निम्न अधिकारियों से भी संपर्क किया जा सकता है: श्री वी. सुब्रह्मण्यम (ईमेल: manyam@incois.gov.in) / श्री संतोष कुमार (ईमेल: santosh.kumar@incois.gov.in)

Being a GeM procurement, the bid has to be submitted online through the GeM portal i.e., <http://gem.gov.in> under the Bids/RAs column. For any assistance, please contact help line of GeM portal. The following officials may also be contacted: Mr. V. Subrahmanyam (email: manyam@incois.gov.in)/Mr. Santosh Kumar (email: santosh.kumar@incois.gov.in)



(V. Subrahmanyam)
(प्रशासनिक अधिकारी (क्रय)/ Administrative Officer (Purchase)
निविदा आमंत्रण प्राधिकारी, ईकोईस/
Tender Inviting Authority, INCOIS

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	03-11-2026 14:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	04-11-2026 14:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Earth Sciences
विभाग का नाम/Department Name	Department Of Earth Sciences
संगठन का नाम/Organisation Name	Earth Sciences Secretariate
कार्यालय का नाम/Office Name	Indian National Centre For Ocean Information Servi
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :bala@incois.gov.in Buyer Email id: santosh.kumar@incois.gov.in
वस्तु श्रेणी /Item Category	Custom Bid for Services - Civil works for the M&E utility yard behind the Substation (cooling tower platform with pump bay, DG set foundations and yard development), as part of the Cooling Tower Installation and DG Set Installation works at INCOIS, H..
समान श्रेणी/Similar Category	Leasing Service of DG-Set
अनुबंध अवधि /Contract Period	4 Month(s) 2 Day(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	20 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	GeM verified turnover
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ में नू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	4 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	4000000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	80000

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Director INCOIS

Payable at Hyderabad, Indian National Centre for Ocean Information Services, Ministry of Earth Sciences, Pragathi Nagar, Hyderabad - 500090
(Director Incois)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.

3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. The minimum average annual financial turnover of the bidder during the last three financial years, ending on 31st March of the previous financial year, should be as indicated in the bid document. The turnover of the bidder shall be validated by the system based on the financial data available on the GeM portal. The average turnover shall be calculated based on the last three financial years where data is available; in case data is available for only two of the last three financial years, the average shall be computed based on those two years. In case the date of constitution / incorporation of the bidder is less than three years old, the average turnover in respect of the completed financial years after the date of constitution / incorporation shall be taken into account for this criterion. No separate documentary evidence is required to be uploaded by the bidder for this criterion, as the system shall derive and validate the turnover figures from the data available on the GeM portal.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

7. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1 + 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for % (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

8. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1 + 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

9. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

10. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

PRICEBID - 1791871163.xlsx

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:1791876195.pdf

Payment Terms:1791876207.pdf

GEM Availability Report (GAR):1791874321.pdf

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:1791874409.pdf

Custom Bid For Services - Civil Works For The M&E Utility Yard Behind The Substation (cooling Tower Platform With Pump Bay, DG Set Foundations And Yard Development), As Part Of The Cooling Tower Installation And DG Set Installation Works At INCOIS, H.. (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Civil works for the M&E utility yard behind the Substation (cooling tower platform with pump bay, DG set foundations and yard development), as part of the Cooling Tower installation and DG Set installation works at INCOIS, Hyderabad
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Reddipalli Velangini Giridhar	500090,Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract

quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Civil works for the M&E utility yard behind the Substation (cooling tower platform with pump bay, DG set foundations and yard development), as part of the Cooling Tower installation and DG Set Installation works at INCOIS, Hyderabad.

Contract conditions: GeM GTC for the bid process and disputes. The CPWD GCC 2023 (Construction Works) applies to execution, measurement, deviations, extension of time and completion, where this document is silent.

Defect liability: 12 months from completion; defects rectified within 7 days, failing which at the Contractor's risk and cost. Waterproofing guarantee 10 years (An Undertaking in this regard to be submitted along with invoice).

Payment terms:

- a) 90% Progress Payments** will be released monthly within 30 days of submitting a complete Running Account (RA) Bill for a gross work value of not less than Rs. 5,00,000.

All RA payments are considered advances against the final bill. Every progress bill must be accompanied by the following mandatory documentation:

- Original ink-signed commercial invoice
- BOQ Abstract
- Site Inspection Report
- In-Charge Engineer's Certificate
- Measurement sheets, test reports, and pour cards
- Site photographs and transit passes
- C&D disposal receipts and labour compliance proof

Statutory & Contractual Deductions will be applied to each progress payment as follows:

- Income Tax TDS
- GST TDS at 2% (per Section 51 of CGST and SGST Acts)
- Building workers' cess at 1% (per Section 100, Code on Social Security, 2020)
- Other recoveries or contractual adjustments due.

- b) 10% Retention Money & Final Bill terms** are structured as follows:

- **Final Bill Submission:** The final bill is due within 3 months of project completion and must include as-built drawings, front handover certificates, and the approved deviation state

ment.

- **Standard Release:** The 10% retention amount will be released upon successful completion of the 12-month Defect Liability Period (DLP).
- **Early Release Option:** The contractor may claim the 10% retention early by submitting a Performance Bank Guarantee (PBG) from a nationalized bank. The PBG must value 110% of the retention amount and remain valid until the end of the 12-month DLP plus an additional 60-day claim period.

Net payment will be released after statutory deductions.

Site Visit (Mandatory): INCOIS has made every effort to bring out the requirements to facilitate the Firms to make their proposals. However, keeping in view that Firms may have clarifications on certain points in this Document before submitting their Proposal, **Site Visit (Mandatory)** will be held at INCOIS, From 13.10.2026 up to 02.11.2026 (Working Days) at INCOIS, Hyderabad with prior appointment. All the clarifications will be consolidated and clarified to the Bidders during the Site Visit. The bidders should participate in this Site Visit at their own cost. Bidders are requested to send their clarifications, if any well in advance of the through GeM Portal only any clarification requests outside GeM portal will not be entertained.

IMPORTANT NOTE

If there is any discrepancy or contradiction between the Bid Specific Additional Terms and Conditions (ATC) and the GeM General Terms and Conditions (GTC), the clauses mentioned in the buyer added ATC - including payment conditions - will prevail and shall supersede the GeM GTC

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such

suspension period has already expired.

4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it

will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



INCOIS: PUR 73/2026

13.10.2026

Open Tender Enquiry (OTE)

Sub: "Civil works for the M&E utility yard behind the Substation (cooling tower platform with pump bay, DG set foundations and yard development), as part of the Cooling Tower installation and DG Set installation works at INCOIS, Hyderabad"

Dear Sirs,

On behalf of Director, INCOIS Open tenders are invited under "Two Bid System" (Part –I Techno Commercial Bid, Part- II Financial Bid) from Civil Contractors with appropriate registration having adequate resources and setup and dealing with similar Civil works in RCC structures and equipment foundations on regular basis.

1.	Name of the work	:	Civil works for the M&E utility yard behind the Substation (cooling tower platform with pump bay, DG set foundations and yard development), as part of the Cooling Tower installation and DG Set installation works at INCOIS, Hyderabad
2.	BID Reference No.	:	INCOIS: PUR: 73/2026 dated 09.10.2026
3.	Earnest Money Deposit (EMD)	:	Rs. 80,000/- (Rupees Eighty thousand only)
4.	Site Visit (Mandatory)	:	From 13.10.2026 up to 02.11.2026 (Working Days) at INCOIS, Hyderabad with prior appointment.
5.	Last date for seeking clarifications	:	17.10.2026
6.	Due date Bid submission	:	03.11.2026 at 15:00 Hrs
7.	Bid opening date	:	04.11.2026 at 15:00 Hrs

The offers, in the prescribed format, shall be submitted through online Government e- Marketplace at <http://https://gem.gov.in>.

