

भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र
पृथ्वी विज्ञान मंत्रालय, भारत सरकार
“ओशियन वैली”, प्रगति नगर (बी. ओ), निज़ामपेट (एस. ओ), हैदराबाद - 500 090
दूरभाष सं. 040-2388 6002 / 23886074 फैक्स : 040-2389 2910 / 2389 5001
INDIAN NATIONAL CENTRE FOR OCEAN INFORMATION SERVICES
Ministry of Earth Sciences, Government of India
“Ocean Valley”, Pragathi Nagar (BO), Nizampet (SO), Hyderabad - 500 090
Phone No.040-2388 6002/23886074 Fax: 040-2389 2910/2389 5001

इंकोईस: क्रय: 44/2025
Ref. INCOIS: PUR: 44/2025

दिनांक: 05.08.2025
Date: 05.08.2025

सरकारी ई बाज़ार द्वारा निविदा सूचना आमंत्रण
Notice Inviting Tender through Government E Market Place (GeM)

भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र, हैदराबाद भारत सरकार के पृथ्वी विज्ञान मंत्रालय के अंतर्गत एक स्वायत्त निकाय है।
Indian National Centre for Ocean Information Services (INCOIS), Hyderabad is an autonomous body under Ministry of Earth Sciences, Government of India.

निम्न विवरणों के लिए पंजीकृत विक्रेताओं से निविदाओं/बोलियों को आमंत्रित किया जाता है। जीईएम की एक अधिप्राप्ति होने के नाते बोलियों को केवल सरकारी ई बाज़ार (जीईएम) <http://gem.gov.in/> द्वारा ऑनलाइन से ही जमा किया जाए। एनआईटी का संक्षिप्त विवरण नीचे दिया जा रहा है।

Tenders/Bids are invited from registered vendors of GeM for the following items. Being a GeM procurement, the bids has to be submitted online through **Government E- Market Place (GeM)** <http://gem.gov.in/> only. The brief details of NIT are appended below.

कार्य का नाम Name of the Work	बोली संदर्भ सं. Bid Reference No.	बोली संख्या एवं दि नांक Bid Number and Date	बोली समाप्ति की तारीख और समय Bid end date and Time
Supply of chemicals and consumables of Sigma-Aldrich make for the analysis of samples using U-HPLC at INCOIS, Hyderabad इंकोईस, हैदराबाद में U-HPLC का उपयोग करके नमूनों के विश्लेषण के लिए सिग्मा-ऑल्ड्रिच के निर्माण के रसायनों और उपभोग्य सामग्रियों की आपूर्ति	इंकोईस: क्रय: 44/2025 INCOIS: PUR: 44/2025	जीईएम/2025/बी/65 35843 दिनांक: 05.08.2025 GEM/2025/B/6535843 dated 05.08.2025	26.08.2025 15:00

जीईएम की एक अधिप्राप्ति होने के नाते बोलियों को केवल जीईएम पोर्टल अर्थात् बोली/आरए के खाने के अंतर्गत <http://gem.gov.in/> द्वारा ऑनलाइन से ही जमा किया जाए। किसी भी प्रकार की सहायता के लिए कृपया जीईएम पोर्टल की हेल्प लाइन से संपर्क करें। निम्न अधिकारियों से भी संपर्क किया जा सकता है: श्री वी सुब्रह्मण्यम (ईमेल: manyam@incois.gov.in; दूरभाष सं. 040 2388 6022)/ श्री दसारी प्रसाद (ईमेल: dasariprasad@incois.gov.in दूरभाष सं 040-2388 6082)

Being a GeM procurement, the bid has to be submitted online through the GeM portal i.e., <http://gem.gov.in> under the Bids/RAs column. For any assistance, please contact help line of GeM portal. The following officials may also be contacted: Mr. V. Subrahmanyam (email: manyam@incois.gov.in; Phone No. 040 2388 6022)/Mr. Dasari Prasad (email: dasariprasad@incois.gov.in Phone No. 040-2388 6082).




