

भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र
पृथ्वी विज्ञान मंत्रालय, भारत सरकार
"ओशियन वैली", प्रगति नगर (बी. ओ), निज़ामपेट (एस. ओ), हैदराबाद - 500 090
दूरभाष सं. 040-2388 6002 / 23886074 फैक्स : 040-2389 2910 / 2389 5001
INDIAN NATIONAL CENTRE FOR OCEAN INFORMATION SERVICES
Ministry of Earth Sciences, Government of India
"Ocean Valley", Pragathi Nagar (BO), Nizampet (SO), Hyderabad - 500 090
Phone No.040-2388 6002/23886074 Fax: 040-2389 2910/2389 5001

इंकोईस:क्रय: 04/2026
Ref. INCOIS: PUR: 04/2026

दिनांक: 23.06.2026
Date: 23.06.2026

सरकारी ई बाज़ार द्वारा निविदा सूचना आमंत्रण
Notice Inviting Tender through Government E Market Place (GeM)

भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र, हैदराबाद भारत सरकार के पृथ्वी विज्ञान मंत्रालय के अंतर्गत एक स्वायत्त निकाय है।
Indian National Centre for Ocean Information Services (INCOIS), Hyderabad is an autonomous body under Ministry of Earth Sciences, Government of India.

निम्न विवरणों के लिए पंजीकृत विक्रेताओं से निविदाओं/बोलियों को आमंत्रित किया जाता है। जीईएम की एक अधिप्राप्ति होने के नाते बोलियों को केवल सरकारी ई बाज़ार (जीईएम) <http://gem.gov.in/> द्वारा ऑनलाइन से ही जमा किया जाए। एनआईटी का संक्षिप्त विवरण नीचे दिया जा रहा है।

Tenders/Bids are invited from registered vendors of GeM for the following items. Being a GeM procurement, the bids has to be submitted online through **Government E- Market Place (GeM)** <http://gem.gov.in/> only. The brief details of NIT are appended below.

क्र. सं. S I. No	कार्य का नाम Name of the Work	बोली संदर्भ सं. Bid Reference No.	बोली संख्या एवं दिनांक Bid Number and Date	बोली समाप्ति की तारीख और समय Bid end date and Time
(1)	1 संख्या पोर्टेबल-क्षैतिज विद्युत कैपस्टन विंच (3 टन क्षमता) की आपूर्ति, जिसमें परस्पर विनिमेय वार्षिंग हेड्स, विद्युत नियंत्रण प्रणाली तथा सहायक उपकरण शामिल हों। "Supply of 1 No. Portable-Horizontal Electric Capstan Winch (3 Ton Capacity) with Interchangeable Warping Heads, Electrical Control System and Accessories."	इंकोईस:क्रय: 04/2026 INCOIS: PUR: 04/2026	जीईएम/2026/बी/7699551 दिनांक: 23.06.2026 GEM/2026/B/7699551 dated 23.06.2026	14.07.2026 16:00:00

जीईएम की एक अधिप्राप्ति होने के नाते बोलियों को केवल जीईएम पोर्टल अर्थात बोली/आरए के खाने के अंतर्गत <http://gem.gov.in/> द्वारा ऑनलाइन से ही जमा किया जाए। किसी भी प्रकार की सहायता के लिए कृपया जीईएम पोर्टल की हेल्प लाइन से संपर्क करें। निम्न अधिकारियों से भी संपर्क किया जा सकता है: श्री वी. सुब्रह्मण्यम (ईमेल: manyam@incois.gov.in; फोन नं. 040 2388 6022) / श्री संतोष कुमार (ईमेल: santosh.kumar@incois.gov.in; फोन नं. 040-2388 6056)।

Being a GeM procurement, the bid has to be submitted online through the GeM portal i.e., <http://gem.gov.in/> under the Bids/RAs column. For any assistance, please contact help line of GeM portal. The following officials may also be contacted: Mr. V. Subrahmanyam (email: manyam@incois.gov.in; Phone No. 040 2388 6022)/Mr. Santosh Kumar (email: santosh.kumar@incois.gov.in Phone No. 040-2388 6056).



(V. Subrahmanyam)
प्रशासनिक अधिकारी (क्रय)/ Administrative Officer (Purchase)
निविदा आमंत्रण प्राधिकारी, इंकोईस/
Tender Inviting Authority, INCOIS

बिड दस्तावेज़ / Bid Document
बिड विवरण/Bid Details

बिड बंद होने की तारीख/समय /Bid End Date/Time	14-07-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	14-07-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Earth Sciences
विभाग का नाम/Department Name	Department Of Earth Sciences
संगठन का नाम/Organisation Name	Earth Sciences Secretariate
कार्यालय का नाम/Office Name	Indian National Centre For Ocean Information Servi
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :bala@incois.gov.in Buyer Email id: manyam@incois.gov.in
कुल मात्रा/Total Quantity	1
वस्तु श्रेणी /Item Category	Supply of Portable Horizontal Electric Capstan Winch
GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS	Electric Capstan Winch
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	multicable winch, PVC Insulated (Heavy Duty) Electric Cables Marked To IS 1554 (Part 1) (V2), DC WINCH MOTOR, Hydraulic Wireline Winch Unit, Commercial Idli Steamer, Laboratory Winch Dyeing Machine, Electric Wheelchair, Electrical Extension Box (V4), Electric Fumigator, Electric Dermatome
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	• Electric Winch (V2)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	12 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
टर्नओवर के लिए एमएसई को छूट प्राप्त है / MSE Relaxation for Turnover	Yes Partial Turn over value - 6 (in lakhs)
टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है / Startup Relaxation for Turnover	Yes Partial Turn over value - 6 (in lakhs)