Postal/ Location Address

Indian National Centre for Ocean Information Services INCOIS, Ministry of
Earth Sciences, Govt. of India, Ocean Valley, Pragathi Nagar BO, Nizampet
SO, Hyderabad 500 090,
Ph.No.040-2388 1000

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1. Introduction

1.1. The Indian National Centre for Ocean Information Services (INCOIS), Hyderabad, an autonomous body under the Ministry of Earth Sciences (MoES), Government of India, is engaged in providing a range of ocean information, advisory, and forecasting services. INCOIS undertakes and supports activities related to Tsunami Early Warning, Ocean State Forecasting, Ocean Observing Systems, Ocean Modelling, Satellite Oceanography, Coastal Geospatial Applications, Ocean Data and Information Management, and web-based ocean services for addressing societal and operational requirements.

1.2. **Background.** INCOIS is developing a utility yard behind its Substation for the campus plant. Phase 1 has one twin-cell cooling tower on a raised RCC platform, with the condenser water pumps in a bay under the platform, and two 630 kVA DG sets. The equipment is procured under separate contracts. The civil works in this tender are part of the Cooling Tower installation and DG Set installation works. The yard will later take two more DG sets, a second cooling tower and air-cooled chillers, so levels, drains and the trench route shall follow the INCOIS yard layout, and the reserved bays shall be kept free.

2. Scope of Work:

2.1 The Contractor shall execute the following, complete with materials, labour, tools and plant, testing and supervision. Sizes are indicative; the GFC drawings govern.

- (a) **Survey and clearance:** pre-level survey on a 5 m grid, setting out, and jungle clearance of the yard (about 50 m x 20 m) and approach road (about 50 m x 6 m); two trial pits and one plate load test (IS 1888) for the design.
- (b) **Structural design** and GFC drawings by the Contractor, proof-checked (Clause 1.4).
- (c) **Cooling tower platform:** RCC frame of about approx.. 8.0 m x 4.0 m with eight columns on isolated footings and plinth beams, deck beams and a 200 mm deck slab laid to falls; RCC pedestals at the bearing points of the CT contractor's drawing; APP waterproofing with screed on the deck; steel access stair with guard rails, walkways where shown, and a lifting beam for a 1.0 t chain pulley block.
- (d) **Pump bay under the deck:** clear height not less than 3.0 m below the beams; 200 mm brick walls on the two long sides with a 3.0 m x 3.5 m gear-operated rolling shutter; short sides open for ventilation; RCC floor to falls with floor channel and grating to a drain chamber; RCC plinths for two condenser pumps; and a raised plinth for pump control panel CP-01 at a dry location.

- (e) **DG foundations:** two RCC foundations for 630 kVA DG sets to the DG supplier's drawing, with 25 mm isolation joints; RCC floor of the DG area to falls; cable sleeves.
- (f) **Services:** RCC footings and pedestals with embedded plates for the condenser water pipe supports; cable trench with RCC covers to the Substation; drain chamber for the tower drain, overflow and blow-down.
- (g) **Yard:** filling with site soil and murrum (about 1.0 m on average), 200 mm stone metal surfacing, CRS retaining wall on the boundary, about 50 m of surface drain, 230 mm GSB approach road with bell mouths, RCC gate pillars with MS gate, and PCC pathways.
- (h) **Embedded items and records:** all pockets, sleeves, inserts and embedded plates required by the CT contractor's and DG supplier's drawings; as-built drawings (AutoCAD and PDF) and all records of Section 5.

Each of these works is measured and paid under the BoQ items that describe it. Pockets, sleeves and inserts are included in the rates.

2.2. Structural design by the Contractor. The Contractor shall design all RCC and steel works through the structural engineer named in Annexure VI, and get the design proof-checked by a Government engineering institution (IIT Hyderabad, NIT Warangal, JNTU Hyderabad, University College of Engineering (OU), or another approved by the EIC). The design shall follow IS 456, IS 800, IS 875 (Parts 1 to 3), IS 1893 (Part 1) for Zone II, IS 2974 (Part 1) where the DG drawing calls for a block foundation, and the vendor drawings, with not less than the inputs below. The cost of design, trial pits, plate load test and proof-checking is in the scope of bidder.

Element	Minimum design input
Cooling tower	Operating weight as per the CT contractor's drawing; for preliminary design not less than 10,000 kg. Wind as per IS 875 (Part 3):2015, Vb 44 m/s; uplift and overturning checked with the basin empty.
Deck, walkway, stair	5.0 kN/sqm on the deck outside the tower; 3.0 kN/sqm on walkways and stair; 0.75 kN/m on guard rail top rail.
Pumps and lifting beam	Two pump sets of about 600 kg each (22 kW); plinths as per pump maker; lifting beam 1.0 t SWL, load-tested at 1.25 times.
DG foundations	As per the DG supplier's drawing; for preliminary design 9,000 kg per set on a plinth of about 6.5 m x 3.5 m.
Durability and ground	IS 456 severe exposure for the CT platform and pump bay (cover 45 mm; footings 50 mm). Bearing capacity from the plate load test. No foundation on fill.

Submissions: design basis report within 7 days of start; Stage-1 (foundations, DG foundations, retaining wall) within 15 days; Stage-2 (superstructure, pump bay, stair, trench) within 30 days. No work starts without the GFC drawing. If a designed quantity exceeds the BoQ quantity by more than 30 per cent, the EIC may refer the design back for a review of economy. Approval does not relieve the Contractor of design responsibility.

Not in scope: supply, erection, piping, electrical works and commissioning of the cooling tower, shifting of pumps, and the grillage, anchors and anti-vibration pads (CT contractor); supply, installation, exhaust, cabling and earthing of the DG sets (DG supplier); all electrical works, including lighting, fans and earthing in the pump bay (the Contractor leaves sleeves); grouting of base plates after alignment (equipment installer); perimeter fencing and a DG roof canopy (extra items if ordered); and felling of trees above 30 cm girth (only after permission under the Telangana WALTA Act, 2002, as an extra item).

Note: Quantities are tentative. Payment is on actual measured quantities.

The quantities in the BoQ and in the work order are tentative and approximate, given only for evaluation of bids. Payment shall be made on the actual quantities executed, measured jointly and recorded in the Measurement Book. Substituted and extra items shall be paid as per the standard CPWD procedure (Clause 5.4).

3. Eligibility Criteria:

Only those bidders fulfilling the following criteria should respond to the tender.

- 3.1 The Bidder must be a Company registered under Indian Company Act 1956 or a registered firm, Company, partnership firm, LLP or proprietary concern with GST and PAN; EPF and ESIC registration, or an undertaking to obtain them before start. No joint venture or consortium.
- 3.2 Bidder should provide an escalation matrix with full contact details, for the resolution of reported issues during the Defect Liability period and support period.
- 3.3 The Bidder should have an average annual financial turnover of Rs. 20.00 Lakh or more during the last three years ending March 31, 2025. Proof of turnover issued by the chartered accountant to be submitted.
- 3.4 Bidder should have relevant past experience and should have successfully completed similar nature of works i.e., means civil work with an RCC framed structure or RCC equipment or machine foundations, for a Government department, PSU, autonomous body, local body or private client (private works with TDS proof). Completion certificates signed by an officer not below Executive Engineer or equivalent, with work orders (Annexure VI-A), in last three years ending previous day of last date of submission of the online Bid. Out of which
 - a) one work of value Rs. 32.00 Lakh or above
 - b) two works each of value Rs. 20.00 Lakh each or above or
 - c) three works of value Rs.16.00 Lakh each or above.

Authorized client certificate / Work Completion Certificate / Experience Certificate along with PO / work order No. as a reference to be enclosed in this regard.