(V. Subrahmanyam)
(प्रशासनिक अधिकारी (क्रय)/ Administrative Officer (Purchase)
निविदा आमंत्रण प्राधिकारी, इंकोईस/
Tender Inviting Authority, INCOIS

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	26-08-2025 15:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	26-08-2025 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Earth Sciences
विभाग का नाम / Department Name	Department Of Earth Sciences
संगठन का नाम / Organisation Name	Earth Sciences Secretariate
कार्यालय का नाम / Office Name	Indian National Centre For Ocean Information Servi
कुल मात्रा / Total Quantity	73
वस्तु श्रेणी / Item Category	Test Tubes 1 , Syringe 2 , Syringe Filters 3 , screw top 4 , Screw Cap 5 , Screw Thread 6 , Caps 7 , glass inserts 8 , Dispenser 9 , Syringe 10 , Syringe 11 , needle 12 , Solution 13 , acetate 14 , Acetic Acid 15
GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS	sigma Aldrich, Sample Analysis Chemicals, Consumables of sigma Aldrich
GeMARPTS में खोज गया परिणाम / Searched Result generated in GeMARPTS	<p>Searched String: sigma Aldrich</p> <p>Pin Up Notice Board (V2), MCB - Miniature Circuit - Breakers for A.C. Operation as per IS / IEC 60898 (Part 1), Muffle Furnace, Dry Erase Writing Boards (V3), water baths, RCCB - Residual Current Operated Circuit - Breakers as per IS 12640, clinical cabinets, Non Refrigerated Centrifuge for General Purpose and research</p> <p>Searched String: Sample Analysis Chemicals</p> <p>Sample Cup, Storage Rack for Chemicals, Sample Warping Machine, Multipurpose or General Test Tubes as per IS 2618, Sample Weaving Machine, Software Based Solution For Mobile Devices And CDR Analysis, Root Analysis System, Lab Multi Sample Mixer, Quick Lime Burnt, Lab Multi Sample Thermal Mixer</p> <p>Searched String: Consumables of sigma Aldrich</p> <p>Consumables for Point of Care Test (POCT) Equipment, Pin Up Notice Board (V2), Dry Erase Writing Boards (V3)</p>

बिड विवरण/Bid Details	
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"> • Multipurpose or General Test Tubes as per IS 2618 • Non Refrigerated Centrifuge for General Purpose and research • Muffle Furnace
बीओक्यू शीर्षक /BOQ Title	Supply of Chemicals and Consumables of Sigma Aldrich make
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	4 Lakh (s)
टर्नओवर के लिए एमएसई को छूट प्राप्त है / MSE Exemption for Turnover	Yes Complete
टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है / Startup Exemption for Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Bidder Turnover, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय-सीमा बढ़ाने के लिए आवश्यक न्यूनतम सहभागी विक्रेताओं की संख्या। / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	Test Tubes 1
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	11 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
वित्तीय दस्तावेज की आवश्यकता है / Financial Document Required	Yes

बिड विवरण/Bid Details	
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	19000

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए यिनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

DIRECTOR

Payable at Hyderabad Indian National Centre for Ocean Information Service, Ministry of Earth Sciences, Pragathi Nagar, Hyderabad 500090
(Director Incois)

विभाजन/Splitting

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता/MII Purchase Preference

एमआईआई खरीद वरीयता/MII Purchase Preference	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality

and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.

2. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.

3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Preference to Make in India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

PRICE BID - 1754376345.xlsx

Test Tubes 1

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्र/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्र /Quantity	डिलीवरी के दिन/Delivery Days
1	Reddipalli Velangini Giridhar	500090,Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	3	30

Syringe 2

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

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प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्र/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्र /Quantity	डिलीवरी के दिन/Delivery Days
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क्र.सं./S.No.	प्रेषित/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Reddipalli Velangini Giridhar	500090, Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	5	30

Syringe Filters 3

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

प्रेषित/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषित/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Reddipalli Velangini Giridhar	500090, Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	3	30

Screw Top 4

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोटिंग अधिकारी तथा मात्र/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोटिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्र /Quantity	डिलीवरी के दिन/Delivery Days
1	Reddipalli Velangini Giridhar	500090, Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	5	30

Screw Cap 5

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोटिंग अधिकारी तथा मात्र/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोटिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्र /Quantity	डिलीवरी के दिन/Delivery Days
1	Reddipalli Velangini Giridhar	500090, Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	3	30

Screw Thread 6

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्र/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्र /Quantity	डिलीवरी के दिन/Delivery Days
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Caps 7

(प्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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Glass Inserts 8

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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Dispenser 9

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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Syringe 10

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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Syringe 11

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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Needle 12

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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Solution 13

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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Acetate 14

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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Acetic Acid 15

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} + \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Supply of chemicals and consumables of Sigma-Aldrich make for the analysis of samples using U-HPLC at INCOIS, Hyderabad .