बिड विवरण/Bid Details

<p>विक्रेता से मांगे गए दस्तावेज़/Document required from seller</p>	<p>Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer</p>
<p>क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ में है/Do you want to show documents uploaded by bidders to all bidders participated in bid?</p>	<p>Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)</p>
<p>बिड लगाने की समय सीमा स्वतः नहीं बढ़ने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension</p>	<p>1</p>
<p>दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended</p>	<p>7</p>
<p>ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count</p>	<p>1</p>
<p>बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled</p>	<p>No</p>
<p>वार्षिक रखरखाव शुल्क आवश्यक / Annual Maintenance Charges Required</p>	<p>Yes</p>
<p>बिड का प्रकार/Type of Bid</p>	<p>Single Packet Bid</p>
<p>तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation</p>	<p>3 Days</p>
<p>निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</p>	<p>No</p>
<p>मूल्यांकन पद्धति/Evaluation Method</p>	<p>Total value wise evaluation</p>
<p>वित्तीय दस्तावेज की आवश्यकता है / Financial Document Required</p>	<p>Yes</p>
<p>मध्यस्थता खंड/Arbitration Clause</p>	<p>Yes (<u>Arbitration clause document</u>) as per DoE OM No.F.1/2/2024-PPD dated 03.06.2024 Arbitration should not be routinely included in contracts</p>
<p>सुलह खंड/Mediation Clause</p>	<p>Yes (<u>Mediation clause document</u>) as per DoE OM No.F.1/2/2024-PPD dated 03.06.2024 mediation clause should not be routinely included in contracts and pre-litigation mediation can be taken up without any such clause also</p>

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	48000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई कटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

DIRECTOR, INCOIS

Payable at Hyderabad, Indian National Centre for Ocean Information Services ,Ministry of Earth Sciences, Pragathi Nagar, Hyderabad 500090

(Director, Incois)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers available upto price within L1+X%	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50

<p>सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time)</p>	<p>Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time)</p>
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	25

1. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public

Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry .Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

PRICE Bid - [1782199068.xlsx](#)

Supply Of Portable Horizontal Electric Capstan Winch (1 Unit)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

क्रेता विशिष्टि दस्तावेज़ /Buyer Specification Document	Download
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Annual Maintenance	
Annual Maintenance (Minimum Percentage)	3 %
Annual Maintenance (Maximum Percentage)	25 %
Warranty of required product	1 Year
Annual Maintenance Charges Duration (Post Warranty)	3 Year
Annual Maintenance Charges Frequency	Quarterly

*Warranty displayed under the AMC/CMC Details section will supersede the warranty displayed under the catalog specification

परिषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परिषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Reddipalli Velangini Giridhar	500090,Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	1	30

Buyer added Bid Specific Additional Scope of Work

क्र.सं./S.N o.	Document Title	Description	रिवर्स प्रभार के अनुसार जीएसटी/Applicable i.r.o. Items
1	Tender Document and Terms and Conditions View	The tender document contains scope of work, technical specifications BOQ , Terms and conditions	Supply Of Portable Horizontal Electric Capstan Winch(1)

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Supply of 1 No. Portable-Horizontal Electric Capstan Winch (3 Ton Capacity) with Intercangeable Warming Heads, Electrical Control System and Accessories

Delivery Period : Within 30 days from the date of acceptance of the PO

Payment terms:**Material Component:**

- **100 %** payment will be released within 30 days upon Delivery, Installation and Acceptance of materials at INCOIS, Hyderabad along with original Ink signed commercial invoice, applicable Test Certificate, Pre-shipment inspection/Q.C. passed certificate and warranty undertaking and against submission of PBG for 05% value of contract valid for 14 months within 15 days from the date of acceptance of the material.

Service Component (If PO Placed for AMC) :

- Payment will be released on quarterly basis against submission of the Ink Signed invoice in triplicate (Original, Duplicate and Triplicate) and subject to satisfactory performance.
- The following documents are to be accompanied while submitting the quarterly invoice:•
 - a. Joint Log Report for the quarter,
 - b. Attendance details of manpower deployed.
 - c. Tax payment copies as applicable.
 - d. Proof of back to back support from OEM (Wherever applicable)

Net payment will be released after statutory deductions, and no other payment terms will be considered.

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and

published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.

8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

Additional Clause For Annual Maintenance Charges

1. AMC charges to be indicated as percentage of cost of Product/Equipment quoted for each year after the warranty period.

2. GST shall be included in the AMC Charges quoted.

3. The AMC functionality shall be available in bid only and no direct RA shall be applicable. In case of bid to RA decrement rules shall be applicable on total price inclusive of AMC charges.

3.1 Buyer shall indicate number of years of warranty by selecting option of 1- 10 Years available in the field depending on warranty parameter applicable in category parameters for the equipment. The Seller while participating in Bid/RA will get fields to indicate AMC charges as percentage depending on number of years of AMC selected by Buyer. The following shall be applicable If 5 year AMC selected.

3.1.1 AMC charges for first year after warranty period - Percentage to be indicated- A1.

3.1.2 AMC charges for second year after warranty period - Percentage to be indicated A2.

3.1.3 AMC charges for third year after warranty period - Percentage to be indicated A3.

3.1.4 AMC charges for fourth year after warranty period - Percentage amount to be indicated A4.

3.1.5 AMC charges for 5th year after warranty period - Percentage to be indicated A5.

3.2 The calculation of AMC Charges shall take in to account of number of years of warranty and duration of AMC as specified while creating bid.

3.3 AMC charges to be indicated for each subsequent year should be same or higher than preceding year.

3.4 The AMC charges shall be offered within range of 3 to 50% of cost of equipment.

4. Since AMC charges are to be paid only later for each year during AMC period , applicable performance guarantee amount after placement of contract shall be based on the cost of product/equipment and not on basis of cost of equipment along with AMC Charges.

5. Performance bank guarantee applicable for AMC is to be submitted at start of the AMC and shall be applicable as 5% on the total contract value including AMC Charges The PBG submitted after award of contract shall be

released only after new PBG for the AMC period is submitted and accepted by buyer/consignee after due verification. Bank guarantee for AMC is to remain valid till completion of AMC period plus one year .The bank guarantee for AMC shall be submitted to buyer directly.

6. In case of splitting of quantity product/equipment cost and AMC charges offered by L-1 in the evaluated cost shall be matched by higher quoting eligible bidders on one to one basis .The equipment cost shall be matched and AMC charges shall be matched year to year.

7. The AMC Contract shall be an offline contract to be handled by buyer. The payment of AMC will be made on AMC frequency (as indicated above) basis after satisfactory completion of said period, duly certified by end user and scope of AMC will be as per para 1 above.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



INCOIS: PUR:04/2026

23.06.2026

Sub: Request for proposal for "Supply of 1 No. Portable-Horizontal Electric Capstan Winch (3 Ton Capacity) with Interchangeable Warming Heads, Electrical Control System and Accessories.