- 3.5 Undertaking to deploy full time one Graduate Civil Engineer (3 years) or Diploma Civil Engineer (5 years) in RCC construction (Annexure VI-B).
- 3.6 Mandatory Site Visit Certificate (Annexure VIII) signed by the INCOIS representative. Bids without it will be rejected.
- 3.7 Earnest Money Deposit (EMD), Bidders to note No EMD exemption for Work Contract tenders.
- 3.8 Bidder must submit bids with technical compliance statement for all the specifications. Relevant remarks can be provided in the compliance statement if required. Bids without technical compliance and will not be considered.
- 3.9 The Bidder has to submit Eligibility Declaration (Annexure-I).
- 3.10 The Bidder has to submit Self Declaration (Annexure-I).
- 3.11 Start ups: In order to promote make in India and startups, the prior turnover and experience for all startups shall be relaxed fully subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "startup" company should enclose the certificate towards startup enterprise registration/recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry.

4. SITE CONDITIONS AND COORDINATION WITH THE CT AND DG VENDORS:

- 4.1 **Site.** Behind the Substation (Utility) building, INCOIS campus, Pragathi Nagar. The ground slopes, with about 2 m variation in level. Next to it are the Substation with the HT panel and DG synchronizing panel (west), the chiller plant (east), and the approach road to the overhead tank and sump used daily by water tankers (to be kept open). Buried cables and pipes run near the Substation.
- 4.2 The CT contractor's GA, load and piping drawings and the DG supplier's foundation drawings, issued through the EIC; and the Contractor's GFC drawings. Order of precedence: BoQ description, this document, GFC drawings, CPWD Specifications 2019, Indian Standards. Vendor drawings govern the dimensions, levels and embedded items of each front.
- 4.3 **Coordination.** The Contractor shall carry out the works in coordination with the CT contractor and the DG supplier, as per the drawings supplied. All coordination and interfaces are the Contractor's responsibility. The Contractor shall complete every civil work needed for safe installation of the cooling tower and DG sets, and follow the vendor drawings strictly. Each vendor drawing shall be checked within 7 days and clashes reported in writing. No deviation from a vendor drawing is allowed without the EIC's written approval, given after the vendor agrees. The Contractor shall attend the weekly coordination meeting chaired by the EIC.

Interface	This Contractor	CT contractor / DG supplier
Foundation and load drawings	Check, design to them, follow strictly	Prepare and get approved

Interface	This Contractor	CT contractor / DG supplier
Pockets, sleeves, inserts, embedded plates	Provide to vendor drawings and templates	Give templates where needed
Tower grillage, anchors, anti-vibration pads	Pedestal tops within ± 3 mm; anchor zones only in pedestal tops	Supply and fix
Grouting of base plates	Leave pockets and roughened surfaces	Grout after alignment
Deck waterproofing	Lay, test and protect	No drilling through the membrane
Condenser pumps	Plinths, floor, channel, drain chamber	Shift and install pumps
Pipe supports	RCC footings and pedestals with plates	Steel supports and piping
Cables, lighting, earthing	Trench, covers and sleeves	Cables and electrical works
Crane access on handover dates	Road and handstanding kept clear and compacted	Crane and rigging

4.4 Front handover. Each DG foundation, the CT platform and the pump plinths shall be handed over at a joint inspection by the Contractor, the vendor and the EIC, recorded in Annexure VII-B. A front is offered only when: concrete is at least 14 days old (DG) or 21 days old (CT deck) with acceptable cube results; centre lines are within ± 5 mm; DG plinth and CT pedestal tops are within ± 3 mm and in one plane; pockets and sleeves are within ± 10 mm; columns are plumb within 1 in 1,000 (10 mm maximum); floors and deck fall at least 1 in 100; the deck ponding test is passed; and crane access is clear.

4.5 Safety near live installations. Permit to work from the EIC for: excavation within 3 m of a buried service or the Substation wall, work near the HT panel area, crane lifts, hot work and work above 2 m. Buried services shall be traced with a cable locator and excavated by hand within 1 m. Clearances under the CEA (Measures relating to Safety and Electric Supply) Regulations, 2023 shall be kept. No blasting. Rock breakers and vibratory rollers within 10 m of the Substation or chiller plant only with permission. PPE for all, harness above 2 m, edge protection at the deck and barricades at excavations deeper than 1.5 m, cranes with valid certificates. No labour camp inside the campus; photo ID cards for all workers.

4.6 Environment. C&D waste segregated and disposed of only at a GHMC-authorized facility (Environment (Construction and Demolition) Waste Management Rules, 2025, in force from 01.04.2026); water sprinkling and covered stockpiles for dust; noisy work only between 08:00 and 18:00 hrs; trees above 30 cm girth protected; no burning; a settling pit for washings.

5. Technical Specification and Quality Control :

5.1 General. Work shall conform to the CPWD Specifications 2019 (Vol. I and II) with up-to-date correction slips, the relevant Indian Standards, and Table 4.1. Materials shall be approved by the EIC before use.

Table 5.1: Particular specifications

Work	Requirements
Survey and levels	Two reference pillars from the INCOIS benchmark; pre-levels on a 5 m grid recorded jointly in a level book.
Excavation (A2, A3)	To GFC lines and levels; founding level approved by the EIC before PCC. No blasting: rock by breaker, chiselling, wedging or chemical splitting. Soil and rock classified jointly before each area is excavated. Shoring as per IS 3764. Dewatering included.
Filling (A4, A5)	Murrum: free swell index not more than 50 per cent (IS 2720 Part 40), plasticity index not more than 12 (IS 2720 Part 5); no black cotton soil or debris. Layers of 200 mm at OMC ± 2 per cent; 95 per cent MDD (97 per cent under road), field density checked on each layer. Royalty paid and transit passes produced. No foundation on fill.
PCC (A6)	1:3:6 weigh-batched or M10 design mix; vibrated; cured for 7 days.
RCC M30 (A7)	OPC 53 (IS 269) or PPC (IS 1489 Part 1); aggregates to IS 383 (manufactured sand allowed); admixtures to IS 9103, no chlorides. Mix design to IS 10262 with trial

Work	Requirements
	mix. RMC from a plant to IS 4926 certified under the QCI scheme, or weigh batcher. Placed before initial set and below 35 °C; needle vibrators with one standby. No construction joint in the deck slab unless shown. Wet curing 10 days (OPC) or 14 days (PPC). Acceptance as per IS 456 clause 16; failed concrete cored and, if still failing, rebuilt at the Contractor's cost.
Formwork (A8)	Steel or film-faced plywood (12 mm minimum); props on sole plates (IS 14687); stripping as per IS 456 clause 11.3.
Reinforcement (A9)	Fe 500D (IS 1786), BIS-marked, with mill certificates; bent to the approved BBS; not more than 50 per cent lapped at a section; M30 cover blocks only; couplers (IS 16172) only with the designer's approval.
Masonry (A11, A12)	CRS first sort in CM 1:6, through stones 1.5 to 1.8 m apart, 100 mm PVC weep holes at 1.5 m with filter. Bricks of class 7.5 (IS 12894 or IS 1077) in CM 1:6; top joint against the deck beam packed after 14 days. Curing 7 days.
Plaster and paint (A13, A14)	15 mm CM 1:4 with waterproofing compound (IS 2645); chicken mesh at brick and concrete joints. Exterior acrylic emulsion (IS 15489), two coats over primer, after the plaster has dried.
Stone metal and GSB (A10, A15)	20 to 40 mm granite, 200 mm, free-draining. GSB to MoRTH Section 401 (Grading I or II), 230 mm in two layers, 98 per cent MDD.
Structural steel (B1)	IS 2062 E250; welding to IS 816; continuous seal welds and no water traps. Blast cleaned to Sa 2½, epoxy zinc phosphate primer 60 microns, epoxy MIO 100 microns and polyurethane finish 40 microns (200 microns minimum). Guard rails 1,100 mm high with mid rail and toe plate. Lifting beam load-tested at 1.25 times SWL, with SWL marked.
Waterproofing (C1)	Deck to falls of 1 in 100 with mortar fillets at up stands; primer and 3 mm APP membrane, laps 100 mm (side) and 150 mm (end), turned up 150 mm; 48-hour ponding test; 20 mm screed; 10-year guarantee on stamp paper.
Rolling shutter (C2)	IS 6248; 80 x 1.25 mm laths, ball bearings, chain and crank gear, locks on both sides, primer and two coats of polyurethane enamel.
Embedded items	Fixed to templates before each pour and checked on the pour card; included in the rates. A missed item is corrected only with the designer's approval, at the Contractor's cost.

