भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र
पृथ्वी विज्ञान मंत्रालय, भारत सरकार
"ओशियन वैली", प्रगति नगर (बी. ओ), निज़ामपेट (एस. ओ), हैदराबाद – 500 090
दूरभाष सं. 040-2388 6002 / 23886074 फैक्स : 040-2389 2910 / 2389 5001
INDIAN NATIONAL CENTRE FOR OCEAN INFORMATION SERVICES
Ministry of Earth Sciences, Government of India
"Ocean Valley", Pragathi Nagar (BO), Nizampet (SO), Hyderabad - 500 090
Phone No.040-2388 6002/23886074 Fax: 040-2389 2910/2389 5001

इंकॉइस:क्रय: 57/2026
Ref. INCOIS: PUR: 57/2026

दिनांक: 29. 09.2026
Date: 29. 09. 2026

सरकारी ई बाज़ार द्वारा निविदा सूचना आमंत्रण
Notice Inviting Tender through Government E Market Place (GeM)

भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र, हैदराबाद भारत सरकार के पृथ्वी विज्ञान मंत्रालय के अंतर्गत एक स्वायत्त निकाय है।
Indian National Centre for Ocean Information Services (INCOIS), Hyderabad is an autonomous body under Ministry of Earth Sciences, Government of India.

निम्न विवरणों के लिए पंजीकृत विक्रेताओं से निविदाओं/बोलियों को आमंत्रित किया जाता है। जीईएम की एक अधिप्राप्ति होने के नाते बोलियों को केवल सरकारी ई बाज़ार (जीईएम) **http://gem.gov.in/** द्वारा ऑनलाइन से ही जमा किया जाए। एनआईटी का संक्षिप्त विवरण नीचे दिया जा रहा है।
Tenders/Bids are invited from registered vendors of GeM for the following items. Being a GeM procurement, the bids has to be submitted online through **Government E- Market Place (GeM) http://gem.gov.in/** only. The brief details of NIT are appended below.

क्र. सं. S l. No	कार्य का नाम Name of the Work	बोली संदर्भ सं. Bid Reference No.	बोली संख्या एवं दिनांक Bid Number and Date	बोली समाप्ति की तारीख और समय Bid end date and Time
(1)	**इंकॉइस हैदराबाद में छह (6) 2 TR वॉल-माउंटेड प्रिसिजन एयर कंडीशनिंग (SRC) यूनिट्स की सप्लाई, इंस्टॉलेशन, टेस्टिंग और कमीशनिंग; इसमें रेफ्रिजरेंट पाइपिंग, पावर केबलिंग और छोटे-मोटे सिविल काम शामिल हैं। साथ ही, मौजूदा स्प्लिट AC यूनिट्स को बायबैक आधार पर हटाना और 05 साल की ऑन-साइट वारंटी भी शामिल है.** **"Supply, installation, testing and commissioning of six (6) No's 2 TR wall-mounted precision air conditioning (SRC) units, with refrigerant piping, power cabling and minor civil works, including removal of the existing split AC units on buyback basis along with 05 years On-Site Warranty at INCOIS, Hyderabad".**	इंकॉइस:क्रय: 57/2026 INCOIS:PUR: 57/2026	जीईएम/2026/बी/8095798 दिनांक: 29.09.2026 GEM/2026/B/8095798 dated 29.09.2026	21.10.2026 15:00:00

जीईएम की एक अधिप्राप्ति होने के नाते बोलियों को केवल जीईएम पोर्टल अर्थात बोली/आरए के खाने के अंतर्गत **http://gem.gov.in/** द्वारा ऑनलाइन से ही जमा किया जाए। किसी भी प्रकार की सहायता के लिए कृपया जीईएम पोर्टल की हेल्प लाइन से संपर्क करें। निम्न अधिकारियों से भी संपर्क किया जा सकता है: श्री वी. सुब्रह्मण्यम (ईमेल: manyam@incois.gov.in;) / श्री संतोष कुमार (ईमेल: santosh.kumar@incois.gov.in;)

Being a GeM procurement, the bid has to be submitted online through the GeM portal i.e., http://gem.gov.in under the Bids/RAs column. For any assistance, please contact help line of GeM portal. The following officials may also be contacted: Mr. V. Subrahmanyam (email: manyam@incois.gov.in;)/Mr. Santosh Kumar (email: santosh.kumar@incois.gov.in).

भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र
Indian National Centre for Ocean Information Services
INCOIS
Hyd.
हैदराबाद

(V. Subrahmanyam)
(प्रशासनिक अधिकारी (क्रय)/ **Administrative Officer (Purchase)**
निविदा आमंत्रण प्राधिकारी, इंकॉइस/
Tender Inviting Authority, INCOIS

बिड संख्या/Bid Number: GEM/2026/B/8095798

दिनांक /Dated: 29-09-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /**Bid End Date/Time**	21-10-2026 15:00:00
बिड खुलने की तारीख/समय /**Bid Opening Date/Time**	22-10-2026 15:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/**Bid Offer Validity (From End Date)**	90 (Days)
मंत्रालय/राज्य का नाम/**Ministry/State Name**	Ministry Of Earth Sciences
विभाग का नाम/**Department Name**	Department Of Earth Sciences
संगठन का नाम/**Organisation Name**	Earth Sciences Secretariate
कार्यालय का नाम/**Office Name**	Indian National Centre For Ocean Information Servi
शिकायत निवारण के संपर्क विवरण/ **Contact details of Grievance redressal**	HOD Email id :bala@incois.gov.in Buyer Email id: santosh.kumar@incois.gov.in
कुल मात्रा/**Total Quantity**	6
वस्तु श्रेणी /**Item Category**	SITC of six 6 Nos 2 TR wall-mounted precision air conditioners under buy back
GeMARPTS में खोजी गई स्ट्रिंग्स / **Searched Strings used in GeMARPTS**	2TR Wall mounted precision air conditioning units
GeMARPTS में खोजा गया परिणाम / **Searched Result generated in GeMARPTS**	Air Circulator Type Electric Fan and Regulator (V2) Conforming To IS 2997, Metal Storage Cabinet, Hand Dryer (V3), Copper alloy Taps/Stop Valves (V2) Conforming to IS 8931, Split Air Conditioner, Wall Mount Type (V3) ISI Marked to IS 1391 (Part 2), Wooden Shelf / Case / Rack / Credenza / Modular Storage (V2), Split Air Conditioner, Ceiling Mount Type (Cassette) (V3) ISI Marked to IS 1391 (Part 2), Bathroom Water Shower (V2), Wall Mounting Cabinet
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / **Relevant Categories selected for notification**	• Precision Air Conditioner • Split Air Conditioner, Wall Mount Type (V3) ISI Marked to IS 1391 (Part 2) • Unitary Air Conditioner (Window AC) (V3) ISI Marked to IS 1391 (Part 1)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /**Minimum Average Annual Turnover of the bidder (For 3 Years)**	20 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/**Years of Past Experience Required for same/similar service**	3 Year (s)

बिड विवरण/Bid Details	
टर्नओवर पात्रता मानदंड/**Turnover eligibility criteria**	GeM verified turnover
टर्नओवर के लिए एमएसई को छूट प्राप्त है / **MSE Relaxation for Turnover**	Yes | Complete
टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है / **Startup Relaxation for Turnover**	Yes | Complete
विक्रेता से मांगे गए दस्तावेज़/**Document required from seller**	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/**Do you want to show documents uploaded by bidders to all bidders participated in bid?**	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / **Minimum number of bids required to disable automatic bid extension**	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / **Number of days for which Bid would be auto-extended**	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / **Number of Auto Extension count**	1
बिड से रिवर्स नीलामी सक्रिय किया/**Bid to RA enabled**	No
बिड का प्रकार/**Type of Bid**	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /**Time allowed for Technical Clarifications during technical evaluation**	4 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/**Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)**	No
मूल्यांकन पद्धति/**Evaluation Method**	Total value wise evaluation
वित्तीय दस्तावेज की आवश्यकता है / **Financial Document Required**	Yes
मध्यस्थता खंड/**Arbitration Clause**	No
सुलह खंड/**Mediation Clause**	No