1. **Payment terms:** 100% payment will be released within 30 days upon satisfactory and acceptance of the materials along with the receipt of original Ink Signed commercial invoice.

Net payment will be released after statutory deductions. No advance payment will be allowed and no other payment terms will be considered.

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for attached categories, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.

11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



इंकाईस: पी यू आर: 44/2025
INCOIS: PUR: 44/2025

दिनांक: 05.08.2025
Date: 05.08.2025

Proposal for " Supply of chemicals and consumables of Sigma-Aldrich make for the analysis of samples using U-HPLC at INCOIS, Hyderabad "

Dear Sirs,

On behalf of Director, INCOIS tenders are invited in "Two Bid System" (Techno Commercial Bid) from Contractors with appropriate registration having adequate resources and setup and dealing with the similar material like "chemicals and consumables of Sigma-Aldrich make ". The offers, in the prescribed format, shall be submitted through online Government e-Marketplace at <http://gem.gov.in>. No tender will be accepted in hard copy, fax, e-mail or any other such means. The intending bidders must be registered with Government E Marketplace

1.	काम का नाम Name of the work	:	Supply of chemicals and consumables of Sigma-Aldrich make for the analysis of samples using U-HPLC at INCOIS, Hyderabad
2.	बोली संदर्भ सं. BID Reference No.	:	INCOIS: PUR: 44/2025
3.	बोली प्रस्तुत करना Submission of Bid	:	Please note that the subject tender has to be submitted online via Government E Marketplace at http://gem.gov.in
4.	बयाना धन जमा (EMD) Earnest Money Deposit (EMD)	:	Rs.19,000/- (Rupees nineteen thousand only) as per clause 5 of the General Terms and Conditions under section 7.
5.	Last date for seeking the clarifications	:	On or before 0900Hrs of August 19, 2025
6.	बोली जमा करने की देय तिथि ऑनलाइन Bid submission due date online	:	On or before 15 00 Hrs of August 26, 2025
7.	बोली खुलने की तारीख Bid opening date	:	After 15 30 Hrs of August 26, 2025
8.	डिलीवरी की अवधि Delivery period	:	Within 30 days, from the date of acceptance of the order.
9.	एओसी पर सफल बोलीदाता द्वारा आदेश की स्वीकृति Acceptance of the Order by the successful bidder upon AOC	:	* Within 10 days from the date of issue of the PO/Order.

Being a GeM procurement, the bid has to be submitted online through the GeM portal i.e., <http://gem.gov.in>. For any assistance, please contact help line of GeM portal. The following officials may also be contacted: Mr. V. Subrahmanyam (email: manyam@incois.gov.in; Phone No. 040 23886022)/Mr. Dasari Prasad (email: dasariprasad@incois.gov.in; Phone No. 040-2388 6082)

INCOIS may, at its discretion, extend the deadline for submission of bids by issuing a corrigendum, in which case all rights and obligations of the owner and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

Postal Address	Location Address
Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Govt. of India, "Ocean Valley", Pragathi Nagar (BO), Nizampet (SO), Hyderabad - 500 090	Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Govt. of India, "Ocean Valley", Survey No.342/3, Beside ALEAP, Near Pragathi Nagar, Opp. JNTU-Kukatpally, Hyderabad 500 090, Ph.No.040-2388 6000, Fax No.040-23892910

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1. Introduction

- 1.1 The Indian National Centre for Ocean Information Services (INCOIS), Hyderabad, an autonomous body under Ministry of Earth Sciences (MoES), Govt. of India is engaged in providing ocean information and advisory services. INCOIS deals with the projects related to tsunami early warning system, ocean state forecast, ocean observing systems, ocean modelling, satellite oceanography, coastal geospatial applications, ocean data and information management and web-based services relevant to societal needs.
- 1.2 INCOIS is located at approximately 3km from Pragathi Nagar at Ocean valley, Pragathi Nagar PO, Nizampet SO, Hyderabad - 500090, besides ALEAP in 60 acre premises.