5.2 Suggested makes (or equivalent approved by the EIC; the list does not restrict competition): cement: Ultra Tech, ACC, Ambuja, Dalmia, Ramco, JK Lakshmi, Bharathi, Sagar; TMT and structural steel: SAIL, Tata, JSW, RINL, JSPL, AM/NS India; admixtures and waterproofing compound: Fosroc, Sika, Master Builders Solutions, Pidilite, CICO; APP membrane: STP, Pidilite, Fosroc; paints: Asian Paints, Berger, Kansai Nerolac, Akzo Nobel, Jotun, Hempel.

5.3 Tests. At an NABL-accredited laboratory on jointly drawn samples, with a field laboratory at site (slump cone, 12 cube moulds, sieves, balance, field density kit, level). Test costs are included in the rates. Further tests ordered by the EIC are paid by INCOIS if the result passes.

Material / work	Test and minimum frequency
Cement	Maker's certificate with every lot; laboratory test one per 50 t
Sand and aggregates	Silt one per 20 cum; grading one per 40 to 45 cum; at least one per source
Concrete	Slump for every truck or batch; cubes at 7 and 28 days as per IS 456 clause 15.2.2
Reinforcement and steel	Mill certificate for every lot; laboratory test one per diameter per lot
Fill and GSB	Proctor test per source; field density one per 100 sqm per layer (GSB one per 500 sqm)
Bricks and stone	One set per lot or source

Material / work	Test and minimum frequency
Waterproofing; lifting beam; ground	48-hour ponding test; proof load at 1.25 times SWL; plate load test (IS 1888) and two trial pits

5.4 **Hold points.** No further work without the EIC's release at: setting out and pre-levels; founding levels; every pour (pour card, Annexure VII-A, with the vendor present for pours carrying its items); each fill layer; the deck ponding test; and each front handover.

5.5 **Defective work** shall be removed and replaced at the Contractor's cost. A minor shortfall that does not affect safety or function may be accepted at a reduced rate as provided in the CPWD GCC.

6. Measurement, Recording:

6.1 **Basis.** BoQ quantities are tentative (Clause 1.6). Payment is made only for the actual quantities executed and recorded in the Measurement Book (MB), at the contract rates, subject to Clause 5.4.

6.2 Recording.

(a) All measurements are taken jointly by the EIC (or nominee) and the Contractor's representative, and recorded in the MB kept by INCOIS, signed and dated by both. The Contractor submits computerized measurement sheets with each bill.

(b) Original ground levels are taken jointly on a 5 m grid before earthwork, and again after each layer of filling, stone metal and GSB. These quantities are computed from the levels; truck loads are not accepted.

(c) Founding levels, rock, PCC, foundations, reinforcement, embedded items and fill layers are measured before they are covered, on 2 working days' notice. Work covered without measurement is opened up at the Contractor's cost or not paid.

(d) Soil and rock are classified jointly before each area is excavated and recorded with sketches and photographs; rock is measured by sections or pit dimensions, or by stacks with deduction for voids as per CPWD Specifications.

(e) Reinforcement is measured from the approved BBS, checked against the bars placed before each pour.

(f) Each stage of hidden work is photographed with date, time and location stamps. Measurements are open to test check and audit; any excess payment is recovered.

6.3 **Mode of measurement** as per the CPWD Specifications and IS 1200: earthwork, filling, metal and GSB from levels as compacted volume; PCC and RCC net to GFC dimensions, with no deduction for reinforcement or for openings up to 0.1 sqm; form work as contact area; reinforcement and structural steel by calculated weight, without binding wire, wastage, weld metal or rolling margin; APP membrane as plan area plus upturns; rolling shutter as clear area of opening.

6.4 **Deviations, substituted items and extra items (standard CPWD procedure).** The EIC may alter, add, omit or substitute work under Clause 12 of the CPWD GCC 2023. BoQ items within the deviation limit (30 per cent of each item; 100 per cent for earthwork Items A2 to A5) are paid at the contract rates. For quantities beyond the limit, and for substituted and extra items, the EIC determines the rate on market rates under Clause 12: the CPWD DSR 2023 rate with the cost index for Hyderabad where the item is in the DSR, and otherwise an analysis of market rates with 15 per cent for contractor's profit and overheads. A substituted item is paid at the contract rate of the original item plus or minus the difference in their market rates. Revision applies upward and downward. No substituted or extra item shall be executed without the EIC's written order; the Contractor's rate claim with analysis is due within 15 days of the order. Deviations need the prior approval of the Competent Authority, and the time may be extended in proportion.

6.5 **Site registers.** Site order book, hindrance register, level book, cement and steel registers (reconciled with theoretical consumption at each bill), RMC delivery tickets, test registers, pour cards, drawing register, and labor and safety registers, kept at site and produced on demand.

7. Work Program :

7.1 **Programme.** Date of start: 10th day after award on GeM, or the date the site is handed over, whichever is later. A bar chart programme is due within 7 days of start. Milestones:

Milestone	Work completed	Days from start
M1	Design basis report, trial pits, plate load test; Stage-1 design submitted	15

Milestone	Work completed	Days from start
M2	Stage-2 design submitted; Stage-1 GFC issued	30
M3	Both DG foundations handed over to the DG supplier (Annexure VII-B)	60
M4	CT platform, deck waterproofing, stair, pump bay, plinths and lifting beam handed over to the CT contractor	90
M5	All works complete, including yard, road, drain, retaining wall, gate and as-built drawings	120

7.2 If M3 or M4 is missed, 1 per cent of the tendered value is withheld for each. It is released if the work is completed within the stipulated or extended time, and is otherwise adjusted against compensation for delay.

7.3 **Hindrances.** Recorded in the hindrance register within 7 days of their start (including late vendor drawings and late access). Extension of time is decided under Clause 5 of the CPWD GCC, without compensation.

8. **Contents of Bid:**

The bids should be submitted in two bid format. (i) Techno- Commercial Bid and (ii) Financial Bid

(i) **Techno-commercial Bid:** Techno- commercial bid should contain the information ONLY without which the offer will not be considered further.

- Proofs for Registration of company, PAN and GST certificates
- Escalation matrix with specific reference to this tender
- Turnover Certificate issued by the Chartered accountant
- Relevant copies of PO and Client certificate to establish having relevant experience
- Earnest Money Deposit (EMD), Bidders to note No EMD exemption for Work Contract tenders
- Proof for START UP
- Duly filled-in Technical Compliance statement given at Table-1 below
- Duly filled-in un-priced bid given at Table-2 below
- The Bidder has to submit Eligibility Declaration (Annexure-I).
- The Bidder has to submit Self Declaration (Annexure-II).

NOTE:

- The documentary proof attached should be legible and relevant
- Part/conditional/incomplete bids will not be accepted.