Dear Sirs,

On behalf of Director, INCOIS Open tenders are invited under "Single packet System" (Techno Commercial Bid) from Potential Vendors with appropriate registration having adequate resources and setup dealing with Supply of Portable-Horizontal Electric Capstan Winch (3 Ton Capacity) with Interchangeable Warming Heads, Electrical Control System and Accessories.

1.	Name of the work	Supply of 1 No. Portable-Horizontal Electric Capstan Winch (3 Ton Capacity) with Interchangeable Warming Heads, Electrical Control System and Accessories
2.	BID Ref. No.	INCOIS: PUR: 04/2026 date. 22.06.2026
3.	Earnest Money Deposit (EMD)	Rs. 48,000/- (Rupees forty eight thousand only)
4.	Due date for seeking clarifications	27.06.2026 (Note: The bidder must submit representations/clarifications if any, on GeM Portal within 04 days from the bid publishing date.)
5.	Due date for bid submission	13.07.2026 at 16.00 pm
6.	Bid opening date	13.07.2026 at 16.30 pm

The offers, in the prescribed format, shall be submitted through online Government e- Marketplace at <http://gem.gov.in>..

Postal/ Location Address
Indian National Centre for Ocean Information Services INCOIS, Ministry of Earth Sciences, Govt. of India, Ocean Valley, Pragathi Nagar BO, Nizampet SO, Hyderabad 500 090, Ph.No.040-2388 6000

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1. Introduction

The Indian National Centre for Ocean Information Services (INCOIS), Hyderabad, an autonomous body under Ministry of Earth Sciences (MoES), Govt. of India is engaged in providing ocean information and advisory services. INCOIS deals with the projects related to tsunami early warning system, ocean state forecast, ocean observing systems, ocean modelling, satellite oceanography, coastal geospatial applications, ocean data and information management and web-based services relevant to societal needs.

2. Scope of Work:

- 2.1 Supply, testing and commissioning support of 1 No. Horizontal Electric Capstan Winch (3 Ton capacity) complete with interchangeable warping heads, VFD-based control system, remote operation facility and marine-grade construction suitable for Wirewalker deployment and small mooring operations along with
 - a) warranty for 01 year
 - b) **(Optional)** AMC for 03 years after completion of warranty period.
- 2.2 Delivery of the equipment shall be made to INCOIS, Hyderabad, complete in all respects, along with Operation & Maintenance (O&M) manuals, inspection and test certificates, and installation guidelines.
- 2.3 The equipment shall be offered for Factory Acceptance Test (FAT) at the manufacturer's / vendor's premises prior to dispatch. Dispatch shall be permitted only after successful completion of FAT, as per approved technical specifications and test procedures. INCOIS reserves the right to witness or waive the FAT, at its discretion.
- 2.4 The bidder shall submit a duly dimensioned General Arrangement (GA) drawing of the 3-Ton Electric Winch for INCOIS verification and approval. Manufacturing shall commence only after receipt of formal approval of the submitted GA drawing.
- 2.5 The bidder shall mandatorily submit separate AMC pricing for the 1st, 2nd, and 3rd year along with the bid documents. Non-submission of AMC pricing will lead to rejection of the bid. Placement of AMC orders for subsequent years shall be at the discretion of INCOIS and subject to approval by the competent authority/Director, INCOIS, based on performance and administrative approvals.

3. Technical Specifications**3.1 Basic Instrument Specifications / Requirements:**

- 3.1.1 Supply of 1 No. Horizontal Electric Capstan Winch of minimum 3 Ton Safe Working Load (SWL) suitable for marine deck operations and deployment/recovery of oceanographic instruments such as Wirewalker systems, small moorings and scientific payloads.

- 3.1.2 The capstan winch shall be of horizontal shaft configuration, pedestal mounted type, designed for continuous marine duty and suitable for operation under harsh environmental conditions including salt spray, humidity and wave motion.
- 3.1.3 The winch shall be capable of controlled lowering and hoisting of loads using oceanographic wire rope or synthetic rope, with a line speed of approximately 10–15 m/min at rated load and higher speed at reduced load.
- 3.1.4 The winch shall be provided with interchangeable removable warping heads to facilitate handling of different rope types and diameters during field operations.
- 3.1.5 Warping Head – 1 shall have an approximate diameter of 16 inches, suitable for rope handling and light load operations.
- 3.1.6 Warping Head – 2 shall have an approximate diameter of 20 inches, suitable for oceanographic wire rope handling and higher load operations.
- 3.1.7 The warping head mounting arrangement shall be quick replaceable using keyed shaft or bolted flange mechanism, enabling easy interchangeability onboard vessels.
- 3.1.8 The winch shall be driven by an electric motor of suitable rating (approximately 15–25 HP), TEFC marine duty type, designed for continuous operation with supply voltage of 440 V, 3 Phase, 50 Hz.
- 3.1.9 The winch shall be equipped with a helical or planetary reduction gearbox with oil bath lubrication, directly coupled to the motor for efficient torque transmission.
- 3.1.10 The system shall be provided with an electromagnetic load holding brake capable of holding at least 1.5 times the rated load, ensuring safe operation during power failure conditions.
- 3.1.11 The winch shall be provided with a Variable Frequency Drive (VFD) based control system to enable smooth speed variation, controlled lowering and safe deployment of scientific instruments.
- 3.1.12 The control system shall include a local push-button control panel with Emergency Stop, Forward/Reverse operation and speed control, along with a wired remote pendant control (minimum 20 m cable length).
- 3.1.13 The electrical control cabinet shall be weatherproof, stainless-steel construction (minimum IP66 protection level) suitable for marine deck environment.
- 3.1.14 The winch structure shall be of heavy-duty welded steel fabrication with marine corrosion protection, including sand blasting and epoxy paint coating.
- 3.1.15 The mounting base shall be designed for deck installation with adequate foundation support, lifting arrangement and safe load transfer capability.
- 3.1.16 The system shall be supplied with operation and maintenance manuals, test certificates, load test report and compliance documents, and shall be delivered fully assembled and ready for installation at INCOIS, Hyderabad.
- 3.1.17 The bidder is required to submit a duly dimensioned General Arrangement (GA) drawing of the 3-Ton Electric Winch, indicating overall dimensions, mounting details, and major components, for technical evaluation.