ईएमडी विवरण/**EMD Detail**

एडवाईजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	80000

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :
Director INCOIS
Payable at Hyderabad Indian National Centre for Ocean Information Services, Ministry of Earth Sciences, Pragathi Nagar Hyderabad 500090
(Director Incois)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers availabele upto price within L1+X%	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50
सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time)

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	25

1. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
3. The minimum average annual financial turnover of the bidder during the last three financial years, ending on 31st March of the previous financial year, should be as indicated in the bid document. The turnover of the bidder shall be validated by the system based on the financial data available on the GeM portal. The average turnover shall be calculated based on the last three financial years where data is available; in case data is available for only two of the last three financial years, the average shall be computed based on those two years. In case the date of constitution / incorporation of the bidder is less than three years old, the average turnover in respect of the completed financial years after the date of constitution / incorporation shall be taken into account for this criterion. No separate documentary evidence is required to be uploaded by the bidder for this criterion, as the system shall derive and validate the turnover figures from the data available on the GeM portal.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023. OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry .Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs

having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

PRICEBID - 1790663844.xlsx

SITC Of Six 6 Nos 2 TR Wall-mounted Precision Air Conditioners Under Buy Back (6 Unit)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

क्रेता विशिष्टि दस्तावेज़ /Buyer Specification Document	Download

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Reddipalli Velangini Giridhar	500090,Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	6	70

Buyer added Bid Specific Additional Scope of Work

क्र.सं./S.No.	Document Title	Description	रिवर्स प्रभार के अनुसार जीएसटी/Applicable i.r.o. Items

क्र.सं./S.No.	Document Title	Description	रिवर्स प्रभार के अनुसार जीएसटी/Applicable i.r.o. Items
1	Supply, installation, testing and commissioning of six (6) Nos. 2 TR wall-mounted precision air conditioning (SRC) units, with refrigerant piping, power cabling and minor civil works, including removal of the existing split AC units on buyback basis View	Scope of Work, Technical Specification, Onsite Warranty Clause Buy Back Specifications and Clauses and other Terms and Conditions	SITC Of Six 6 Nos 2 TR Wall-mounted Precision Air Conditioners Under Buy Back(6)

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be (Increased quantity ÷ Original quantity) × Original delivery period (in days), subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. **Buyer Added Bid Specific ATC**

   Buyer Added text based ATC clauses

   Supply, installation, testing and commissioning of six (6) Nos. 2 TR wall-mounted precision air conditioning (SRC) units, with refrigerant piping, power cabling and minor civil works, including removal of the existing split AC units on buyback basis along with 05 years On-Site Warranty at INCOIS, Hyderabad.

   1) Warranty Clause

   Five (5) years on-site warranty from the date of commissioning and handover, covering the complete indoor and outdoor units including the compressor, controller, fans and all other parts, refrigerant top-up, the piping and cabling work, consumables and labour. The warranty is all inclusive, and nothing extra is payable for any service, part, refrigerant or visit during the five years. During the warranty:

   - Unlimited breakdown calls. Every fault reported by INCOIS shall be attended, whatever the number of calls, at no extra cost.
   - Preventive servicing once every three months (20 visits in all over five years), covering cleaning o

f filters and coils, checking of refrigerant pressures, electrical connections and terminations, drain, controller settings, sequencing and alarms, with a service report signed by the Engineer-in-Charge.

- Attendance within 24 hours of a reported fault and restoration within 72 hours. Where a unit cann ot be restored in 72 hours, the contractor shall arrange temporary cooling for that room at his cost.
- Parts shall be replaced with genuine OEM parts only.
- If a breakdown call is not attended within 72 hours, or a quarterly service is missed, INCOIS may g et the work done through another agency and recover the cost from the next Invoice.

2) REMOVAL AND BUYBACK OF EXISTING SPLIT AC UNITS

a) Eight (8) Nos. 2 TR split AC units of Blue Star make, installed in 2011 in the Oceansat Buildi ng (indoor and outdoor units), are offered for buyback on "as is where is" basis. Their detail s are at Annexure-V. Bidders shall see them at the site visit.

b) No equipment room shall be left without cooling. The old split units in a room shall be switc hed off and removed only after the new SRC units in that room are commissioned and runni ng, and with the written permission of the Engineer-in-Charge.

c) The refrigerant of the old units shall be pumped down or recovered into cylinders. It shall n ot be released to the atmosphere.

d) Removal covers the indoor unit, outdoor unit, brackets, stands, old piping and cables that are not reused. The openings and wall surfaces left behind shall be made good under Item 21 of the BoQ.

e) The old units become the property of the contractor after the buyback . They shall be take n out of the campus within 7 days under a gate pass issued by INCOIS.

3. DETAILS OF EXISTING SPLIT AC UNITS OFFERED FOR BUYBACK

The units below are offered on "as is where is" basis. INCOIS gives no warranty as to their conditio n. Bidders shall satisfy themselves at the site visit.

Sl.	Location (room)	Make / mod el	Capaci ty	Year of in stallation	Type	Present condi tion
1	Oceansat Building	Blue Star / 3 HW241YCIDU	2 TR	2011	Split	Working
2	Oceansat Building	Blue Star / 3 HW241YCIDU	2 TR	2011	Split	Working
3	Oceansat Building	Blue Star / 3 HW241YCIDU	2 TR	2011	Split	Working
4	Oceansat Building	Blue Star / 3 HW241YCIDU	2 TR	2011	Split	Working

5	Oceansat Building	Blue Star / 3 HW241YCIDU	2 TR	2011	Split	Working
6	Oceansat Building	Blue Star / 3 HW241YCIDU	2 TR	2011	Split	Working
7	Oceansat Building	Blue Star / 3 HW241YCIDU	2 TR	2011	Split	Working
8	Oceansat Building	Blue Star / 3 HW241YCIDU	2 TR	2011	Split	Working

Indoor and outdoor units, with their remote controls where available, will be handed over together. Copper piping and cables removed under Item 19 go with the units.

4. Payment terms:

(a) First payment, 80%: 80% of the contract value, less the buyback value, will be paid within 30 days after completion of the entire work. The entire work means supply, installation, testing, commissioning, 72-hour trial run and acceptance, handover, and removal of the buyback units from the campus. The contractor shall submit the ink-signed original invoice, test and commissioning reports, installation report, warranty certificate, and the completion certificate from the Engineer-in-Charge.

(b) Yearly payments during warranty, 10% in all: 2% of the contract value will be paid at the end of each completed year, within 30 days of submission of following:
(i) the four quarterly service reports for that year, signed by the Engineer-in-Charge;
(ii) the log of breakdown calls attended during that year; and
(iii) a certificate from the Engineer-in-Charge that the quarterly servicing was done and the response and restoration times (SLA) at Clause 8.3 were met during that year.

(c) Final payment, 10%: The balance 10% will be paid after successful completion of five years Onsite warranty period or against submission of 110% of 10% of the contract value as bank guarantee from a nationalized/scheduled bank for a period of 05 years 02 months. It will be paid on a certificate from the Engineer-in-Charge that all warranty obligations have been discharged and no complaint is pending.

(d) Deductions:

- For each quarterly service not done, 0.5% of the contract value will be withheld from that year's payment under (b) and forfeited.
- If a breakdown is not attended within 24 hours or restored within 72 hours as per Clause 8.3, INCOIS may get the work done through another agency at the contractor's risk and cost. The cost will be recovered from the next Invoice

(e) For measured items, payment will be as per actual measurement.

Net payment will be released after statutory deductions.

Warranty Period: 05 years Onsite warranty from the date of acceptance of the material at INCOIS, as per Section 08, point 8.3.