Table 1: Technical Compliance Statement

A. General

S No	Description	Compliance status Yes / No	Page number against the Proof attached.	Remarks/ Deviations, if any
1.	Name of the Bidder			
2.	The bidder is a 1) Registered Indian under Indian Company Act 1956 / 2) Proprietary /3) OEM/(s) /4) System Integrator/5) Others			
3.	Bidder Address and contact details like E Mail , Phone etc.,			
4.	Registration/ License from the Government: GST Registration No. PAN Number			
5.	Full Bank Details: <i>(Note: Bank Details provided cannot be changed during Contract, unless special request from the</i>			

	company)				
6.	Single point of Contact Name : E-mail: Ph No.				
7.	The Bidder must be a Company registered under Indian Company Act 1956 or a registered firm, Company, partnership firm, LLP or proprietary concern with GST and PAN; EPF and ESIC registration, or an undertaking to obtain them before start. No joint venture or consortium.				
8.	Bidder should provide an escalation matrix with full contact details, for the resolution of reported issues during the Defect Liability period and support period.				
9.	The Bidder should have an average annual financial turnover of Rs.20 Lakh or more during the last three years ending March 31, 2025. Proof of turnover and Proof of annual profit certificate issued by the chartered accountant to be submitted				
	Financial year	Details of Turnover	Details of Profit	Details of Net worth	
	2024-25				
	2023-24				
	2022-23				
10.	Bidder should have relevant past experience and should have successfully completed similar nature of works i.e., means civil work with an RCC framed structure or RCC equipment or machine foundations, for a Government department, PSU, autonomous body, local body or private client (private works with TDS proof). Completion certificates signed by an officer not below Executive Engineer or equivalent, with work orders (Annexure VI-A), in last three years ending previous day of last date of submission of the online Bid. Out of which a) one work of value Rs. 32.00 Lakh or above b) two works each of value Rs. 20.00 Lakh each or above or c) three works of value Rs.16.00 Lakh each of above. Authorized client certificate / Work Completion Certificate / Experience Certificate along with PO / work order No. as a reference to be enclosed in this regard.				
	Sl. No.	Contract Order details	Scope of work	Period of contract	Contract Value
11.	Undertaking to deploy full time one Graduate Civil Engineer (3 years) or Diploma Civil Engineer (5 years) in RCC construction (Annexure VI-B).				
12.	Bidder must submit bids with technical compliance				

	statement for all the specifications. Relevant remarks can be provided in the compliance statement if required. Bids without technical compliance and will not be considered.			
13.	The Bidder has to submit Eligibility Declaration (Annexure-I).			
14.	Earnest Money Deposit (EMD), Bidders to note No EMD exemption for Work Contract tenders.			
15.	Mandatory Site Visit Certificate (Annexure VIII) signed by the INCOIS representative. Bids without it will be rejected.			
16.	The Bidder has to submit Self Declaration (Annexure-II).			
17.	Start ups: In order to promote make in India and startups, the prior turnover and experience for all startups shall be relaxed fully subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "startup" company should enclose the certificate towards startup enterprise registration/recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry.			
18.	Signature on all the pages of the tender document, including addendum, if any, issued by INCOIS.			

B. Technical

Sl. No.	Technical Parameter	Compliance status Yes / No	Page number against the Proof attached	Remarks/ Deviations, if any
1	Mandatory Site Visit Certificate (Annexure II) signed by the INCOIS representative. Bids without it will be rejected.			
2	Acceptance: tentative quantities, payment on measurement, CPWD procedure for substituted and extra items			
3	Acceptance: structural design and proof-checking within the quoted rates			
4	Makes proposed for cement, steel, RMC, admixture, APP membrane, paints and rolling shutter			
5	Acceptance: coordination and interface responsibilities, milestones and completion period			

Table-2: Un-Priced bid

Table-2: Un-priced Bill of Quantities

Notes to the BoQ

- Quantities are tentative and approximate; payment is on actual measured quantities. Substituted and extra items are paid as per the standard CPWD procedure (Clause 5.4).
- Rates are for the finished item at all heights, depths, leads and lifts, and include design and proof-checking, testing, pockets and sleeves, royalty and cess, and coordination with the CT contractor and the DG supplier. Rates exclude GST. Specifications: Section 4; measurement: Clause 5.3.

Item	Description of work	Unit	Qty (tentativ	Price quoted?
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			e)	(Yes / No)
PART A: CIVIL WORKS				
A1	Jungle clearance. Clearing jungle over the yard and approach road: grass, shrubs, brushwood and saplings up to 30 cm girth with roots; debris removed out of the campus, or to a place in the campus as directed. Trees above 30 cm girth not to be touched.	sqm	1,430	
A2	Excavation in all kinds of soil. Excavation by machine or manual means in foundations, pits, trenches and drains in all kinds of soil, murrum and soft rock (including boulders up to 0.03 cum), to GFC lines and levels; dressing, dewatering, stacking of reusable soil and disposal of surplus within the campus up to 500 m; all lifts.	cum	73	
A3	Excavation in hard rock, blasting prohibited. Excavation in hard rock, corestones and boulders above 0.03 cum by rock breaker, chiselling, wedging or chemical splitting (blasting prohibited); trimming, stacking and disposal within the campus up to 500 m; all lifts. Classification decided jointly at site.	cum	73	
A4	Filling with excavated soil from the premises. Filling in foundations, plinth and yard with excavated soil from the premises, in layers up to 200 mm, watered and compacted to 95 per cent MDD (IS 2720 Part 8); measured as compacted volume.	cum	73	
A5	Filling with murrum / selected earth brought from outside. Supply and filling of approved murrum or selected earth from outside (royalty and transit passes included), in layers up to 200 mm, compacted to 95 per cent MDD (97 per cent under road and hardstanding); measured as compacted volume from joint pre-levels and post-levels.	cum	1,077	
A6	PCC M10. PCC M10 (1:3:6 nominal mix, 20 mm aggregate, weigh-batched) in levelling courses, beds of floors, drains and trench, and pathways; machine mixed, vibrated and cured; excluding formwork.	cum	35	
A7	RCC M30 design mix, all levels. Design mix RCC M30 (cementitious content not less than 320 kg/cum, w/c not more than 0.45), RMC or weigh-batched, in all members at all levels: CT platform (footings, plinth beams, columns, beams, deck slab, pedestals), DG foundations and floor, pump plinths and pump bay floor, pedestals for pipe supports and stair, gate pillars, walls and covers of drain, trench and chamber; including pockets, sleeves and inserts; excluding formwork and reinforcement.	cum	90	
A8	Formwork for RCC, all levels and heights. Formwork of steel or film-faced plywood (12 mm minimum) for all RCC at all levels and heights, with staging and props; measured as area in contact with concrete.	sqm	300	
A9	Reinforcement, TMT Fe 500D. TMT reinforcement Fe 500D (IS 1786) of all diameters at all levels, cut, bent, tied and placed with M30 cover blocks and chairs as per the approved bar bending schedule; measured by calculated weight.	kg	5,914	
A10	20-40 mm stone metal surfacing of yard. 20 to 40 mm crushed granite metal, 200 mm compacted thickness, spread over the finished yard sub-grade and consolidated to falls; all leads.	cum	170	
A11	CRS masonry retaining wall in CM 1:6. Coursed rubble masonry (first sort) in cement mortar 1:6 for the yard retaining wall, with through stones, 100 mm PVC weep holes at 1.5 m centres with graded filter, and capped top course; all heights.	cum	40	
A12	Brick masonry in CM 1:6. Brick masonry with fly ash or burnt clay bricks of class 7.5 in cement mortar 1:6 for the pump bay walls and the walls of drain, trench and chamber; all heights.	cum	25	