3.2 Technical Specification Sheet

3.2.1 Horizontal Electric Capstan Winch

Parameter	Specification
Application	Deployment and recovery of Wirewalker systems, small moorings and oceanographic instruments
Type	Horizontal Electric Capstan Winch
Safe Working Load	Minimum 3 Ton
Overload Capacity	Minimum 125% of rated load
Line Speed	Approx. 10–15 m/min at rated load
Motor	TEFC Marine Duty Electric Motor
Motor Rating	Approx. 15–25 HP
Power Supply	440 V, 3 Phase, 50 Hz
Gearbox	Helical / Planetary Reduction Gearbox
Brake	Electromagnetic Load Holding Brake
Speed Control	VFD Based Variable Speed
Warping Heads	Interchangeable (16 inch & 20 inch approx.)
Rope Compatibility	Wire rope 8–24 mm, Synthetic rope 10–32 mm

Control	Local push-button panel + Wired remote pendant
Electrical Cabinet	Weatherproof SS enclosure (IP66 or higher)
Mounting	Deck mounted pedestal type
Height from Base Plate to Centre of the Warping Head	110-120cm
Surface Protection	Sand blasted + Epoxy marine coating
Environmental Condition	Marine deck operation, salt spray resistant
Documentation	O&M manual, Load test certificate, Electrical drawings
Warranty	Minimum 12 months

4. List of Deliverables:

SL No	Item description/ configuration	Quantity
1	Horizontal Electric Capstan Winch	1 No
2	Interchangeable Warping Heads (16" & 20")	1 Set
3	Electrical Control Panel	1 No
4	Remote Pendant	1 No
5	Power Cable	1 Set
6	Test Certificates	1 No
7	GA Drawing	2 Sets
8	O &M Manuals	1 No

5. Eligibility Criteria:

Only those bidders fulfilling the following criteria should respond to the tender.

- 1) The Bidder must be a Company registered under Indian Company Act 1956 or a registered firm. Registration certificate to be submitted. Proofs for Registration of company, PAN and GST certificates to be submitted.
- 2) Product catalogues / data sheets of the items offered and make and model for the line items to be submitted. Without any Data sheets/catalogue and requested technical details missing/not provided in Data sheets/catalogue such bids will be rejected.
- 3) Non-Blacklisting Declaration Self-declaration that the firm is not currently blacklisted or debarred by Ministry of Earth Sciences or its Organizations self-declaration signed and stamped by the authorized signatory.
- 4) Bidder should have past experience in similar nature of works of similar volume Bid in last three years ending previous day of last date of submission of the online Bid, out of which
 - a. one work of value Rs.19.20 lakhs or above or
 - b. two works each of value Rs.12.00 lakhs or above or
 - c. three works each of value Rs.9.60 lakhs or above. Client certificates/Work Completion Certificate/ Experience certificate along with the P.O no. as a reference to be enclosed in this regard.
- 5) The Bidder should have an average annual financial turnover of Rs.12.00 lakhs or more during the last three years ending March 31, 2025. Proof of turnover issued by the chartered accountant to be submitted.
- 6) Quotation should be submitted by the original manufacturer / supplier or its sole authorized distributor / dealer / Indian agent/representative. In case of bid by authorized dealer / distributor / Indian agent/representative, the manufactures authorization should be attached with the technical bid.
- 7) Bidder must submit Quotations with technical compliance statement for all the specifications along with the detailed data sheets/ catalogues. Relevant remarks can be provided in the compliance statement if required. Quotations without technical compliance and data sheets/catalogues will not be considered.
- 8) Earnest Money Deposit (EMD): As per clause 7 of the General Terms and Conditions section 10.
- 9) Escalation matrix with full contact details, for the resolution of reported issues during contract period.
- 10) Start ups: In order to promote make in India and startups, the prior turnover for all startups shall be relaxed partially subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "start up" company should enclose the certificate towards startup enterprise registration/recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce& Industry.

- 11) Bidder's offer is liable to be rejected if they don't upload any of the certificates/ documents sought in the Bid document, ATC and corrigendum if any.

NOTE:

- Offers of bidders which do not fulfill the eligibility criteria or fail to submit documentary proof for all the points under eligibility criteria will not be considered for further evaluation.
- No further communication in this regard will be entertained.

6. Contents of Bid:-The quote should be submitted in Single packet format. Techno commercial Bid

Techno – commercial Bid: bid should contain all the information as listed below without which the offer will not be considered further.

NOTE:

- Techno-commercial bid should contain filled-in Table-1 and Table-2 along with legible documentary proof, without which the offer will not be considered further.
- Part/conditional/incomplete will not be accepted.

Table 1: Technical Compliance Statement

A. General

S No	Description	Compliance status Yes / No	Page number against the Proof attached.	Remarks/ Deviations, if any
1.	Name of the Bidder			
2.	The bidder is a 1) Registered Indian under Indian Company Act 1956 / 2) Proprietary /3) OEM/(s) /4) System Integrator/5) Others			
3.	Bidder Address and contact details like E Mail , Phone etc.,			
4.	MSE / NSIC certificate details if any Registration/ License from the Government: GST Registration No. PAN Number			
5.	Full Bank Details: <i>(Note: Bank Details provided cannot be changed during Contract, unless special request from the company)</i>			
6.	Single point of Contact Name : E-mail: Ph No.			
7.	The bidder must be a Company registered under Indian Company Act 1956 or a registered firm. (Proofs for Registration of company, PAN and GST certificates to be submitted.)			
8.	Product catalogues / data sheets of the items offered. Make and model for the line items to be submitted.			
9.	The Bidder should have an average annual financial turnover of Rs.12.00 lakhs or more			