Delivery/ Completion Period: Completion within 10 weeks from the date of receipt and acceptance of Purchase Order (PO) on GeM ("Contract Completion Period").

.

3. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

INCOIS:PUR: 57/2026 **Date: 29.09.2026**

Open Tender Enquiry (OTE)

Sub: "Supply, installation, testing and commissioning of six (6) Nos. 2 TR wall-mounted precision air conditioning (SRC) units, with refrigerant piping, power cabling and minor civil works, including removal of the existing split AC units on buyback basis"

Director, INCOIS invites tenders in "Two Bid System" (Part-I-Techno commercial Bid & Part-II-Financial Bid) from Contractors with appropriate registration having adequate resources and setup for "SITC 2 TR wall-mounted precision air conditioning (SRC) units".

1.	**Name of the work**	**Supply, installation, testing and commissioning of six (6) Nos. 2 TR wall-mounted precision air conditioning (SRC) units, with refrigerant piping, power cabling and minor civil works, including removal of the existing split AC units on buyback basis along with 05 years On-Site Warranty at INCOIS, Hyderabad**
2.	**BID Reference No.**	INCOIS: PUR: 57/2026
3.	**Earnest Money Deposit (EMD)**	Rs.80,000/- (Rupees Eighty thousand only)
4.	**Last date for seeking the clarifications**	03.10.2026
5.	**Due date for Bid submission**	20.10.2026 at 15:00 Hrs
6.	**Bid opening date**	21.10.2026 at 15:30 Hrs

The offers, in the prescribed format, shall be submitted through online Government e- Marketplace at http://gem.gov.in.

Postal/ Location Address

Indian National Centre for Ocean Information Services INCOIS, Ministry of Earth Sciences, Govt. of India, Ocean Valley, Pragathi Nagar (BO), Nizampet (SO), Hyderabad 500 090, Ph.No.040-2388 6000

Index

Sl No.	Description	Page No.
1.	Introduction	02
2.	Eligibility Criteria	02
3.	Scope of Work	03
4.	Technical Specifications	04
5.	Installation Power Cabiling and Minor Civil Works	05
6.	Removal and Buy-Back of Exisisting Split AC Units	06
7.	Suggestable Makes	06
8.	Testing Commissioning, Handover and Warranty	06
9.	Site Condition Safety and Program	07
10.	Content of the Bid	08
11.	General Terms and Conditions	11
12.	Self Declaration – (Annexure I)	14
13.	OEM Authorization Format – (Annexure-II)	15
14.	Bank Guarantee Format for Bid Security – (Annexure-III)	16
15.	Bank Guarantee Format for Performance Security – (Annexure –IV)	17
16.	Eligibility Declaration – (Annexure-V)	18
17.	Site Visit Certificate – (Annexure – VI)	19
18.	Specifications of Buy Back Items – (Annexure – VII)	21

1. Introduction

The Indian National Centre for Ocean Information Services (INCOIS), Hyderabad, an autonomous body under Ministry of Earth Sciences (MoES), Govt. of India is engaged in providing ocean information and advisory services. INCOIS deals with the projects related to tsunami early warning system, ocean state forecast, ocean observing systems, ocean modelling, satellite oceanography, coastal geospatial applications, ocean data and information management and web-based services relevant to societal needs.

2. Eligibility Criteria:

Only those tenderers fulfilling the following criteria should respond to the tender.

1. The tenderer must be a Company registered under Indian Company Act 1956 or a registered firm.
2. Tenderer should provide an escalation matrix with full contact details, for the resolution of reported issues during the Warranty and support period.
3. The tenderer should have an Average annual financial turnover of Rs. 20,00,000/- (Rupees Twenty Lakh only) or more during the last three financial years ending 31 March 2026. A turnover certificate from a practicing Chartered Accountant with UDIN, and the audited balance sheets for those years, shall be submitted.
4. The bidder shall have satisfactorily completed similar works during the last seven (7) years ending on the day before the last date of bid submission, meeting any one of the following:

Sl.	Requirement	Value
(a)	One (1) completed similar work of value not less than	Rs. 32,00,000/- (Rupees Thirty Two Lakh only)
(b)	OR two (2) completed similar works, each of value not less than	Rs. 20,00,000/- (Rupees Twenty Lakh only) each
(c)	OR three (3) completed similar works, each of value not less than	Rs. 16,00,000/- (Rupees Sixteen Lakh only) each

"Similar work" means supply, installation, testing and commissioning of precision air conditioning units, or of split / ductable / VRF air conditioning systems including refrigerant piping and electrical

work, for a Government Department, PSU, autonomous body, educational or research institution, data centre, hospital or corporate establishment. A supply-only order will not be counted.
Completion or experience certificates from the client, quoting the order number, date, scope, value and date of completion, shall be enclosed with copies of the corresponding orders. Experience of installing precision air conditioning units shall be stated separately; it will be looked for at technical evaluation.

5. Tenderer should provide – Manufacturer's Authorization Form (MAF) from the OEM of the SRC units, addressed to INCOIS and quoting this bid reference, where the bidder is not the OEM. The MAF shall confirm OEM support for commissioning and for the warranty period, and availability of spares for at least seven years.
6. Registered operational office, branch or service establishment of the bidder or of the OEM within Hyderabad, for not less than two (2) years, to meet the response time at Clause 8.3. Proof: GST registration with the Hyderabad address, and any one of lease agreement, property tax receipt, Shops and Establishments registration or electricity bill. Or written undertaking to establish a fully equipped local service center within 30 days of receiving the Work Order.If the bidder or OEM does not have an existing office in Hyderabad, they must submit a written undertaking promising to set up a fully equipped local service center within 30 days of receiving the Work Order.
7. Earnest Money Deposit (EMD) as per details given in this tender document.
8. Start ups: In order to promote make in India and startups, the prior turnover for all startups shall be relaxed subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "start-up" company should enclose the certificate towards startup enterprise registration/recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce& Industry.
9. Site Visit Certificate at Annexure-VI, signed by the INCOIS representative. Bids without it will be rejected. The pipe runs, outdoor unit positions, cable routes and the condition of the old units have to be seen before quoting. No claim on account of a site condition that could have been seen at the visit will be entertained after award of contract.
10. The Bidder has to submit Eligibility Declaration - (Annexure V).
11. The Bidder has to submit Self Declaration – (Annexure-I)

3. Scope of Work:

- The work is on turnkey basis. The contractor shall provide all materials, labour, tools, lifting equipment and consumables needed to complete the work and hand it over in working order. The scope includes:
- Joint verification with the INCOIS team within 7 days of the work order, fixing the position of each indoor and outdoor unit, the pipe and cable routes, the distribution board for the power supply, the drain points and the wall openings. The record shall be signed by both sides.
- Submission of the make and model offered, the OEM datasheet and a layout drawing showing the unit positions, pipe and cable routes, for approval before supply.
- Supply of six (6) Nos. 2 TR wall-mounted precision air conditioning (SRC) units as per Section 4.
- Supply and installation of refrigerant piping with insulation, drain piping, interconnecting and control cables, cable tray and MS stands for the outdoor units.
- Power cabling from the distribution board nominated by INCOIS to each unit, with MCB, local isolator and earthing, as per Section 5.
- Installation, testing and commissioning of every unit by an engineer authorised by the OEM, including auto sequencing and standby between units in the same room, and a 72-hour trial run.
- Dismantling of all eight (8) existing split AC units, room by room, only after the new units in that room are commissioned and running, with recovery of the refrigerant.
- Taking over of the dismantled split AC units on buyback basis and their removal from the campus (Section 6).
- Minor civil works needed at site: core cutting, sealing of openings, closing of the old split AC openings, plaster and paint touch-up, and making good of all damage caused during the work.
- As-built drawings, test reports, O&M manuals, training of INCOIS staff, and five years on-site warranty with unlimited breakdown calls and quarterly preventive servicing (Clause 8.3).