A13	Cement plaster 15 mm, CM 1:4 with waterproofing compound. 15 mm cement plaster 1:4 with integral waterproofing compound (IS 2645), with chicken mesh at brick and concrete junctions, including curing.	sqm	127	
A14	Exterior acrylic emulsion paint. Exterior acrylic emulsion paint (IS 15489), two or more coats over alkali-resistant primer, on new plaster.	sqm	127	
A15	Granular sub-base (GSB) for approach road. Close-graded granular sub-base (MoRTH Section 401, Grading I or II), 230 mm compacted thickness in two layers, for the approach road and bell mouths, compacted to 98 per cent MDD on a subgrade compacted to 97 per cent MDD.	cum	70.84	
PART B: STRUCTURAL STEEL WORKS				
B1	Structural steel work, fabricated, erected and painted. Structural steel E250 (IS 2062) for the CT access stair and landings, walkways and guard rails, lifting beam over the pumps, gratings and frames, embedded plates, gate leaves and similar items as per GFC drawings; fabricated, erected and painted (epoxy zinc phosphate primer, epoxy MIO and polyurethane finish, 200 microns total); measured by calculated weight.	kg	500	
B2	Structural design by the Contractor, The cost of design, trial pits, plate load test and proof-checking as per section 02 point 2.2	LS	1	
PART C: WATERPROOFING AND ROLLING SHUTTER				
C1	APP membrane waterproofing of CT deck with protective screed. 3 mm APP membrane (polyester reinforced) torch-applied over bitumen primer on the CT deck, dressed 150 mm up pedestals and upstands, with 48-hour ponding test and 20 mm cement mortar 1:4 protective screed; 10-year guarantee; measured as plan area plus upturns.	sqm	40	
C2	MS rolling shutter, gear operated, for pump bay. MS rolling shutter (IS 6248) for the pump bay, 80 x 1.25 mm laths, with ball bearings, chain and crank gear operation, locking on both sides, epoxy primer and two coats of polyurethane enamel; measured as clear area of opening.	sqm	10.50	

9. General Terms and Conditions:

Point No.	Details
1.	Validity Period: Bids/Offers shall have the validity period of 90 days from the tender closing date.
2.	Contract conditions: GeM GTC for the bid process and disputes. The CPWD GCC 2023 (Construction Works) applies to execution, measurement, deviations, extension of time and completion, where this document is silent.
3.	* Acceptance of the order: The Successful bidder shall formally accept the Purchase order Within 10 days from the date of issue of the PO/Order. If the acceptance communication is not received within 10 days, then PO would be deemed as accepted and binding to the successful bidder.
4.	Work Completion Timelines: As per Section 07 of this tender document.
5.	Defect liability: 12 months from completion; defects rectified within 7 days, failing which at the Contractor's risk and cost. Waterproofing guarantee 10 years (An Undertaking in this regard to be submitted along with invoice).
6.	Penalty Clause: As per GeM GTC
7.	Payment terms: a) 90% Progress Payments will be released monthly within 30 days of submitting a complete Running Account (RA) Bill for a gross work value of not less than Rs. 5,00,000.

	All RA payments are considered advances against the final bill. Every progress bill must be accompanied by the following mandatory documentation: • Original ink-signed commercial invoice • BOQ Abstract • Site Inspection Report • In-Charge Engineer's Certificate • Measurement sheets, test reports, and pour cards • Site photographs and transit passes • C&D disposal receipts and labour compliance proof Statutory & Contractual Deductions will be applied to each progress payment as follows: • Income Tax TDS • GST TDS at 2% (per Section 51 of CGST and SGST Acts) • Building workers' cess at 1% (per Section 100, Code on Social Security, 2020) • Other recoveries or contractual adjustments due. b) 10% Retention Money & Final Bill terms are structured as follows: • Final Bill Submission: The final bill is due within 3 months of project completion and must include as-built drawings, front handover certificates, and the approved deviation statement. • Standard Release: The 10% retention amount will be released upon successful completion of the 12-month Defect Liability Period (DLP). • Early Release Option: The contractor may claim the 10% retention early by submitting an Performance Bank Guarantee (PBG) from a nationalized bank. The PBG must value 110% of the retention amount and remain valid until the end of the 12-month DLP plus an additional 60-day claim period. <i>Net payment will be released after statutory deductions.</i>
8.	Earnest Money Deposit (EMD): Bid Security (BS) Rs.80,000/- (Rupees eighty thousand only) has to be submitted as per the following form/ options: 1. Demand Draft 2. Insurance Security Bond 3. e-Bank Guarantee 4. Fixed Deposit in favor of Director, INCOIS payable at Hyderabad with validity for a period of 45 days beyond the tender validity period. 5. BG for Bid Security format at (Annexure –III) 6. Online payment through NEFT/RTGS as per Bank details given below: Name of the Bank: SBI, HAL Campus Branch: HAL Campus Account Name: Director, INCOIS Account No.10442322840 IFSC Code: SBIN0001676 The scanned copy of the same is to be uploaded to the GeM Portal while submitting the tender. Bank Guarantee should be sent by the issuing banker directly to the office of INCOIS, Hyderabad. The original DDs / Financial instruments if any should reach to INCOIS within 5 working days of Bid opening, failing which the bid may treated as incomplete & may lead to rejection of the bid by buyer without making any reference to the bidder.
9.	Performance Guarantee: Bank Guarantee For Defect Liability Period Early Release Option as per the following form/ options: a) Demand Draft b) Insurance Security Bond c) e-Bank Guarantee d) BG Format for Bank Guarantee (Annexure - VI) e) Fixed Deposit Receipt in favor of Director, INCOIS payable at Hyderabad f) Online payment through NEFT/RTGS as per Bank details given below: Name of the Bank: SBI, HAL Campus

	Branch: HAL Campus Account Name: Director, INCOIS Account No.10442322840 IFSC Code: SBIN0001676 Performance Guarantee is liable to be invoked in the event of - Non-execution contract during validity period of the contract - If the service of the successful bidder is found to be unsatisfactory and fails to adhere to our bid terms and conditions Any unilateral revision/decision made by the successful bidder during the validity period of the contract.
10.	Successful bidder has to submit the formal Agreement in prescribed format on Indian non-judicial stamp paper worth Rs.200 / - duly signed by authorized signatory within 30 days of receipt of order.
11.	Compensation for delay: 1 per cent of the tendered value per month of delay, on a per-day basis, maximum 10 per cent (Clause 2 of the CPWD GCC).
12.	Sub-letting: RCC and structural steel work shall not be sublet. Waterproofing, shutter, tests and proof-checking may be done by specialists with the EIC's approval.
13.	Statutory: Rule 144(xi) of GFR 2017 on bidders from countries sharing a land border (DoE O.M.s dated 23.07.2020 and 23.02.2023); code of integrity under Rule 175 of GFR 2017; PPP-MII Order, 2017 applies. The MSE procurement policy does not apply to works.
14.	Care of works: The Contractor is responsible for the works until handover. Damage to INCOIS property or vendor equipment is recovered from the Contractor.
15.	Water and electricity: Will be Provided by INCOIS
16.	Labor and insurance: Comply with the four Labor Codes (in force from 21.11.2025) and rules continuing under them: minimum wages by bank transfer, EPF and ESIC, registration of building workers. Employees' compensation cover (or ESIC) and third-party insurance of not less than Rs 10,00,000. INCOIS is not liable for any accident to the Contractor's personnel.
17.	Startups: In order to promote make in India and startups, the prior turnover and experience for all startups shall be relaxed partially subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "startup" company should enclose the certificate towards startup enterprise registration/recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry.
18.	Bidders should fill in and submit the compliance statements along with bid. Offers received without the compliance statements will be summarily rejected. Any falsification/suppression of information could lead to disqualification. Any deviations technically or commercially should be clearly indicated in the technical bid offer only
19.	Any bidder from a country which shares a land border with India shall be eligible to bid in this tender only if the bidder is registered with the Competent Authority, i.e. the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT), in terms of Department of Expenditure O.M. No. F.7/10/2021-PPD dated 23.02.2023 read with O.M. F.No. 6/18/2019-PPD dated 23.07.2020 and the amendments thereto. The bidder shall submit a certificate to this effect in the bid. If the certificate is found false, this would be a ground for immediate termination and further legal action in accordance with law.
20.	Termination for default: Where the Contractor commits a material breach — including a repeated breach after a Performance Improvement Notice, INCOIS may, after issuing 15 (fifteen) days' written notice to cure and the Contractor having failed to cure within that period, terminate the contract in whole or in part and forfeit the Performance Guarantee in full. INCOIS may additionally get the balance work executed at the Contractor's risk and cost and recover the excess expenditure from any sum due to the Contractor or from the Performance Guarantee. INCOIS may also terminate the contract for convenience on 90 (ninety) days' written notice, in which case the Contractor is paid for services satisfactorily rendered up to the date of termination and the Performance Guarantee is released, with no further claim on either side. Termination does not prejudice any accrued right or remedy of either party.
21.	If any loss or damage is caused to INCOIS in any way / in commissioning the material the cost of the same will be recovered from the successful bidder.