2. Scope of Work: Supply of chemicals and consumables of Sigma-Aldrich make for the analysis of samples using U-HPLC at INCOIS, Hyderabad.

3. Technical Specifications :

Sl	Product code	Item	Specification
Make: Sigma-Aldrich			
1.	Z666092	Greiner Round-Bottom Polypropylene Test Tubes Without Cap (pack size: 200 ea)	Polypropylene, volume 5 mL, dia: L 12 mm × 75 mm
2.	Z683582	Syringe PP/PE without needle (pack size: 100 ea)	luer lock tip, centered, capacity 5 mL, graduated, 0.2 mL, non-sterile
3.	SLFGX13NL	Millex™ hydrophobic PTFE syringe filter (pack size: 100 pkg)	Pore Size: 0.2 µm, Diameter: 13 mm, Sterility: non-sterile, Material: PTFE membrane with polypropylene housing
4.	27151	Vials, screw top, clear glass (vial only)(pack size: 100 ea)	volume 7 mL, clear glass vial, thread for 15-425
5.	27019	Assembled screw cap with hole with PTFE/silicone septum (pack size: 100 pkg)	Black polypropylene hole cap, thread for 15-425, PTFE/silicone, septum thickness 1.5 mm, for use with 7 mL vial
6.	29376-U	Certified screw thread vials (pack size: 100 pkg)	volume 2 mL, amber glass vial (with graduated marking spot), 9 mm thread, 12 x 32 mm
7.	29666-U	MSQ™ Caps with Septa, Mass Spec Quality (pack size: 100 ea)	Thread for 9 mm, natural PTFE/silicone septa (with slit)
8.	29441-U	Certified glass inserts for 12 x 32 mm, large opening vials(pack size: 100 ea)	volume 0.35 mL, clear glass insert (flat bottom), O.D. × H 6 mm × 31 mm
9.	BR4630331	BRAND® Dispensette® S Organic, Digital bottle-top dispenser(pack size: 1ea)	Volume range 0.5-5 mL, with recirculation valve
10.	20997	Hamilton® syringe, 1000 series GASTIGHT®, PTFE luer lock(pack size: 1ea)	1001TLL, PTFE Luer lock, volume 1 mL, needle size (not included)
11.	S9266	Hamilton® GASTIGHT® 1700 series	Model 1750N with cemented needle,

		syringe(pack size: 1ea)	capacity 500 µL, needle size 22 gauge
12.	20784	Hamilton® GASTIGHT® syringe, 1700 series, removable needle(pack size: 1ea)	1725RN, volume 250 µL, needle size 22s ga (bevel tip), needle L 51 mm (2 in.)
13.	178780	Tetrabutylammonium hydroxide solution (pack size: 250 ml)	40 wt. % in H ₂ O, solution
14.	T3376-25G	DL-α-Tocopherol acetate(pack size: 25 g)	≥96% (HPLC)
15.	1930020521	Acetic acid glacial 100% (500 ml)	for analysis EMPARTA® ACS