Not in scope: augmentation of the distribution board or of the incoming supply; any cutting of beams, columns or slabs; and BMS software or integration (only the SNMP communication of each unit is required).

3.1. Any other item required for satisfactory completion (Item 22)

Item 22 of the BoQ is a lump sum quoted by the bidder. It covers any item, material or work not specifically listed in Items 1 to 21 but needed to complete the work and hand over the system in working order, together with contingencies and miscellaneous site related works — for example additional supports, sleeves and fasteners, minor electrical accessories, rerouting around existing services, scaffolding and access, protection of existing equipment, and debris removal. The bidder shall assess these at the site visit. No claim for an extra item or extra payment will be entertained on this account. Item 22 is paid with the final bill.

Every rate quoted is for the item complete in all respects, including transport to site, unloading, storage, lifting, installation, all accessories, testing, commissioning, removal of debris and the five-year Onsite warranty. Nothing extra is payable on any of these accounts.

4. Technical Specifications:

Wall-mounted precision air conditioning unit for small equipment rooms, air cooled, split type, with an indoor cooling unit and an outdoor condensing unit, designed for 24×7×365 operation on dry heat load. Quantity: 6 (six) Nos. The values below are the minimum required.

Clause	Parameter	Requirement
A. Performance		
4.1	Net cooling capacity	Not less than 7,000 W, at 24 °C DB / 50% RH and outside ambient 35 °C
4.2	Net sensible cooling capacity	Not less than 6,750 W, at the same conditions
4.3	Sensible heat ratio (SHR)	More than 0.9
4.4	Airflow	Not less than 1,954 CMH (more than 255 CMH per kW)
4.5	High ambient operation	Continuous operation at outdoor temperature up to 48 °C
4.6	Duty	Designed for 24×7×365 operation
B. Indoor unit (cooling unit)		
4.7	Construction	Industrial grade powder coated metallic body, for high durability and fire proof operation; wall mounted; easy internal access to parts
4.8	Evaporator coil	Hydrophilic coated fin-tube; internally grooved copper tube with aluminium fins; large surface area; SHR > 0.9
4.9	Fan	High efficiency EC fan, step-less speed modulation based on load, four directional airflow
4.10	Expansion valve	Tight control of evaporating temperature; handles higher refrigerant flow rates
4.11	Air filter	Standard G4 (G4 / MERV 8), HDPE media, large filtration area, washable
C. Outdoor unit (condensing unit)		
4.12	Compressor	Scroll, high efficiency, quick response to fluctuating load
4.13	Condenser coil	Air cooled; hydrophilic coated fin-tube; large surface area; sustains outside temperature up to 48 °C
4.14	Condenser fan	Axial fan of aluminium
4.15	Construction	Industrial grade aluminium body for outdoor conditions
D. Controls and general		

Clause	Parameter	Requirement
4.16	Controller	Advanced microprocessor-based monitoring and control with corded remote control. Auto sequencing of up to 8 units, cooling load sharing, auto standby restart, auto start-up on power failure, monitoring and alarm generation, self-diagnostics, remote monitoring through BMS, and password protected access control.
4.17	Communication protocol	SNMP
4.18	Refrigerant	R410A
4.19	Unit power supply	380 V, 3 phase, 50 Hz
4.20	Certification	CE certified
4.21	Dimensions and weight (reference)	Indoor unit 1028 × 232 × 490 mm (W × D × H), 50 kg; outdoor unit 970 × 410 × 800 mm, 85 kg (operating weights). The bidder shall state the actual figures of the model offered.
4.22	Refrigerant pipe sizes	As recommended by the OEM for the model offered, to be stated in the bid
4.23	Documents with the bid	OEM datasheet showing each value above for the exact model offered. An entry of "complied" without the value will be treated as non-responsive.

5. INSTALLATION, POWER CABLING AND MINOR CIVIL WORKS

Subject	Requirement
Unit positions	Indoor units wall mounted in the equipment rooms of the Oceansat Building, and outdoor units on MS stands, at positions fixed at the joint verification. Outdoor units shall have clear space for air intake and discharge as per the OEM.
Refrigerant piping	Hard drawn copper pipe of the sizes recommended by the OEM, with brazed joints made under dry nitrogen flow. Pipes clamped on supports at regular spacing. Piping pressure tested with dry nitrogen and held for 24 hours with no drop, then evacuated to 500 microns or below before charging.
Insulation	Closed-cell nitrile rubber insulation, not less than 10 mm thick, on the hot gas and liquid lines. Exposed outdoor runs to be protected with UV-resistant tape or cladding.
Drain	32 mm PVC drain pipe with 13 mm nitrile rubber insulation, laid to a fall of not less than 1 in 100, with a trap, up to the nearest drain point.
Power supply cabling	From the distribution board nominated by INCOIS to each indoor unit: 4 core × 4 sq mm copper armoured XLPE cable, 1.1 kV grade, to IS 7098 (Part 1), laid on the cable tray or clamped with saddles, with double compression glands and crimped copper lugs. A 20 A, 4-pole, 10 kA MCB in the distribution board and a 32 A, 4-pole rotary isolator in an IP65 enclosure near each indoor unit. Interconnecting cable between indoor and outdoor units as per the OEM.
Earthing	A separate 1 × 4 sq mm copper earth conductor (green-yellow) with each power cable, bonded to the existing earth bar at the distribution board and to the body of the indoor and outdoor units. Earth continuity of 1 Ω or less to be shown.
Cable tray	Pre-galvanised perforated cable tray, 200 × 50 × 1.2 mm, with bends, tees, supports and fixings.

Subject	Requirement
Distribution board	INCOIS will nominate the distribution board and a spare way for each unit at the joint verification. Augmentation of the board or of the incoming supply is not in scope.
Minor civil works	Core cutting through brick or RCC walls for pipes and cables (no cutting of beams, columns or slabs); sealing of openings after piping with fire-rated sealant inside and weatherproof sealant outside; closing of the openings left by the old split AC units; plaster and paint touch-up to match the existing finish; and making good of any damage caused during the work.

6. REMOVAL AND BUYBACK OF EXISTING SPLIT AC UNITS

a) Eight (8) Nos. 2 TR split AC units of Blue Star make, installed in 2011 in the Oceansat Building (indoor and outdoor units), are offered for buyback on "as is where is" basis. Their details are at Annexure-V. Bidders shall see them at the site visit.
b) No equipment room shall be left without cooling. The old split units in a room shall be switched off and removed only after the new SRC units in that room are commissioned and running, and with the written permission of the Engineer-in-Charge.
c) The refrigerant of the old units shall be pumped down or recovered into cylinders. It shall not be released to the atmosphere.
d) Removal covers the indoor unit, outdoor unit, brackets, stands, old piping and cables that are not reused. The openings and wall surfaces left behind shall be made good under Item 21 of the BoQ.
e) The old units become the property of the contractor after the buyback value is adjusted. They shall be taken out of the campus within 7 days under a gate pass issued by INCOIS.
f) Taxes on the buyback, if any, shall be as applicable under GST law.

7. SUGGESTABLE MAKES

The makes below, for the installation materials, show the grade required. An equivalent may be offered with the datasheet, but not a lower grade. Equivalence is decided by INCOIS. The list does not restrict competition.

Item	Suggestible makes
Wall-mounted precision air conditioning (SRC) unit	Vertiv (Liebert) · Schneider Electric (Uniflair) · STULZ — or equivalent meeting Section 4 in full
Copper armoured XLPE cable, earth wire	Polycab · Havells · KEI · Finolex · RR Kabel — ISI marked
MCB and rotary isolator	Schneider Electric · Legrand · ABB · Siemens · Havells
Nitrile rubber insulation	Armacell (Armaflex) · K-Flex · Aeroflex
PVC drain pipe	Supreme · Finolex · Astral — ISI marked
Hard drawn copper pipe	Mandev · Rajco · Mehta Tubes, or any make conforming to IS 2501 / ASTM B280

8. TESTING, COMMISSIONING, HANDOVER AND WARRANTY

8.1 · Testing and commissioning

- Receipt inspection of the units at site for damage, make, model and accessories against the approved datasheet.
- Nitrogen pressure test of piping (24 hours), evacuation to 500 microns or below, and charging as per the OEM, with the quantity of refrigerant charged recorded unit by unit.
- Insulation resistance test of every power cable, earth continuity, phase sequence and tightness of terminations, before energising.

- Commissioning of every unit by an OEM-authorised engineer, with readings of voltage, current in each phase, suction and discharge pressure, supply and return air temperature, and room temperature and humidity.
- Demonstration of auto sequencing, standby changeover, auto restart on power failure and alarms.
- Continuous trial run of 72 hours for each room, with room temperature and humidity logged every two hours.

8.2 · Handover

Commissioning report signed by the OEM engineer; test records; as-built drawings of unit positions, pipe and cable routes; O&M manuals (two hard copies and a soft copy); warranty certificate; and one day of on-site training of INCOIS maintenance staff.

8.3 · Warranty

Five (5) years on-site warranty from the date of commissioning and handover, covering the complete indoor and outdoor units including the compressor, controller, fans and all other parts, refrigerant top-up, the piping and cabling work, consumables and labour. The warranty is all inclusive, and nothing extra is payable for any service, part, refrigerant or visit during the five years. During the warranty:

- Unlimited breakdown calls. Every fault reported by INCOIS shall be attended, whatever the number of calls, at no extra cost.
- Preventive servicing once every three months (20 visits in all over five years), covering cleaning of filters and coils, checking of refrigerant pressures, electrical connections and terminations, drain, controller settings, sequencing and alarms, with a service report signed by the Engineer-in-Charge.
- Attendance within 24 hours of a reported fault and restoration within 72 hours. Where a unit cannot be restored in 72 hours, the contractor shall arrange temporary cooling for that room at his cost.
- Parts shall be replaced with genuine OEM parts only.
- If a breakdown call is not attended within 72 hours, or a quarterly service is missed, INCOIS may get the work done through another agency and recover the cost from the next Invoice.

9. SITE CONDITIONS, SAFETY AND PROGRAMME

- The Oceansat Building houses equipment that runs round the clock. Work inside equipment rooms shall be done only in the window allowed by the Engineer-in-Charge, which may be outside office hours or on holidays, with no extra payment.
- Brazing and core cutting inside or near an equipment room need a written hot-work permit. The fire detection in that area will be isolated only by INCOIS staff, and restored at the end of the work. Dust screens and floor and equipment protection are mandatory.
- Work at height for outdoor units and piping shall be done from proper access equipment with fall protection.
- All personnel shall be cleared by INCOIS Security and wear photo identity. The contractor shall hold Workmen's Compensation and third-party insurance for the contract period.

- **Programme**

Stage	Duration	Cumulative
Joint verification; submission of make, model and layout	1 week	W1
Approval of make, model and layout by INCOIS	1 week	W2
Supply of SRC units and materials; receipt inspection (cable tray, stands, piping and power cabling to run in parallel)	5 weeks	W7
Installation, testing and commissioning, room by room; 72-hour trial run	2 weeks	W9
Removal of old units, civil making good, handover and training	1 week	W10

10. Contents of Bid:-

The quote should be submitted in two bid format. (i) Technical Bid and (ii)Commercial Bid

(i) Technical Bid: Technical bid should contain the information ONLY without which the offer will not be considered further.

NOTE:

- The documentary proof attached should be legible and relevant
- Offers without (i) the copy of relevant POs without the client certificate (ii) Client Certificate without Signature, Date and Contact details of the client-side signatory (iii) duly filled-in Technical Compliance Statement (iv) duly filled-in un-priced bid, will not be considered for further evaluation.
- Part/conditional/incomplete quotations will not be accepted.

Table-1: Technical Compliance Statement

S No	Description	Compliance status Yes / No	Page number against the Proof attached.	Remarks/ Deviations, if any
1.	Name of the Bidder			
2.	The bidder is a 1) Registered Indian under Indian Company Act 1956 / 2) Proprietary /3) OEM/(s) /4) System Integrator/5) Others			
3.	Bidder Address and contact details like E Mail , Phone etc.,			
4.	MSE / NSIC certificate details if any Registration/ License from the Government: GST Registration No. PAN Number			
5.	Bank details of the firm:			
6.	Single Point of Contact : Name E-Mail Ph No.			
7.	Bidders must submit technical compliance statement for all the specifications along with the detailed data sheets/ catalogues/ Make and Model. Relevant remarks can be provided in the compliance statement if required. Bids without technical compliance and data sheets/catalogues will not be considered.			
8.	Tenderer should provide an escalation matrix with full contact details, for the resolution of reported issues during the Warranty and support period			
9.	The tenderer should have an Average annual financial turnover of Rs. 20,00,000/- (Rupees Twenty Lakh only) or more during the last three financial years ending 31 March 2026. A turnover certificate from a practicing Chartered Accountant with UDIN, and the audited balance sheets for those years, shall be submitted.			
10.	The Bidder Should submit Eligibility Declaration (Annexure –V).			
11.	The Bidder has to submit Self Declaration as per (Annexure – I)			
12.	The bidder shall have satisfactorily completed similar works during the last seven (7) years ending on the			

S No	Description	Compliance status Yes / No	Page number against the Proof attached.	Remarks/ Deviations, if any
	day before the last date of bid submission, meeting any one of the following: a) one work of value Rs. 32.00 lakh or more b) two works of value Rs. 20.00 lakh or more c) three works of value Rs. 16.00 lakh or more Client certificates / Work Completion Certificate / Experience certificate along with the P.O no. as a reference to be enclosed in this regard. **"Similar work"** means supply, installation, testing and commissioning of precision air conditioning units, or of split / ductable / VRF air conditioning systems including refrigerant piping and electrical work, for a Government Department, PSU, autonomous body, educational or research institution, data centre, hospital or corporate establishment. A supply-only order will not be counted. Completion or experience certificates from the client, quoting the order number, date, scope, value and date of completion, shall be enclosed with copies of the corresponding orders. Experience of installing precision air conditioning units shall be stated separately; it will be looked for at technical evaluation.			
13.	Tenderer should provide – Manufacturer's Authorization Form (MAF) from the OEM of the SRC units, addressed to INCOIS and quoting this bid reference, where the bidder is not the OEM. The MAF shall confirm OEM support for commissioning and for the warranty period, and availability of spares for at least seven years			
14.	Registered operational office, branch or service establishment of the bidder or of the OEM within Hyderabad, for not less than two (2) years, to meet the response time at Clause 8.3. Proof: GST registration with the Hyderabad address, and any one of lease agreement, property tax receipt, Shops and Establishments registration or electricity bill. Or written undertaking to establish a fully equipped local service center within 30 days of receiving the Work Order.If the bidder or OEM does not have an existing office in Hyderabad, they must submit a written undertaking promising to set up a fully equipped local service center within 30 days of receiving the Work Order.			
15.	Earnest Money Deposit (EMD) as per details given in this tender document.			
16.	Start ups: In order to promote make in India and start ups, the prior turnover for all start ups shall be relaxed subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "start-up" company should enclose the certificate towards start			

S No	Description	Compliance status Yes / No	Page number against the Proof attached.	Remarks/ Deviations, if any
	up enterprise registration/recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce& Industry.			
17.	Bidder must submit Quotations with technical compliance statement for all the specifications. Relevant remarks can be provided in the compliance statement if required. Quotations without technical compliance will not be considered.			
18.	The Bidder has to submit OEM datasheet of the SRC unit offered, with the model number marked			
19.	Statement of experience in installing precision air conditioning units			
20.	Make and model of the SRC unit offered — to be stated: _____			
21.	OEM datasheet showing the value offered against every clause of Section 4 (net sensible capacity, SHR, airflow, 48 °C ambient, refrigerant, compressor, fan, filter, controller, SNMP communication, power supply, CE certificate)			
22.	Refrigerant pipe sizes recommended by the OEM for the model offered — to be stated			
23.	Makes offered for cable, MCB / isolator, insulation, drain pipe and copper pipe (Section 7) — to be stated			
24.	Acceptance of the removal sequence and buyback conditions at Section 6, and buyback value quoted against Part E			
25.	Acceptance that pipe, cable, tray and drain quantities are subject to joint measurement			
26.	Site Visit Certificate Format at Annexure-VI			

Table-2 Un-Priced Bid

Item	Description of work	Unit	Qty	Price quoted? (Yes / No)
PART A — SUPPLY OF SRC UNITS				
1	Supply of wall-mounted precision air conditioning (SRC) unit, air cooled split type, net cooling capacity not less than 7,000 W and net sensible capacity not less than 6,750 W (at 24 °C DB / 50% RH, ambient 35 °C), SHR > 0.9, airflow 1,954 CMH, 380 V / 3 ph / 50 Hz, R410A, scroll compressor, EC fan, G4 filter, SNMP communication, as per Section 4. Under buy back of exisisting 08 Nos Split AC Units as detailed at Annexure –V (Bidder should give Break-up of supply and buy back items along with financial document) under Buy Back as per section 06 and List of Buy Back Items as per (Annexure- VII)	Nos	6	
PART B — INSTALLATION, PIPING AND COMMISSIONING				
2	Hard drawn copper pipe, hot gas line, size as per OEM, with couplings, bends, supports, fasteners and brazing, including pressure testing.	Rmt	180	
3	Hard drawn copper pipe, liquid line, size as per OEM, with couplings, bends, supports, fasteners and brazing, including	Rmt	180	

	pressure testing.			
4	Closed-cell nitrile rubber insulation, 10 mm thick (min.), on refrigerant pipes, with UV protection on outdoor runs.	Rmt	360	
5	Interconnecting cable between indoor and outdoor unit, 4 core × 2.5 sq mm copper armoured, laid and terminated.	Rmt	190	
6	Control cable, 2 core × 1.0 sq mm copper, laid and terminated.	Rmt	190	
7	Refrigerant R410A and compressor oil, charged at site as per OEM. Paid on the quantity actually charged.	Kg	60	
8	32 mm PVC drain pipe with 13 mm nitrile rubber insulation, with fittings, trap and supports.	Rmt	60	
9	MS stand for outdoor unit, painted with primer and two coats of enamel, with anti-vibration pads and fixing.	Nos	6	
10	Pre-galvanised perforated cable tray, 200 × 50 × 1.2 mm, without cover, with bends, supports and fixings.	Rmt	90	
11	Lifting, shifting and positioning of indoor and outdoor units.	Nos	6	
12	Installation of SRC unit — wall mounting of indoor unit, fixing of outdoor unit on stand, and all connections.	Nos	6	
13	Testing and commissioning of SRC unit by OEM-authorised engineer, including evacuation and 72-hour trial run.	Nos	6	
14	Setting up of auto sequencing, standby changeover and load sharing between units in the same room, with communication cable.	Nos	6	
PART C — POWER CABLING				
15	4 core × 4 sq mm copper armoured XLPE cable, 1.1 kV, IS 7098 (Part 1), from distribution board to unit, laid on tray or clamped, with glands, lugs and termination.	Rmt	180	
16	1 × 4 sq mm copper PVC earth conductor (green-yellow), laid with the power cable and bonded at both ends.	Rmt	180	
17	20 A, 4-pole MCB, 10 kA, C curve, fixed and connected in the existing distribution board.	Nos	6	
18	32 A, 4-pole rotary isolator in IP65 enclosure, fixed near the indoor unit and connected.	Nos	6	
PART D — REMOVAL, MINOR CIVIL AND MISCELLANEOUS WORKS				
19	Dismantling of existing 2 TR split AC unit (indoor and outdoor), with recovery of refrigerant, removal of old piping, cables, brackets and stands.	Nos	8	
20	Core cutting up to 100 mm dia through brick or RCC wall (non-structural), with sealing after piping.	Nos	6	
21	Closing of old openings and bracket holes, plaster and paint touch-up to match, and making good of all disturbed surfaces. Lump sum.	LS	1	
22	Any other item required for satisfactory completion of the project — covering contingencies and miscellaneous site related works not specifically listed in Items 1 to 21, as per Clause 2.1. Lump sum. (if please mention)	LS	1	

11. General terms and Conditions:-

Point No.	Details
1.	* **Acceptance of the order:** The Successful bidder shall formally accept the Purchase order Within 10 days from the date of issue of the PO. If the acceptance communication is not received within 10 days, then PO would be deemed as accepted and binding to the successful bidder.
2.	**Delivery/ Completion Period**: Completion within 10 weeks from the date of receipt and acceptance of Purchase Order (PO) on GeM ("Contract Completion Period").

3.	**Warranty Period:** 05 years Onsite warranty from the date of acceptance of the material at INCOIS, as per Section 08, point 8.3.
4.	**Payment terms:** **(a) First payment, 80%:** 80% of the contract value, less the buyback value, will be paid within 30 days after completion of the entire work. The entire work means supply, installation, testing, commissioning, 72-hour trial run and acceptance, handover, and removal of the buyback units from the campus. The contractor shall submit the ink-signed original invoice, test and commissioning reports, installation report, warranty certificate, and the completion certificate from the Engineer-in-Charge. **(b) Yearly payments during warranty, 10% in all:** 2% of the contract value will be paid at the end of each completed year, within 30 days of submission of following: (i) the four quarterly service reports for that year, signed by the Engineer-in-Charge; (ii) the log of breakdown calls attended during that year; and (iii) a certificate from the Engineer-in-Charge that the quarterly servicing was done and the response and restoration times (SLA) at Clause 8.3 were met during that year. **(c) Final payment, 10%:** The balance 10% will be paid after successful completion of five years Onsite warranty period or against submission of 110% of 10% of the contract value as bank guarantee from a nationalized/scheduled bank for a period of 05 years 02 months. It will be paid on a certificate from the Engineer-in-Charge that all warranty obligations have been discharged and no complaint is pending. **(d) Deductions:** • For each quarterly service not done, 0.5% of the contract value will be withheld from that year's payment under (b) and forfeited. • If a breakdown is not attended within 24 hours or restored within 72 hours as per Clause 8.3, INCOIS may get the work done through another agency at the contractor's risk and cost. The cost will be recovered from the next Invoice **(e)** For measured items, payment will be as per actual measurement. ***Net payment will be released after statutory deductions.***
5.	**Earnest Money Deposit (EMD)**: Bid Security (BS) Rs.80,000/- (Rupees Eighty thousand only) has to be submitted as per the following form/ options: 1. Demand Draft 2. Insurance Security Bond 3. e-Bank Guarantee 4. Fixed Deposit in favor of Director, INCOIS payable at Hyderabad with validity for a period of 45 days beyond the tender validity period. 5. BG format for Bid Security (Annexure –III) 6. Online payment through NEFT/RTGS as per Bank details given below: Name of the Bank: SBI, HAL Campus Branch: HAL Campus Account Name: Director, INCOIS Account No.10442322840 IFSC Code: SBIN0001676 The scanned copy of the same is to be uploaded to the GeM Portal while submitting the tender. Bank Guarantee should be sent by the issuing banker directly to the office of INCOIS, Hyderabad. The original DDs / Financial instruments if any should reach to INCOIS within 5 working days of Bid opening, failing which the bid may treated as incomplete & may lead to rejection of the bid by buyer without making any reference to the bidder. Micro and Small Enterprises (MSEs) registered under Udyam Registration and Startups recognized by the Department for Promotion of Industry and Internal Trade (DPIIT) are exempted from submission of EMD, subject to uploading a valid registration certificate.
6.	Bidders should fill in and submit the compliance statements along with bid. Offers received without the compliance statements will be summarily rejected. Any falsification/suppression of information

	could lead to disqualification. Any deviations technically or commercially should be clearly indicated in the technical bid offer only
7.	Purchase preference under the Public Procurement (Preference to Make in India) Order 2017, as amended, and the Public Procurement Policy for MSEs will apply as notified. Rule 144 (xi) of GFR 2017 applies.
8.	The contractor shall comply with the Contract Labor (Regulation and Abolition) Act 1970, the Minimum Wages Act 1948, the Employees' Compensation Act 1923, the BOCW Act 1996, the CEA (Measures relating to Safety and Electric Supply) Regulations 2023 and all other applicable laws. INCOIS shall not be liable for any accident to the contractor's personnel.
9.	Proof for fulfillment of eligibility criteria should be submitted along with the tender. Tenders not in complete shape or not conforming to specifications or not confirming to terms and conditions are liable for rejection
10.	Offers received without Bid Security will be summarily rejected. In case of MSE / NSIC, a copy of valid registration certificate should be submitted along with the bid securing declaration form.
11.	Validity of Offers: Bid should have a validity period of 90 days from the bid closing date
12.	The successful bidder shall ensure safety and security of all workforces employed for this work and equipment provided by him until all the works entrusted are completed in all respects and taken over by INCOIS. In the event of damages except under force majeure clause i.e., fire, wind, rain, floods or through any hazards, pilferage, other natural calamities etc., the successful Bidder shall make good the damaged works and restore the same to the original condition at his own cost
13.	If any loss or damage is caused to INCOIS in any way, by installation the cost of the same will be recovered from the successful bidder.
14.	**Dispute Resolution:** Dispute resolution shall be governed as per the standard multi-tier options provided under GeM GTC
15.	**Termination Claus:** Where the Contractor commits a material breach — including a repeated breach after a Performance Improvement Notice, INCOIS may, after issuing 15 (fifteen) days' written notice to cure and the Contractor having failed to cure within that period, terminate the contract in whole or in part and forfeit the Performance Guarantee in full. INCOIS may additionally get the balance work executed at the Contractor's risk and cost and recover the excess expenditure from any sum due to the Contractor or from the Performance Guarantee. INCOIS may also terminate the contract for convenience on 90 (ninety) days' written notice, in which case the Contractor is paid for services satisfactorily rendered up to the date of termination and the Performance Guarantee is released, with no further claim on either side. Termination does not prejudice any accrued right or remedy of either party..
16.	INCOIS reserves the right to alter the scope/or reduce quantum of work, before/after issue of work order and tenderer shall not have any claim whatsoever on this account.
17.	Any bidder from a country which shares a land border with India shall be eligible to bid in this tender only if the bidder is registered with the Competent Authority, i.e. the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT), in terms of Department of Expenditure O.M. No. F.7/10/2021-PPD dated 23.02.2023 read with O.M. F.No. 6/18/2019-PPD dated 23.07.2020 and the amendments thereto. The bidder shall submit a certificate to this effect in the bid. If the certificate is found false, this would be a ground for immediate termination and further legal action in accordance with law.

IMPORTANT NOTE

If there is any discrepancy or contradiction between the Bid Specific Additional Terms and Conditions (ATC) and the GeM General Terms and Conditions (GTC), the clauses mentioned in the buyer added ATC – including payment conditions - will prevail and shall supersede the GeM GTC

Annexure-I

Self- Declaration

(on Letter Head With Authorized Signatory and Stamp)

I, _____, son / daughter of _____, sole proprietor / managing partner / director of M/s _____, having read and understood tender No. INCOIS:PUR:57/2026, hereby undertake that I agree to and shall abide by all the Scope of Work, Technical Specifications, Installation, Testing, Cabling and Civil Works, Removal and Buy-Back Conditions, Testing, Commissioning , Handover and Warranty Conditions and all other terms & conditions prescribed therein for the Supply, installation, testing and commissioning of six (6) Nos. 2 TR wall-mounted precision air conditioning (SRC) units, with refrigerant piping, power cabling and minor civil works, including removal of the existing split AC units on buyback basis along with 05 years On-Site Warranty at INCOIS, Hyderabad.

I further declare that our firm will ensure the above work within the stipulated timeline and maintain the system as per the clauses defined in this tender document.

Signature and date;
name;
office seal;
address.

Note: the bidder shall sign and stamp every page and upload the same; clarifications only through GeM.

Annexure-II

OEM's Authorization Format

(On Company Letter Head)
(To be submitted as part of Technical bid)
OEM's Name_____
[Address and Contact Details]
OEM's Reference No._____ Date.....

The Director
Indian National Center for Ocean Information Services (INCOIS)
Pragathi Nagar –Hyderabad – 500090

Dear Sirs,
Ref. Your Tender Document No.57/2026 Tender Title: Supply, installation, testing and commissioning of six (6) Nos. 2 TR wall-mounted precision air conditioning (SRC) units, with refrigerant piping, power cabling and minor civil works, including removal of the existing split AC units on buyback basis along with 05 years On-Site Warranty at INCOIS, Hyderabad.

We, ----------, are proven and reputable manufacturers of the Tendered Goods. We have factories at---------- ----------. We hereby authorise Messrs----------(*name and address of the authorised dealer*)to submit a bid, process the same further and enter into a contract with you against above referred Tender Process for the supply of above Goods manufactured by us. Their registration number with us is ....., dated/ since.....
We further confirm that no Contractor or firm or individual other than Messrs. ..... (*name and address of the above-authorised dealer*) is authorized for this purpose.
As principals, we commit ourselves to extend our full support for warranty obligations, as applicable as per the Tender Document, for the Goods and incidental Works/ Services offered for supply by the above firm against this Tender Document.
Our details are as under:
Name of the Company:.....
Complete Postal Address: .....
Pin code/ ZIP code: .....
Telephone nos. (with country/ area codes): .....
Fax No.: (with country/ area codes): .....
Mobile Nos.: (with country/ area codes): .....
Contact persons/ Designation: .....
Email IDs: .....
We enclose herewith, as appropriate, *our ---------- (Bye-Laws/ Registration Certificate/ Memorandum of Association/ Partnership Agreement/ Power of Attorney/ Board Resolution*)
Yours faithfully,
.....
[signature with date, name, and designation]
for and on behalf of Messrs.....
[name & address of the OEM and seal of company]
DA: As above

Annexure-III

Bank Guarantee Format for Bid Security

Whereas.....[1] (hereinafter called "the Bidder") has submitted its bid dated.....(date of submission of bid) for the supply of .....(being the provision of Supply, installation, testing and commissioning of six (6) Nos. 2 TR wall-mounted precision air conditioning (SRC) units, with refrigerant piping, power cabling and minor civil works, including removal of the existing split AC units on buyback basis along with 05 years On-Site Warranty at INCOIS, Hyderabad, Campus under tender No. INCOIS: PUR 57/2026)(herein after called "the Bid").
KNOW ALL PEOPLE by these presents that WE .....(name of bank) of .....(name of country), having our registered office at .....(address of bank) (hereinafter called "the Bank"), are bound unto.....(name of Purchaser) (hereinafter called "the Purchaser") in the sum of _____for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this____day of__20 _____.

THE CONDITIONS of this obligation are:

1. If the Bidder Withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or

2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:

(a) fails or refuses to execute the Contract Form if required; or

(b) fails or refuses to furnish the performance security, in accordance with the instruction to Bidders.
We undertake to pay the Purchaser upto the above amount up on receipt of its first written demand, with out the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including 45 days after the period of bid validity, i.e., up to..... And any demand in respect thereof should reach the bank not later than this date.

(Signature of the Bank)

Name of the Bidder

Annexure-IV

Bank Guarantee Format for Performance Security

To

The Director
Indian National Centre for Ocean Information Services (INCOIS)
Ocean Valley, Pragathi Nagar (BO), Nizampet (SO)
Pragathi Nagar
Hyderabad-500 090

Whereas..... (name and address of the contractor) (hereinafter called "the contractor") has undertaken, in pursuance of contract no ..... date..... to ..... (Description of Services) (hereinafter called "the contract").

And whereas you have stipulated it in the said contract that the contractor shall furnish you with a bank guarantee by a Commercial bank for the sum specified therein as security for compliance with its obligations as per the contract.

And, whereas we have agreed to give the contractor such a bank guarantee.

Now Therefore we hereby affirm that we are guarantors and responsible to you, on behalf of the contractor, up to a total of .....(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the contractor to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the contractor before presenting us with demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until the .....day of .....20.....

Our.....branch at.....*(Name & Address of the .....*(branch) is liable to pay the guaranteed amount depending on the filing of a claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our .....* branch a written claim or demand and received by us at our .....* branch on or before Dt..... Otherwise, the bank shall be discharged of all liabilities under this guarantee after that.

(Signature of the authorized officer of the Bank)

.....

.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of Branch

*Preferably at the headquarters of the authority competent to sanction the expenditure for the procurement of goods or at the concerned district headquarters or the state headquarters.

Annexure –V

Eligibility Declarations

(To be submitted as part of Technical bid)
(On Company Letter-head)
(Along with supporting documents)
Ref: Your Tender Document No. INCOIS: PUR:57/2026; Tender Title: **Supply, installation, testing and commissioning of six (6) Nos. 2 TR wall-mounted precision air conditioning (SRC) units, with refrigerant piping, power cabling and minor civil works, including removal of the existing split AC units on buyback basis along with 05 years On-Site Warranty at INCOIS, Hyderabad**

Bidder's Name_____
[Address and Contact Details]
Bidder's Reference No._____ Date.....

Note: The list below is indicative only. You may attach more documents as required to confirm your eligibility criteria.]

Eligibility Declarations

(Please tick appropriate boxes or cross out any declaration not applicable to the bidder)
We hereby confirm that we comply with all the stipulations of tender document and declare as under and shall provide evidence of our continued eligibility to the Procuring Entity as may be requested:

Legal Entity of Bidder:_____
Bidder/ Agent Status: _____

We solemnly declare that we (including our affiliates or subsidiaries or constituents):

(1) are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of these reasons;

(c) (including our Contractors/ subcontractors for any part of the contract):

i) Do not stand declared ineligible/ blacklisted/ banned/ debarred by the Procuring Organisation or its Ministry/ Department from participation in its Tender Processes; and/ or

ii) Are not convicted (within three years preceding the last date of bid submission) or stand declared ineligible/ suspended/ blacklisted/ banned/ debarred by appropriate agencies of Government of India from participation in Tender Processes of all of its entities, for offences mentioned in Tender Document in this regard. We have neither changed our name nor created a new "Allied Firm", consequent to the above disqualifications.

(d) Do not have any association (as bidder/ partner/ Director/ employee in any capacity) with such retired public official or near relations of such officials of Procuring Entity, as counter-indicated, in the Tender Document.

(e) We certify that we fulfil any additional eligibility Criteria mentioned prescribed in Tender Document.

(f) We have no conflict of interest, which substantially affects fair competition. The prices quoted are competitive and without adopting any unfair/ unethical/ anti-competitive means. No attempt has been made or shall be made by us to induce any other bidder to submit or not to submit an offer to restrict competition.

Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017:

"We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries, and solemnly certify that we fulfil all requirements in this regard and are eligible to be considered. We certify that:
we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). and;
we shall not subcontract any work to a contractor from such countries unless such contractor is registered with the Competent Authority.
MSME Status:
Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

a) We are - Micro/ Small/ Medium Enterprise/ SSI/ Govt. Deptt. /PSU/ Others:.....
b) We attach herewith, Udhyam Registration Certificate with the Udhyam Registration Number as proof of our being MSE registered on the Udhyam Registration Portal. The certificate is the latest up to the deadline for submission of the bid.
c) Whether Proprietor/ Partner belongs to SC/ ST or Women category. (Please specify names and percentage of shares held by SC/ ST Partners):.....

Start-up Status
we confirm that we are/ are not a Start-up entity as per the definition of the Department of Promotion of Industrial and Internal Trade – DPIIT.

Make in India Status:
Having read and understood the Public Procurement (Preference to Make in India PPP - MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

a) Self-Certification for the category of suppliers:

(Provide a certificate from statutory auditors/ cost accountant in case of Tenders above Rs 10 Crore for Class-I or Class-II Local Suppliers).Details of local content and location(s) at which value addition is made are as follows:

Local Content and %age
Location(s) of value addition

Therefore, we certify that we qualify for the following category of the supplier (tick the appropriate category):
☐ Class-I Local Supplier/
☐ Class-II Local Supplier/
☐ Non-Local Supplier.

b) We also declare that.

☐ There is no country whose bidders have been notified as ineligible on a reciprocal basis under this order for the offered Services, or
☐ We do not belong to any Country whose bidders are notified as ineligible on a reciprocal basis under this order for the offered Services.

Penalties for false or misleading declarations:
We hereby confirm that the particulars given above are factually correct and nothing is concealed and undertake to advise any future changes to the above details. We understand that any wrong or misleading self-declaration would violate the Code of Integrity and attract penalties as mentioned in this Tender Document.

.....
(Signature with date)
.....
(Name and designation)
Duly authorized to sign bid for and on behalf of
.....
.....
[name & address of Bidder and seal of company]

ANNEXURE – VI :

SITE VISIT CERTIFICATE

(To be signed by the INCOIS representative and uploaded with the bid. MANDATORY.)

This is to certify that Shri / Smt. _____, representing M/s _____, visited the Oceansat Building, INCOIS, Ocean Valley, Pragathi Nagar, Hyderabad on _____ (date) in connection with tender No. INCOIS:PUR:___/2026 dated ___.___.2026, and has seen:

- the equipment rooms and the proposed position of each indoor unit;
- the proposed position of the outdoor units and the access for lifting;
- the routes for refrigerant piping, drain and power cable, and the distribution board for the power supply;
- the existing eight (8) Nos. 2 TR Blue Star split AC units (installed 2011) offered for buyback, and their condition;
- the working-hour restrictions applicable to the equipment rooms.

Signature of the Bidder's representative	**Signature of the INCOIS representative**
Name:	Name:
Designation:	Designation: Scientist F
Date:	Date & Office Seal:

ANNEXURE – VII:

Specifications of Buy Back items

DETAILS OF EXISTING SPLIT AC UNITS OFFERED FOR BUYBACK

The units below are offered on "as is where is" basis. INCOIS gives no warranty as to their condition. Bidders shall satisfy themselves at the site visit.

Sl.	Location (room)	Make / model	Capacity	Year of installation	Type	Present condition
1	Oceansat Building	Blue Star / 3HW241YCIDU	2 TR	2011	Split	Working
2	Oceansat Building	Blue Star / 3HW241YCIDU	2 TR	2011	Split	Working
3	Oceansat Building	Blue Star / 3HW241YCIDU	2 TR	2011	Split	Working
4	Oceansat Building	Blue Star / 3HW241YCIDU	2 TR	2011	Split	Working
5	Oceansat Building	Blue Star / 3HW241YCIDU	2 TR	2011	Split	Working
6	Oceansat Building	Blue Star / 3HW241YCIDU	2 TR	2011	Split	Working
7	Oceansat Building	Blue Star / 3HW241YCIDU	2 TR	2011	Split	Working
8	Oceansat Building	Blue Star / 3HW241YCIDU	2 TR	2011	Split	Working

Indoor and outdoor units, with their remote controls where available, will be handed over together. Copper piping and cables removed under Item 19 go with the units.