22.	Proof for fulfillment of eligibility criteria mentioned above should be submitted along with the tender. If the tender is submitted without valid documents, INCOIS shall not consider the bid offered as responsive. Tenders received without proof of eligibility criteria will be rejected
23.	Force Majeure Clause: A Force Majeure (FM) means extraordinary events or circumstances beyond human control, such as an event described as an act of God (like a natural calamity) or events such as a war, strike, riots, crimes (but not including negligence or wrong-doing, predictable/seasonal rain and any other events specifically excluded in the clause). An FM clause in the contract frees both parties from contractual liability and obligation when prevented by such events from fulfilling their obligations under the contract. An FM clause does not entirely excuse a party's non-performance but only suspends it for the duration of the FM. The firm must give notice of FM within a reasonable time as the conditions permit (not later than 14 days after its occurrence), and it cannot be claimed ex-post facto. There may be an FM situation affecting the purchase organization only. In such a situation, the purchase organization is to communicate with the supplier along similar lines as above for further necessary action. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of FM for a period exceeding 90 (ninety) days, either party may, at its option, seek to terminate the contract without any financial repercussion on either side. Notwithstanding the punitive provisions contained in the contract for delay or breach of contract, the supplier would not be liable for imposition of any such sanction so long as the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event covered in the FM clause.
24.	Dispute Resolution: (a) Any dispute or difference arising out of or in connection with this contract shall first be settled amicably by discussion between INCOIS and the Contractor, within 30 days of a written dispute notice by either party. (b) Failing amicable settlement, the dispute shall be referred to a Dispute Resolution Committee comprising representatives of INCOIS and the Contractor, chaired by an officer nominated by the Director, INCOIS, which shall Endeavour to resolve the matter within 30 days of its constitution. (c) Failing resolution under (b), the parties may by mutual written consent refer the dispute to mediation under the Mediation Act, 2023. (d) Arbitration shall not be a method of dispute resolution under this contract. Disputes not resolved through (a) to (c) shall be adjudicated by the courts at Hyderabad, Telangana, which alone shall have jurisdiction. This contract is subject to the laws of India alone..

10. Site Visit (Mandatory): INCOIS has made every effort to bring out the requirements to facilitate the Firms to make their proposals. However, keeping in view that Firms may have clarifications on certain points in this Document before submitting their Proposal, Site Visit (Mandatory) will be held at INCOIS, From 13.10.2026 up to 02.11.2026 (Working Days) at INCOIS, Hyderabad with prior appointment. All the clarifications will be consolidated and clarified to the Bidders during the Site Visit. The bidders should participate in this Site Visit at their own cost. Bidders are requested to send their clarifications, if any well in advance of the through GeM Portal only any clarification requests outside GeM portal will not be entertained .

Eligibility Declarations

(To be submitted as part of Technical Bid)

(On Company Letter-head)

(Along with supporting documents)

Ref: Your Tender Document No. INCOIS: PUR: 73/2026; Tender Title: **"Civil works for the M&E utility yard behind the Substation (cooling tower platform with pump bay, DG set foundations and yard development), as part of the Cooling Tower installation and DG Set installation works at INCOIS, Hyderabad"**

Bidder's Name _____

[Address and Contact Details]

Bidder's Reference No. _____ Date.....

Note: The list below is indicative only. You may attach more documents as required to confirm your eligibility criteria.]

Eligibility Declarations

(Please tick appropriate boxes or cross out any declaration not applicable to the bidder)

We hereby confirm that we comply with all the stipulations of tender document and declare as under and shall provide evidence of our continued eligibility to the Procuring Entity as may be requested:

Legal Entity of Bidder: _____**Bidder/ Agent Status:** _____

We solemnly declare that we (including our affiliates or subsidiaries or constituents):

- (a) are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of these reasons;
- (b) (including our Contractors/ subcontractors for any part of the contract):
 - i) Do not stand declared ineligible/ blacklisted/ banned/ debarred by the Procuring Organisation or its Ministry/ Department from participation in its Tender Processes; and/ or
 - ii) Are not convicted (within three years preceding the last date of bid submission) or stand declared ineligible/ suspended/ blacklisted/ banned/ debarred by appropriate agencies of Government of India from participation in Tender Processes of all of its entities, for offenses mentioned in Tender Document in this regard. We have neither changed our name nor created a new "Allied Firm", consequent to the above disqualifications.
- (c) Do not have any association (as bidder/ partner/ Director/ employee in any capacity) with such retired public official or near relations of such officials of Procuring Entity, as counter-indicated, in the Tender Document.
- (d) We certify that we fulfil any additional eligibility Criteria mentioned prescribed in Tender Document.
- (e) We have no conflict of interest, which substantially affects fair competition. The prices quoted are competitive and without adopting any unfair/ unethical/ anti-competitive means. No attempt has been made or shall be made by us to induce any other bidder to submit or not to submit an offer to restrict competition.

Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017:

"We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries, and solemnly certify that we fulfil all requirements in this regard and are eligible to be considered. We certify that:

we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). and;
we shall not subcontract any work to a contractor from such countries unless such contractor is registered with the Competent Authority.

MSME Status:

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

- a) We are - Micro/ Small/ Medium Enterprise/ SSI/ Govt. Dept. /PSU/ Others:.....
- b) We attach herewith, Udyam Registration Certificate with the Udyam Registration Number as proof of our being MSE registered on the Udyam Registration Portal. The certificate is the latest up to the deadline for submission of the bid.
- c) Whether Proprietor/ Partner belongs to SC/ ST or Women category. (Please specify names and percentage of shares held by SC/ ST Partners):.....

Start-up Status

we confirm that we are/ are not a Start-up entity as per the definition of the Department of Promotion of Industrial and Internal Trade – DPIIT.

Make in India Status:

Having read and understood the Public Procurement (Preference to Make in India PPP - MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

a) Self-Certification for the category of suppliers:

(Provide a certificate from statutory auditors/ cost accountant in case of Tenders above Rs 10 Crore for Class-I or Class-II Local Suppliers).Details of local content and location(s) at which value addition is made are as follows:

Local Content and %age

Location(s) of value addition

Therefore, we certify that we qualify for the following category of the supplier (tick the appropriate category):

- ☐ Class-I Local Supplier/
- ☐ Class-II Local Supplier/
- ☐ Non-Local Supplier.

b) We also declare that.

- ☐ There is no country whose bidders have been notified as ineligible on a reciprocal basis under this order for the offered Services, or
- ☐ We do not belong to any Country whose bidders are notified as ineligible on a reciprocal basis under this order for the offered Services.

Penalties for false or misleading declarations:

We hereby confirm that the particulars given above are factually correct and nothing is concealed and undertake to advise any future changes to the above details. We understand that any wrong or misleading self-declaration would violate the Code of Integrity and attract penalties as mentioned in this Tender Document.