4. List of Deliverables:

Sl	Product code	Item	Specification	Qty
Make: Sigma-Aldrich				
1.	Z666092	Greiner Round-Bottom Polypropylene Test Tubes Without Cap (pack size: 200 ea)	Polypropylene, volume 5 mL, dia: L 12 mm × 75 mm	3
2.	Z683582	Syringe PP/PE without needle (pack size: 100 ea)	luer lock tip, centered, capacity 5 mL, graduated, 0.2 mL, non-sterile	5
3.	SLFGX13NL	Millex™ hydrophobic PTFE syringe filter (pack size: 100 pkg)	Pore Size: 0.2 µm, Diameter: 13 mm, Sterility: non-sterile, Material: PTFE membrane with polypropylene housing	3
4.	27151	Vials, screw top, clear glass (vial only)(pack size: 100 ea)	volume 7 mL, clear glass vial, thread for 15-425	5
5.	27019	Assembled screw cap with hole with PTFE/silicone septum (pack size: 100 pkg)	Black polypropylene hole cap, thread for 15-425, PTFE/silicone, septum thickness 1.5 mm, for use with 7 mL vial	3
6.	29376-U	Certified screw thread vials (pack size: 100 pkg)	volume 2 mL, amber glass vial (with graduated marking spot), 9 mm thread, 12 x 32 mm	3
7.	29666-U	MSQ™ Caps with Septa, Mass Spec Quality (pack size: 100 ea)	Thread for 9 mm, natural PTFE/silicone septa (with slit)	5
8.	29441-U	Certified glass inserts for 12 x 32 mm, large opening vials(pack size: 100 ea)	volume 0.35 mL, clear glass insert (flat bottom), O.D. × H 6 mm × 31 mm	3
9.	BR4630331	BRAND® Dispensette® S Organic, Digital bottle-top dispenser(pack size: 1ea)	Volume range 0.5-5 mL, with recirculation valve	2
10.	20997	Hamilton® syringe, 1000 series GASTIGHT®, PTFE luer lock(pack size: 1ea)	1001TLL, PTFE Luer lock, volume 1 mL, needle size (not included)	10
11.	S9266	Hamilton® GASTIGHT® 1700 series syringe(pack size: 1ea)	Model 1750N with cemented needle, capacity 500 µL, needle size 22 gauge	10
12.	20784	Hamilton® GASTIGHT® syringe, 1700 series, removable needle(pack size: 1ea)	1725RN, volume 250 µL, needle size 22s ga (bevel tip), needle L 51 mm (2 in.)	10
13.	178780	Tetrabutylammonium hydroxide solution (pack size: 250 ml)	40 t. % in H ₂ O, solution	4
14.	T3376-25G	DL-α-Tocopherol acetate(pack size: 25 g)	≥96% (HPLC)	2
15.	1930020521	Acetic acid glacial 100% (500 ml)	for analysis EMPARTA® ACS	5

5. Eligibility Criteria

Only those bidders fulfilling the following criteria should respond to the tender.

- The Tenderer must be a Company registered under Indian Company Act 1956 or a registered firm. Registration certificate to be submitted. Proofs for Registration of company, PAN and GST certificates to be submitted.
- The bidder should have an average annual financial turnover of Rs. 04.90 lakhs or more during the last three years ending March 31, 2024.

- Similar works means: Supply of chemicals and consumables
- Earnest Money Deposit (EMD) : As per Claus 5 of Section 7, A bid securing declaration to be submitted on the bidding firm's letter head duly signed and stamped by the authorized signatory as per Annexure - I
- **Start ups:** In order to promote make in India and startups, the prior turnover and prior experience for all startups shall be relaxed subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "start up" company should enclose the certificate towards startup enterprise registration/recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce and the certificate should be certified by the Chartered Accountant or should be registered with GeM as startup. Applicable certificate should be enclosed.
- Bidder's offer is liable to be rejected if they don't upload any of the certificates/ documents sought in the Bid document, ATC and corrigendum if any.

NOTE:

- Offers of bidders which do not fulfill the eligibility criteria or fail to submit documentary proof for all the points under eligibility criteria will not be considered for further evaluation.
- No further communication in this regard will be entertained.
- The bids submitted without EMD Declaration (as per clause 05 under section 07 of General terms and conditions) will be summarily rejected and no further communication in this regard will be entertained.

6. **Contents of the Bid:** The quote should be submitted in two bid format. (i) Technical Bid and (ii) Commercial Bid

- i) **Technical Bid:** Technical bid should contain all the information as listed below without which the offer will not be considered further.
- Technical bid should contain filled-in Table-1 along with legible documentary proof, without which the offer will not be considered further.
 - Part/conditional/incomplete quotations will not be accepted.

NOTE:

- Part/conditional/incomplete quotations will not be accepted.
- Bidder has to quote for all the components given in the Price bid. Hence, please indicate as Yes or No in the table given below.

Table 1: Technical Compliance Statement

S. No.	Description	Compliance status Yes/No	Page number against the Proof attached.	Remarks/ Deviations, if any
1.	Name of the Bidder			
2.	The Bidder is a 1) Registered Indian under Indian Company Act 1956 / 2) Proprietary /3) OEM/(s) /4) System Integrator/5) Others			
3.	Bidder Address and contact details like E Mail , Phone etc.,			
4.	MSME / NSIC certificate details if any Registration/ License from the Government: GST Registration No. PAN Number			
5.	Single point of Contact : E-mail: Ph No.			
6.	Full Bank Details: <i>(Note: Bank Details provided cannot be changed during Contract, unless special request from the company)</i>			
7.	The Bidder must be a Company registered under Indian Company Act 1956 or a registered firm. Registration certificate to be submitted. Proofs for Registration of company, PAN and GST			

S. No.	Description	Compliance status Yes / No	Page number against the Proof attached.	Remarks/ Deviations, if any
	certificates to be submitted.			
8.	Earnest Money Deposit (EMD) : As per clause 5 of the General Terms and Conditions under section 07.			
9.	Product catalogues / data sheets of the items offered. Make and model for the line items to be submitted			
10.	Start ups: In order to promote make in India and startups, the prior turnover and prior experience for all startups shall be relaxed subject to their meeting of quality, technical specifications and tender conditions as per tender. The Bidder who intends to participate as "start up" company should enclose the certificate towards startup enterprise registration/recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce and the certificate should be certified by the Chartered Accountant or should be registered with GeM as startup. Applicable certificate should be enclosed.			

ii) Commercial Bid:

Table 2: Compliance Statement (Un-Priced bid format)

NOTE:

- Bidder has to quote for all the components given in the Price bid. Hence, please indicate as Yes or No in the table given below.
- Bidder should upload the price breakup (In the commercial bid cover). In the following format on bidder letter head duly signed and stamped by the authorized signatory.
- Part/conditional/incomplete quotations will not be accepted.
- Price bids submitted in any other formats will be summarily rejected.

S No.	Item Description	Quantity	Units	Please confirm whether prices are Quoted in commercial bid or not. (Yes / No) <u>Please do not mention prices here.</u>
1	Greiner Round-Bottom Polypropylene Test Tubes Without Cap (pack size: 200 ea) Product Code: Z666092	03	No's	
2	Syringe PP/PE without needle (pack size: 100 ea) Product Code : Z683582	05	No's	
3	Millex™ hydrophobic PTFE syringe filter (pack size: 100 pkg) Product Code : SLFGX13NL	03	No's	
4	Vials, screw top, clear glass (vial only)(pack size: 100 ea) Product Code: 27151	05	No's	
5	Assembled screw cap with hole with PTFE/silicone septum (pack size: 100 pkg) Product Code: 27019	03	No's	
6	Certified screw thread vials (pack size: 100 pkg) Product Code : 29376-U	03	No's	
7	MSQ™ Caps with Septa, Mass Spec Quality (pack size: 100 ea) Product Code: 29666-U	05	No's	
8	Certified glass inserts for 12 x 32 mm, large opening vials(pack size: 100 ea) Product Code: 29441-U	03	No's	
9	BRAND® Dispensette ® S Organic, Digital bottle-top dispenser(pack size: 1ea) Product Code: BR4630331	02	No's	

10	Hamilton® syringe, 1000 series GASTIGHT®, PTFE luer lock(pack size: 1ea) Product Code: 20997	10	No's	
11	Hamilton® GASTIGHT® 1700 series syringe(pack size: 1ea) Product Code: S9266	10	No's	
12	Hamilton® GASTIGHT® syringe, 1700 series, removable needle(pack size: 1ea) Product Code: 20784	10	No's	
13	Tetrabutylammonium hydroxide solution (pack size: 250 ml) Product Code: 178780	04	No's	
14	DL- α -Tocopherol acetate(pack size: 25 g) Product Code: T3376-25G	02	No's	
15	Acetic acid glacial 100% (500 ml) Product Code: 1930020521	05	No's	

7. General terms and Conditions:-

Point No.	Details
1.	Quotation: Quotation has to submit online in the Government E Marketplace at http://gem.gov.in .
2.	Delivery period: within 30 days from the date of acceptance of the order
3.	* Acceptance of the order by successful bidder upon AOC: Within 10days from the date of issue of the PO/Order. If the acceptance communication is not received within 10days. Then PO would be deemed as accepted and binding to the successful bidder.
4.	Payment terms: 100% payment will be released within 30 days upon satisfactory and acceptance of the materials along with the receipt of original Ink Signed commercial invoice. <i>Net payment will be released after statutory deductions. No advance payment will be allowed and no other payment terms will be considered.</i>
5.	<p>Earnest Money Deposit(EMD) : An amount of Rs. 19,000/- (Rupees nineteen Thousand only) has to be submitted by way of Demand Draft/RTGS from any Nationalized Bank in favor of "Director, INCOIS payable at Hyderabad". The Scanned copy of the Demand Draft/RTGS/ Bank Guarantee/FDR/Insurance Surety Bond is to be uploaded to the GeM Portal while submitting the offer. Bank Guarantees/Counter Guarantees should be obtained from any of the Nationalized bank of India with a validity of 6 months from the closing of the bid due date and should be sent by the issuing banker directly to the office of INCOIS, Hyderabad.</p> <p><i>The original DDs/ Financial Instruments if any should reach to INCOIS on or before 14 00 Hrs of 26.08.2025. i.e., before opening of the tender. Offers received without Tender Document cost and EMD will be summarily rejected. (RTGS details: Name of the Bank: SBI, HAL campus Branch; Account Name: Director, INCOIS ; A/c No. 10442322840; IFSC Code: SBIN0001676)</i></p> <p>Vendors registered with Ministry of Micro Small Enterprises (MSE) /National Small Scale Industries Corporation (NSIC) are exempted from payment of EMD only <u>if the vendor is manufacturing and supplying / providing services to the tendered category /items for this particular NIT.</u> A copy of valid registration certificate should be submitted along with bid securing declaration to be submitted on the bidding firm's letter head duly signed and stamped by the authorized signatory as per Annexure -I</p>
6.	Bidder's from a country which shares a land border with India will not be eligible to participate in this tender, unless the bidder is registered with Department for Promotion of Industry and Internal Trade (DPIIT) under Order (Public procurement No. 1) issued by Ministry of Finance, Department of Expenditure in line with OM No. F.No.6/18/2019-PPD dt 23rd July, 2020 and F.18/37/2020-PPD, dt. 08.02.2021 inserting Rule 144 (xi) in GFR 2017.
7.	Start ups: In order to promote make in India and startups, the prior turnover and prior

	experience for all startups shall be relaxed subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "start up" company should enclose the certificate towards startup enterprise registration/recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce and the certificate should be certified by the Chartered Accountant or should be registered with GeM as startup. Applicable certificate should be enclosed.
8.	GST: The bidder should specifically/particularly state GST if any applicable as extra and the rate at which the same is chargeable, failing which, the prices quoted, will be deemed to be inclusive of such levies. If a particular bidder is not registered under the GST Act, the prices quoted by him will be treated as net and inclusive of all taxes and statutory levies and that any future claims made by him for reimbursement of those levies on account of retrospective registration under the GST Act will under no circumstances be entertained by the INCOIS and that liability for payment of these levies will be wholly and exclusively that of the bidder quoting against our tender.
9.	Liquidated Damages Clause: In case the supply/delivery/services is delayed and delay is attributed to the Successful Bidder or is not as per our specifications and in the event of breach of any of the terms and conditions mentioned in the Purchase Order, INCOIS shall have the right. a) To recover at the rate of 0.5% per week for the value equivalent to undelivered material / services against the delay in execution of the order or part thereof subject to a maximum of 10% of the services/material not executed/delivered. b) To purchase elsewhere, after due notice to the Tenderer Inc., on the account and at the risk of the defaulting supplier for the stores/services not supplied or others of a similar description without cancelling the work order in respect of the job not yet due for supply or c) To cancel the order or a portion thereof and if so desired to purchase the stores / services at the risk and cost of the defaulting supplier and also. d) To extend the period of delivery with or without penalty shall not be more than agreed liquidated damages referred to in clause (a) above,
10.	Inspection: Material on its arrival at our site will be inspected by our inspection department and their decision in this matter will be considered as final. Any defective/ damaged material is to be replaced by the supplier within 3 weeks without any extra charges
11.	The supplies shall be made from the latest lot with sufficient usage period before expiry date.
12.	Submitted of contract: The contract shall not be sublet, transferred or assigned to any other firm during the period of contract.
13.	Please note that any falsification/suppression of information could lead to the disqualification.
14.	Bidders should fill and submit the technical compliance sheet along with supporting documents along with Techno-Commercial bid. Offers received without the compliance sheet will be summarily rejected.
15.	Tenders not in complete shape or not conforming to technical specifications or not confirming to terms and conditions are liable for rejection.
16.	All above relevant documents must be enclosed with technical bids failing which bids may be ignored and will not be considered for technical evaluation.
17.	Force Majeure Clause: If the execution of the contract / supply order is delayed beyond the period stipulated in the contract as a result on out-break of hostilities, declaration of an embargo's or blockage or fire flood, acts of nature or any other contingency , pandemic declared by WHO/Govt. authorities causing stoppage of work beyond the supplier's /INCOIS control, Director, INCOIS may allow such additional time by extending the delivery period as he considers to be justified by the circumstances of the case and his decision shall be final, conclusive and binding. If and when additional time is granted by the INCOIS, the contract/supply shall be read and understood as if it had contained from its inception the delivery date as extended.
18.	If any tenderer withdraws his tender after price bid is opened, with in the validity period or makes any modifications in the terms and conditions of tender, which are not acceptable to the INCOIS, then INCOIS shall without prejudice to any other right or remedy available to it, be at liberty to initiate appropriate action w.r.t bid for forfeit of EMD & bid securing declaration in

	case of MSEs.
19.	The bidder shall sign and upload the Bids with the exact name and address of the firm, which is bidding for the tendered requirement.
20.	The acceptance of tender will solely rest with Director, INCOIS who does not bind himself to accept the lowest or any other tender. No reasons will be furnished for acceptance or rejection of any tender.
21.	Director, INCOIS reserves the right to cancel the tender at any stage due to any technical /administrative reasons. The bidder shall not have any claim under what so ever reasons.
22.	Canvassing in connection with tender is strictly prohibited and any canvassing will render the bid of such tenderer ineligible.
23.	INCOIS reserves the right to alter the scope/or reduce quantum of work, before/after issue of work order and tenderer shall not have any claim whatsoever on this account.
24.	In case of any un resolved dispute or differences arising at any time between this Institute and the firm holding the contract, these shall be resolved in terms of the Arbitration and Conciliation Act 1996 and held at Hyderabad, Telangana, India only. Further, this contract is subject to laws of India alone

8. **Technical Clarifications: -**

If firms required clarifications on certain points in this document and Bid Extension date requests may be submitted (via e-mail) on or before 09 00 Hrs of August 19, 2025. Note: Firms may submit a consolidated query only once. e-mail: manyam@incois.gov.in, subject should be mentioned as "Queries on "Supply of chemicals and consumables of Sigma-Aldrich make for the analysis of samples using U-HPLC at INCOIS, Hyderabad".

1)) Administrative Officer (Purchase)
Indian National Centre for Ocean Information
Services (INCOIS) Ministry of Earth Sciences, Govt.
of India, "Ocean Valley", Pragathi Nagar (BO),
Nizampet (SO), Hyderabad - 500 090, T.S., India
Phone No.:040-2388 6022/6082
e-mail: manyam@incois.gov.in

Declaration: I, _____ son/daughter of _____ aged _____ years and residing at _____ State and sole proprietor /managing partner /director of _____ after having read and understood the tender document No..... dated..... floated by the Institute, hereby undertake that I agree to and shall abide by the terms and conditions prescribed in the said tender document for engagement of service provider for 'Supply of chemicals and consumables of Sigma-Aldrich make for the analysis of samples using U-HPLC at INCOIS, Hyderabad'

Signature of the Tenderer/ Authorised Signatory & date

Name

OFFICE SEAL,

Address

BID-SECURING DECLARATION FORM

Bid No. INCOIS: PUR: 44/2025 date 05.08.2024 "Supply of chemicals and consumables of Sigma-Aldrich make for the analysis of samples using U-HPLC at INCOIS, Hyderabad

To
The Director
Indian National Centre for Ocean Information Services (INCOIS),
Ministry of Earth Sciences, Govt. of India,
"Ocean Valley", Pragathi Nagar (BO),
Nizampet (SO), Hyderabad - 500 090,

I/We the undersigned, declare that: I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any tender/contract with INCOIS for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, i.e., if I/We withdraw, modify, amend, impair or derogate from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Dated on _____ day of _____

Signature of the Tenderer/Authorized Signatory & date

Name of the authorized signatory:

OFFICE SEAL,

Designation:

Name of the Bidder:

Address:

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)