	during the last three years ending March 31, 2025. Proof of turnover and Proof of annual profit certificate issued by the chartered accountant to be submitted						
	Financial year	Details of Turnover	Details of Profit	Details of Net worth			
	2024-25						
	2023-24						
	2022-23						
10.	<p>Bidder should have past experience in similar nature of works of similar volume Bid in last Three years ending previous day of last date of submission of the online Bid ,out of which</p> <p>a) One work of value Rs.19.20 lakhs or above or</p> <p>b) Two works each of value Rs.12.00 lakhs or above or</p> <p>c) Three works each of value Rs.9.60 lakhs or above.</p> <p>Client certificates/Work Completion Certificate/ Experience certificate along with the P.O no. as a reference to be enclosed in this regard.</p> <p>Experience details: Details are to be provided on the letter head duly signed and stamped by the authorized signatory along with copies of contract orders.</p>						
	Sl. No.	Contract Order details	Scope of work	Period of contract	Contract Value		
11.	<p>Non-Blacklisting Declaration Self-declaration that the firm is not currently blacklisted or debarred by Ministry of Earth Sciences or its Organizations self-declaration signed and stamped by the authorized signatory.</p>						
12.	<p>Quotation should be submitted by the original manufacturer / supplier or its sole authorized distributor / dealer / Indian agent/representative. In case of bid by authorized dealer / distributor / Indian agent/representative, the manufactures authorization should be attached with the technical bid.</p>						
13.	<p>Bidder must submit Quotations with technical compliance statement for all the specifications along with the detailed data sheets/ catalogues. Relevant remarks can be provided in the compliance statement if required. Quotations without technical compliance and data sheets/catalogues will not be considered.</p>						
14.	<p>Earnest Money Deposit (EMD) : As per clause 7 of the General Terms and Conditions section 10.</p>						

15.	Escalation matrix with full contact details, for the resolution of reported issues during contract period.			
16.	Start ups: In order to promote make in India and startups, the prior turnover for all startups shall be relaxed partially subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "start up" company should enclose the certificate towards startup enterprise registration/recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry			
17.	Signature on all the pages of the tender document, including addendum, if any, issued by INCOIS and The bidder should give a self-declaration certificate for acceptance of all terms & conditions of tender document			

B. Technical Compliance Statement for Winch & Other Accessories

Sl.	Description	Specification / Requirement	Compliance Status (Yes/No)	Page No.	Remarks / Deviations, if any
1	Capacity (SWL)	3000 kg, deck mounted capstan			
2	Overload Capacity	25% overload (3750 kg)			
3	Line Speed	10–15 m/min (full), 15–25 m/min (reduced)			
4	Application	Marine/oceanographic use			
5	Orientation	Horizontal capstan			
6	Warping Head	Interchangeable (16" & 20")			
7	Rope Compatibility	Wire (8–24 mm), Synthetic (10–32 mm)			
8	Motor	25 HP, TEFC, 440V, 3-phase, VFD compatible			
9	Gearbox	Helical/planetary, oil lubricated			
10	Bearings	Ferrous ball bearings			
11	Brake	Electromagnetic, load holding $\geq 1.5 \times$ Rated load			
12	Speed Control	VFD control			
13	Operational Controls	Manual + wireless + wired remote			
14	Electric Cabinet	SS316, IP66			
15	Power Cable	25 m, XLPE, 4-core, ≥ 16 sq.mm			
16	Welding	Qualified welders, NDT tested			
17	Machining & Dimensions	Height ~1500 mm, drum centre ~1200 mm			
18	Assembly & Integration	Proper lubrication & safety routing			

19	Surface Treatment	Sandblast, epoxy with top marine coating			
20	Material Test Certificate	NABL certified or equivalent certification agency			
21	Weld Test Certificate	NDT certified or equivalent certification agency			
22	Load Test Certificate	Third-party certified test certificated to validate load and performance			
23	Inspection	INCOIS inspection allowed for FAT & Mid-Manufacturing Phase			
24	General Arrangement (GA) Drawing	The bidder shall submit a dimensioned General Arrangement (GA) drawing of the 3 Ton Electric Winch for review and approval by INCOIS officials. Manufacturing/fabrication shall be taken up only after obtaining approval from INCOIS.			
24	FAT- Factory Acceptance Test	Factory Acceptance Testing (FAT) for the 3 Ton Electric Winch shall be carried out at the manufacturer's works prior to dispatch, as per the approved specifications, in the presence of INCOIS officials.			
25	Manuals/Documents	Vendors should provide the stated documents below a) Operational manual b) Service and maintenance manual c) Assembly and integration instructions d) Electrical, wiring/Instrumental circuit diagrams e) GA drawings f) Load Test Report g) Welding Report h) Dimensional Report i) Inspection Report			
26	Pre-qualification	The manufacturer/bidder should have a minimum of five (5) years of proven experience in the manufacturing and supply of capstan winches or similar marine winch systems to organizations such as NIOT, SCI or any other marine R&D institutions, For the above relevant proven experience, the manufacturer/bidder should provide documentary evidence- such as purchase orders or performance/completion			

		certificates from the respective clients-along with the bid submission.			
27	Delivery	20-24 weeks			
28	Makes of Components	Standard reputed makes			
29	Base Plate for Fixing / Mounting	Base plate shall be fabricated from high-strength MS (Mild Steel) or equivalent Minimum thickness: 12-20 mm (depending on load and design) Plate shall be rigid, level, and capable of supporting dynamic loads of the 3 Ton winch Surface to be properly machined/leveled for alignment - Anti-corrosion protection (primer + paint / galvanization) - Proper mounting hole pattern matching the winch base frame - Designed to avoid vibration and movement during operation			

Un-Priced bid

SL No	Item description/ configuration	Quantity	UOM	Please confirm whether prices are Quoted in commercial bid or not. (Yes / No) Strictly Do not mention / quote prices here.
1	Portable Horizontal Electric Capstan Winch (3 Ton) with Interchangeable Warping Heads (16" & 20") and Electrical Control Panel & Remote Pendant with Power Cable & Accessories along with one year standard warranty	01	No	
2	AMC (Optional) for 1st year after completion of one year standard warranty (Placement of order for AMC will be at the discretion of INCOIS)	12	months	
3	AMC (Optional) for 2nd year after completion of 1st year AMC (Placement of order for AMC will be at the discretion of INCOIS)	12	Months	
4	AMC (Optional) for 3rd year after completion of 2 nd year AMC (Placement of order for AMC will be at the the discretion of INCOIS)	12	Months	

5	Packing, Freight, Other Charges if any please specify	1	LS	
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7. Warranty Clause: Standard warranty one year.

7.1 Warranty Clause – Horizontal Electric Capstan Winch:

- 7.1.1 Standard Warranty: The supplier shall provide a minimum warranty of 12 months from the date of delivery and acceptance at INCOIS for the Horizontal Electric Capstan Winch, covering all manufacturing defects, workmanship issues, performance failures and electrical / mechanical component failures under normal marine operational conditions.
- 7.1.2 Scope of Warranty: The warranty shall cover the complete system including electric motor, gearbox, brake system, warping heads, control panel, VFD system, electrical components, structural frame and accessories supplied as part of the contract.
- 7.1.3 Exempted Cases: Warranty claims shall not apply where the supplier demonstrates that the failure is not due to manufacturing or design defects, or where external and uncontrollable factors can be clearly established.
- 7.1.4 Supplier shall not be held responsible under the following circumstances:
 - 7.1.4.1 Force Majeure Conditions: Natural calamities, war, fire, flooding, cyclone, or other uncontrollable events.
 - 7.1.4.2 Improper Usage or Overloading: Damage caused due to operation beyond rated capacity, improper handling, use of unsuitable wire rope, lack of routine maintenance, or unauthorized modification of the system.
 - 7.1.4.3 Third-Party Handling Damage: Damage during crane lifting, transport mishandling, improper deck mounting, collision with ship structures, or operational accidents not attributable to manufacturing defects.
 - 7.1.4.4 External Environmental Damage: Damage due to marine entanglement, debris impact, corrosion resulting from improper maintenance, electrical surge, or vandalism.
- 7.1.5 Obligation to Repair / Replace: If failure occurs within warranty due to manufacturing or design defect, the supplier shall repair or replace the defective components at no additional cost to INCOIS, within a reasonable time period. An undertaking confirming this commitment shall be submitted along with acceptance of the Purchase Order.
- 7.1.6 Warranty Extension: Any component repaired or replaced during the warranty period shall carry a renewed warranty of minimum 12 months from the date of rectification or replacement, or the balance warranty period, whichever is longer.

8. Optional Annual Maintenance (AMC) Clause:

- The AMC Charges Quoted by the Bidder for the post warranty period for 03 years are strictly **optional** and at the sole discretion of INCOIS.
- INCOIS, reserve the right to place the order with or without or without AMC at the time of contract finalization. However, for financial evaluation and determining the overall L1 bidder, the total cost (Product Price + AMC Price) will be factored in as per GeM Standard evaluation Protocol.
- To engage the OEM or an authorized service provider for comprehensive annual maintenance of the **Portable Horizontal Electric Capstan Winch (3 Ton)** with interchangeable warping heads (16" & 20"), along with the electrical control panel, remote pendant, power cable, and associated accessories, ensuring optimal performance, safety, and operational readiness for field and marine operations.
- **Scope under AMC:**
The selected firm shall carry out preventive maintenance in accordance with OEM guidelines, including but not limited to:
 - a) Routine servicing of the capstan winch, warping heads, and associated mechanical components
 - b) Inspection and maintenance of interchangeable warping heads (16" & 20"), including alignment, wear, and proper fitment
 - c) Inspection, testing, and servicing of the electrical control panel and internal components
 - d) Checking and servicing of remote pendant controls, switches, and connectivity

- e) Inspection of power cables, connectors, insulation, and earthing arrangements
- f) Lubrication of moving parts, bearings, and mechanical assemblies
- g) Inspection of mounting arrangements, structural integrity, and fastening systems
- h) Verification of operational safety features and emergency stop functions
- i) Corrective Maintenance:
 - Prompt attendance to breakdowns, faults, or operational issues
 - Replacement/repair recommendations for worn-out or defective components
 - Minimum of two preventive maintenance visits per year
 - Submission of detailed service reports after each visit, including checklists, observations, and rectifications carried out
 - Recommendations for performance improvement, upgrades, or replacements, as required
- j) Uptime Guarantee:

The vendor shall ensure a minimum equipment uptime of 95% on an annual basis during the AMC period. Uptime shall be calculated as the ratio of total operational time to the total available time, excluding scheduled preventive maintenance and mutually agreed downtime.
- k) In case the uptime falls below the stipulated level, a proportionate penalty shall be applicable as per the agreed terms and conditions. Repeated failure to meet the uptime requirement may lead to further action, including termination of AMC, as per contract provisions.

9. Penalty Clause

During the Warranty Period and the Annual Maintenance Contract (AMC) period (wherever applicable), the Seller/Vendor shall ensure timely attendance and rectification of any defect, malfunction, or performance issue reported by INCOIS, strictly within the response and resolution timelines specified in the Contract.

In case of failure on the part of the Vendor to meet the stipulated timelines, **Liquidated Damages (LD)/Penalty** shall be levied as per the provisions of GFR 2017 and GeM General Terms and Conditions.

The **downtime** shall be calculated from the date and time of reporting of the fault by INCOIS, or from the time the equipment/system is made available to the Vendor for servicing (whichever is later), and shall continue until the equipment/system is restored to satisfactory working condition and duly accepted by INCOIS.

The **Warranty Period shall be extended** by a period equal to the downtime. Such extension shall be reckoned from the date of reporting of the defect until the date of successful rectification. The remaining warranty period shall thereafter continue from the date of restoration. Similar provisions shall apply during the AMC period, wherever applicable.

In the event of delay in rectification beyond the permissible period, penalties shall be imposed as follows:

	No of Days	Penalty
1	1-90 Days	No Penalty
2	91-120 Days	50% of the Annual AMC Charges shall be deducted/forfeited
3	121-180 Days	75% of the Annual AMC Charges shall be deducted/forfeited
4	>180 Days	100% of the Annual AMC Charges shall be forfeited; INCOIS reserves the right to terminate the contract, forfeit Performance Security, and initiate alternative procurement at the risk and cost of the Vendor

Further, such penalty deductions shall be without prejudice to any other remedies available under the Contract, including action for breach, risk purchase, and debarment, as per applicable Government of India rules.

10. General Terms and Conditions: -

Point No.	Details
1.	* Acceptance of the order: The Successful bidder shall formally accept the Purchase order Within 10 days from the date of issue of the PO. If the acceptance communication is not received within 10 days, then PO would be deemed as accepted and binding to the successful bidder.
2.	Delivery Period : Within 30 days from the date of acceptance of the PO
3.	AMC Period (if Awarded): 03 years (refer Section 08 of tender document) after expiry of warranty period
4.	Warranty Period: 1 year warranty from the date of acceptance of the material
5.	<p>Payment terms:</p> <p>Material Component:</p> <ul style="list-style-type: none"> • 100 % payment will be released within 30 days upon Delivery, Installation and Acceptance of materials at INCOIS, Hyderabad along with original Ink signed commercial invoice, applicable Test Certificate, Pre-shipment inspection/Q.C. passed certificate and warranty undertaking and against submission of PBG for 05% value of contract valid for 14 months within 15 days from the date of acceptance of the material. <p>Service Component (If PO Placed for AMC) :</p> <ul style="list-style-type: none"> • Payment will be released on quarterly basis against submission of the Ink Signed invoice in triplicate (Original Duplicate and Triplicate) and subject to satisfactory performance. • The following documents are to be accompanied while submitting the quarterly invoice:- <ul style="list-style-type: none"> a. Joint Log Report for the quarter, b. Attendance details of manpower deployed. c. Tax payment copies as applicable. d. Proof of back to back support from OEM (Wherever applicable) <p><i>Net payment will be released after statutory deductions, and no other payment terms will be considered.</i></p>
6.	<p>Performance Guarantee (If PO Placed for AMC): After Completion of one year warranty period Bidder should submit Performance Bank Guarantee 5% of the total AMC contract value valid for 38 months, within 15 days from the date of warranty completion period as per the following form/ options:</p> <ul style="list-style-type: none"> a) Demand Draft b) Insurance Security Bond c) e-Bank Guarantee d) Fixed Deposit Receipt in favor of Director, INCOIS payable at Hyderabad e) Online payment through NEFT/RTGS as per Bank details given below: <ul style="list-style-type: none"> Name of the Bank: SBI, HAL Campus Branch: HAL Campus Account Name: Director, INCOIS Account No. 10442322840 IFSC Code: SBIN0001676 <p>Performance Guarantee is liable to be invoked in the event of</p> <ul style="list-style-type: none"> a. Non-execution contract during validity period of the contract b. If the service of the successful bidder is found to be unsatisfactory and fails to adhere to our bid terms and conditions <p>Any unilateral revision/decision made by the successful bidder during the validity period of the contract.</p>
7.	Earnest Money Deposit (EMD): Rs.48,000/- (Rupees forty eight thousand only) has to be submitted as per the following form/ options:

	<p>1. Demand Draft</p> <p>2. Insurance Security Bond</p> <p>3. e-Bank Guarantee</p> <p>4. Fixed Deposit in favor of Director, INCOIS payable at Hyderabad with validity for a period of 45 days beyond the bid validity period.</p> <p>5. Online payment through NEFT/RTGS as per Bank details given below:</p> <p>Name of the Bank: SBI, HAL Campus</p> <p>Branch: HAL Campus</p> <p>Account Name: Director, INCOIS</p> <p>Account No.10442322840</p> <p>IFSC Code: SBIN0001676</p> <p>The scanned copy of the same is to be uploaded to the GeM Portal while submitting the bid. Bank Guarantee should be sent by the issuing banker directly to the office of INCOIS, Hyderabad.</p> <p>The original DDs / Financial instruments if any should reach to INCOIS within 5 working days of Bid opening, failing which the bid may be treated as incomplete & may lead to rejection of the bid by buyer without making any reference to the bidder.</p>
8.	Penalty Clause: As per Section 09 of this tender document
9.	Start ups: In order to promote make in India and startups, the prior turnover for all startups shall be relaxed partially subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "start up" company should enclose the certificate towards startup enterprise registration/recognition issued by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry
10.	GST: The bidder should specifically/particularly state GST if any applicable as extra and the rate at which the same is chargeable, failing which, the prices quoted, will be deemed to be inclusive of such levies. If a particular bidder is not registered under the GST Act, the prices quoted by him will be treated as net and inclusive of all taxes and statutory levies and that any future claims made by him for reimbursement of those levies on account of retrospective registration under the GST Act will under no circumstances be entertained by the INCOIS and that liability for payment of these levies will be wholly and exclusively that of the bidder quoting against our tender.
11.	Successful bidder has to submit the Service Level Agreement in prescribed format on Indian non-judicial stamp paper worth Rs.200/- duly signed by authorized signatory within 15 days of receipt of AMC order. If PO Placed for AMC.
12.	Please note that any falsification/suppression of information could lead to the disqualification.
13.	Any deviations technically or commercially should be clearly indicated in the Technical bid offer only.
14.	If any loss or damage is caused to INCOIS property by workmen deployed by the successful bidder, the cost of the same will be recovered from the agency/contractor
15.	The Contractor shall ensure safety and security of all workforce employed for this work and equipment provided by him under the Contractor until all the works entrusted are completed in all respects and taken over by INCOIS. In the event of damages except under force majeure clause i.e., fire, wind, rain, floods or through any hazards, pilferage, other natural calamities etc., the Contractor shall make good the damaged works and restore the same to the original condition without any additional cost.
16.	<p>Liquidated Damages Clause: In case the supply/delivery/services is delayed and delay is attributed to the Successful Bidder or is not as per our specifications and in the event of breach of any of the terms and conditions mentioned in the Purchase Order, INCOIS shall have the right.</p> <p>f) To recover at the rate of 0.5% per week for the value equivalent to undelivered material / services against the delay in execution of the order or part thereof subject to a maximum of 10% of the services/material not executed/delivered.</p> <p>g) To purchase elsewhere, after due notice to the Bidder Inc., on the account and at the risk of the defaulting supplier for the stores/services not supplied or others of a similar description without cancelling the work order in respect of the job not yet due for supply or</p> <p>h) To cancel the order or a portion thereof and if so desired to purchase the stores / services at the risk and cost of the defaulting supplier and also.</p>

	<p>i) To extend the period of delivery with or without penalty shall not be more than agreed liquidated damages referred to in clause (a) above,</p> <p>j) To forfeit the security deposit full or in part at the discretion of Director, INCOIS.</p>
17.	<p>Force Majeure Clause: A Force Majeure (FM) means extraordinary events or circumstances beyond human control, such as an event described as an act of God (like a natural calamity) or events such as a war, strike, riots, crimes (but not including negligence or wrong-doing, predictable/seasonal rain and any other events specifically excluded in the clause). An FM clause in the contract frees both parties from contractual liability and obligation when prevented by such events from fulfilling their obligations under the contract. An FM clause does not entirely excuse a party's non-performance but only suspends it for the duration of the FM. The firm must give notice of FM within a reasonable time as the conditions permit (not later than 14 days after its occurrence), and it cannot be claimed ex-post facto. There may be an FM situation affecting the purchase organisation only. In such a situation, the purchase organisation is to communicate with the supplier along similar lines as above for further necessary action. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of FM for a period exceeding 90 (ninety) days, either party may, at its option, seek to terminate the contract without any financial repercussion on either side. Notwithstanding the punitive provisions contained in the contract for delay or breach of contract, the supplier would not be liable for imposition of any such sanction so long as the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event covered in the FM clause.</p>
18.	The Bids shall be uploaded only after signed by a duly authorized officer of the firm which is bidding for the tendered requirement, and in the case of a Corporation, seal, or otherwise appropriately executed under seal.
19.	The acceptance of tender will solely rest with Director, INCOIS who does not bind himself to accept the lowest or any other tender. No reasons will be furnished for acceptance or rejection of any tender.
20.	Canvassing in connection with tender is strictly prohibited and any canvassing will render the bid of such Bidders ineligible.
21.	INCOIS reserves the right to alter the scope/or reduce quantum of work, before/after issue of work order and Bidders shall not have any claim whatsoever on this account.
22.	In case of any unresolved dispute or differences arising at any time between this Institute and the firm holding the contract, these shall be resolved in terms of the Arbitration and Conciliation Act 1996 and held at Hyderabad, Telangana, India only. Further, this contract is subject to laws of India alone. The arbitration process shall commence within 30days of a dispute notice, and the decision of the Arbitrator(s) shall be final and binding on both the parties.

11. Technical Clarifications through GeM only : -If bidder requires clarifications on any point in this document, it may be submitted through GeM Portal only and replies will be furnished by INCOIS through GeM Portal. (Note: The bidder must submit representations/clarifications if any, on GeM Portal within 04 days from the bid publishing date.)

If any correspondence / Clarifications are received outside GeM, despite above clear instructions such correspondence/ Clarifications will be ignored by INCOIS.

Declaration:

I, _____ son/daughter of _____ aged _____ years and residing at _____ State and sole proprietor /managing partner /director of _____, after having read and understood the tender document No..... dated..... floated by the Institute, hereby undertake that I agree to and shall abide by the terms and conditions prescribed in the said tender document **"Supply of 1 No. Portable-Horizontal Electric Capstan Winch (3 Ton Capacity) with Interchangeable Warping Heads, Electrical Control System and Accessories, along with one year Standard Warranty at INCOIS, Hyderabad**

Signature of the Bidder/Authorized Signatory & date

Name

OFFICE SEAL,

Address

Note: The bidder / Bidder has to sign & stamp on all pages of tender document and upload the same

BANK GUARANTEE FORMAT FOR BID SECURITY:

Whereas.....¹ (hereinafter called "the Bidder") has submitted its bid dated.....(date of submission of bid) for the supply of(name and / or description of the goods) (hereinafter called "the Bid").
 KNOW ALL PEOPLE by these presents that WE(name of bank) of(name of country), having our registered office at(address of bank) (hereinafter called "the Bank"), are bound unto.....(name of Purchaser) (hereinafter called "the Purchaser") in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of ____ 20 ____.

THE CONDITIONS of this obligation are:

1. If the Bidder Withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:
 - (a) fails or refuses to execute the Contract Form if required; or
 - (b) fails or refuses to furnish the performance security, in accordance with the instruction to Bidders.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and Including 45days after the period of bid validity i.e, up to..... And any demand in respect thereof should reach the bank not later than this date.

(Signature of the Bank)

Name of the Bidder

Bank Guarantee Format for Performance Security

To

The Director
Indian National Centre for Ocean Information Services (INCOIS)
Ocean vally, Pragathi Nagar (BO), Nizampet (SO)
Pragathi Nagar
Hyderabad-500 090

Whereas..... (name and address of the contractor) (hereinafter called "the contractor") has undertaken, in pursuance of contract no date..... to supply (Description of goods and Works/ Services) (hereinafter called "the contract").

And whereas you have stipulated it in the said contract that the contractor shall furnish you with a bank guarantee by a Commercial bank for the sum specified therein as security for compliance with its obligations as per the contract.

And, whereas we have agreed to give the contractor such a bank guarantee.

Now Therefore we hereby affirm that we are guarantors and responsible to you, on behalf of the contractor, up to a total of(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the contractor to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the sail debt from the contractor before presenting us with demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until theday of20.....

Our.....branch at.....*(Name & Address of the*(branch) is liable to pay the guaranteed amount depending on the filing of a claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our* branch a written claim or demand and received by us at our* branch on or before Dt..... Otherwise, the bank shall be discharged of all liabilities under this guarantee after that.

(Signature of the authorized officer of the Bank)

.....
.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of Branch

*Preferably at the headquarters of the authority competent to sanction the expenditure for the procurement of goods or at the concerned district headquarters or the state headquarters.

OEM's Authorization Format

(On Company Letter Head)

(To be submitted as part of Technical bid)

OEM's Name _____

[Address and Contact Details]

OEM's Reference No. _____ Date.....

The Director,

INCOIS

[Complete address of the Procuring Entity]

Dear Sirs,

Ref. Your Tender Document No.; Tender Title:

We, -----, are proven and reputable manufacturers of the Tendered Goods. We have factories at-----
----- We hereby authorize Messrs-----*(name and address of the authorized dealer)* to
submit a bid, process the same further and enter into a contract with you against above referred Tender
Process for the supply of above Goods manufactured by us. Their registration number with us is dated/
since.....

We further confirm that no Contractor or firm or individual other than Messrs. *(Name and
address of the above-authorized dealer)* is authorized for this purpose.

As principals, we commit ourselves to extend our full support for warranty obligations, as applicable as per the
Tender Document, for the Goods and incidental Works/ Services offered for supply by the above firm against
this Tender Document.

Our details are as under:

Name of the Company:.....

Complete Postal Address:

Pin code/ ZIP code:

Telephone nos. (With country/ area codes):

Fax No.: (with country/ area codes):

Mobile Nos.: (with country/ area codes):

Contact persons/ Designation:

Email IDs:

We enclose herewith, as appropriate, *our ----- (Bye-Laws/ Registration Certificate/ Memorandum of
Association/ Partnership Agreement/ Power of Attorney/ Board Resolution)*

Yours faithfully,

.....

[Signature with date, name, and designation]

for and on behalf of Messrs.....

[name & address of the OEM and seal of company]