.....
(Signature with date)

.....
(Name and designation)

Duly authorized to sign bid for and on behalf of

.....
[name & address of Bidder and seal of company]

**Self - Declaration
(on Letter Head With Authorized Signatory and Stamp)**

I, _____ son / daughter of _____, sole proprietor / managing partner / director of M/s _____, having read and understood tender No. INCOIS: PUR: 73/2026, hereby undertake that I agree to and shall abide by the terms and conditions and Technical Specifications prescribed therein for the "Civil works for the M&E utility yard behind the Substation (cooling tower platform with pump bay, DG set foundations and yard development), as part of the Cooling Tower installation and DG Set installation works at INCOIS, Hyderabad".

Signature and date;

name;

office seal;

address.

Note: the bidder shall sign and stamp every page and upload the same; clarifications only through GeM.

Bank Guarantee Format for Bid Security

Whereas.....¹ (hereinafter called "the Bidder") has submitted its bid dated.....(date of submission of bid) for the supply of(being the provision of "Civil works for the M&E utility yard behind the Substation (cooling tower platform with pump bay, DG set foundations and yard development), as part of the Cooling Tower installation and DG Set installation works at INCOIS, Hyderabad", under tender No. INCOIS: PUR 73/2026)(herein after called " the Bid ").

KNOW ALL PEOPLE by these presents that WE(name of bank) of(name of country), having our registered office at(address of bank) (hereinafter called "the Bank"), are bound unto.....(name of Purchaser) (hereinafter called "the Purchaser") in the sum of ____for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this ____ day of ____20____.

THE CONDITIONS of this obligation are:

1. If the Bidder Withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or

2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:

(a) fails or refuses to execute the Contract Form if required; or

(b) fails or refuses to furnish the performance security, in accordance with the instruction to Bidders.

We undertake to pay the Purchaser upto the above amount up on receipt of its first written demand, with out the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including 45 days after the period of bid validity, i.e., up to..... And any demand in respect thereof should reach the bank not later than this date.

(Signature of the Bank)

Name of the Bidder

**BID-SECURING DECLARATION FORM
(For (EMD) Exemption Bidders only)**

Bid No. INCOIS: PUR: 73/2026 "Civil works for the M&E utility yard behind the Substation (cooling tower platform with pump bay, DG set foundations and yard development), as part of the Cooling Tower installation and DG Set installation works at INCOIS, Hyderabad"

**To
The Director
Indian National Centre for Ocean Information Services (INCOIS),
Ministry of Earth Sciences, Govt. of India,
"Ocean Valley", Pragathi Nagar (BO),
Nizampet (SO), Hyderabad - 500 090,**

I/We the undersigned, declare that: I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any tender/contract with INCOIS for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, i.e., if I/We withdraw, modify, amend, impair or derogate from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Dated on _____ day of _____

Signature of the Tenderer/Authorized Signatory & date

Name of the authorized signatory:

OFFICE SEAL,

Designation:

Name of the Bidder:

Address:

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

Bank Guarantee Format for Performance Security

To

The Director
 Indian National Centre for Ocean Information Services (INCOIS)
 Ocean vally, Pragathi Nagar (BO), Nizampet (SO)
 Pragathi Nagar
 Hyderabad-500 090

Whereas..... (name and address of the contractor) (hereinafter called "the contractor") has undertaken, in pursuance of contract no date..... to supply (Description of goods and Works/ Services) (hereinafter called "the contract").

And whereas you have stipulated it in the said contract that the contractor shall furnish you with a bank guarantee by a Commercial bank for the sum specified therein as security for compliance with its obligations as per the contract.

And, whereas we have agreed to give the contractor such a bank guarantee.

Now Therefore we hereby affirm that we are guarantors and responsible to you, on behalf of the contractor, up to a total of(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the contractor to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the sail debt from the contractor before presenting us with demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until the day of 20.....

Our.....branch at.....*(Name & Address of the*(branch) is liable to pay the guaranteed amount depending on the filing of a claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our* branch a written claim or demand and received by us at our* branch on or before Dt..... Otherwise, the bank shall be discharged of all liabilities under this guarantee after that.

(Signature of the authorized officer of the Bank)

.....

.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of Branch

*Preferably at the headquarters of the authority competent to sanction the expenditure for the procurement of goods or at the concerned district headquarters or the state headquarters.

Similar Works, Structural Designer and Site Engineer

A. Similar works completed in the last Three years (attach work orders and completion certificates)

Sl.	Name of work and client	Work order no. and date	Value (Rs)	Start and completion dates	RCC frame or equipment foundation? (Y/N)	Value at 7% p.a. (Rs)	Page no.
1							
2							
3							

B. Key personnel

Particulars	Structural designer	Site engineer
Name		
Qualification and year; IEI membership no. (if any)		
Years of experience (RCC design / RCC construction)		
Relevant projects (equipment platforms, machine foundations)		
Signature of the person, with date		

Undertaking: the persons above shall be available for this contract (the site engineer full time at site) and shall not be replaced without the EIC's written approval. (Signature of the authorised signatory, with seal)

Concrete Pour Card and Front Handover Certificate**A. Concrete pour card** (before every pour; kept with the RMC delivery tickets)

Element, grid and level		GFC drawing / BBS no.	
Grade and source (RMC / site)		Quantity (cum); date and time	

Sl.	Check before the pour	OK (Y/N)
1	Founding level or previous lift approved; surfaces clean, wetted, joints prepared	
2	Formwork line, level, plumb, props on sole plates, grout-tight	
3	Reinforcement checked against the BBS; laps; M30 cover blocks; chairs	
4	Pockets, sleeves and inserts checked against the vendor drawing and template	
5	Vendor's representative present (for pours carrying vendor items)	
6	Vibrators with standby; cube moulds and slump cone; curing ready; concrete below 35 °C	

Contractor's engineer	Vendor (where applicable)	INCOIS (EIC or nominee)
Name, signature, date and time:	Name, signature, date and time:	Name, signature, date and time:

B. Front handover certificate (each DG foundation, the CT platform, the pump plinths)

Front handed over and to whom	DG foundation ___ / CT platform / pump plinths; to M/s _____
GFC and vendor drawing nos. and revisions	

Sl.	Check	Required	Found / OK
1	Age of concrete; cube results	14 days (DG) / 21 days (CT deck); IS 456 cl. 16	
2	Centre lines; plan dimensions	± 5 mm	
3	Top levels of plinth or pedestals (level sheet attached)	± 3 mm; one plane within 3 mm	
4	Bolt pockets, inserts and sleeves	± 10 mm	
5	Surfaces for grouting; cable and pipe openings	As per vendor drawing	
6	Deck ponding test and screed (CT platform)	No leak in 48 hours	
7	Stair, guard rails, lifting beam proof test (CT platform)	Clause 4.1, structural steel	
8	Crane and truck access; open points with target dates	Clear and compacted	

For the Contractor	For the CT contractor / DG supplier	For INCOIS (EIC)
Name, signature and date:	Name, signature and date:	Name, signature and date:

Site Visit Certificate*(Signed by the INCOIS representative and uploaded with the bid. MANDATORY.)*

Certified that Shri / Smt. _____ of M/s _____ visited the site of the M&E utility yard behind the Substation, INCOIS, Pragathi Nagar, Hyderabad on (date) for tender No. INCOIS: PUR: 73/2026 and has seen: the yard and approach road, ground slopes, rock outcrops and trees; the live Substation, HT panel and chiller plant next to the site; the approach road used by water tankers; the access for RMC trucks and cranes; and the routes of known buried services and the drain outfall.

Bidder's representative	INCOIS representative
Name:	Name:
Signature and date:	Designation: Scientist F
	Signature, date and office seal: