*Annexure -I*

***Application Format***

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.** | **Particulars** | | | | | | | | | | | | | | | | | | |
|  | Title of the project | | | | | | | |  | | | | | | | | | | |
|  | **Principal Investigator (PI) & Co-PI Information[[1]](#footnote-1)** | | | | | | | | | | | | | | | | | | |
|  | Name of PI | | | | | | | |  | | | | | | | | | | |
| Designation | | | | | | | |  | | | | | | | | | | |
| Corresponding Address | | | | | | | |  | | | | | | | | | | |
| Phone Number | | | | | | | |  | | | | | | | | | | |
| Mobile Number | | | | | | | |  | | | | | | | | | | |
| Fax | | | | | | | |  | | | | | | | | | | |
| E-mail | | | | | | | |  | | | | | | | | | | |
|  | Name of Co – PI | | | | | | | |  | | | | | | | | | | |
| Designation | | | | | | | |  | | | | | | | | | | |
| Corresponding Address | | | | | | | |  | | | | | | | | | | |
| Phone Number | | | | | | | |  | | | | | | | | | | |
| Mobile Number | | | | | | | |  | | | | | | | | | | |
| E-mail | | | | | | | |  | | | | | | | | | | |
| Fax | | | | | | | |  | | | | | | | | | | |
|  | Name and Address of the Institution where work is proposed to be undertaken | | | | | | | |  | | | | | | | | | | |
|  | **Scientific / Academic credentials of the PI & Co-PI[[2]](#footnote-2)** | | | | | | | | | | | | | | | | | | |
|  | Research Background of the PI in the relevant area **(also provide brief CV along with the list of relevant publications)** | | | | | | | |  | | | | | | | | | | |
|  | Research Background of the Co-PI(s) in the relevant area **(also provide brief CV along with the list of relevant publications)** | | | | | | | |  | | | | | | | | | | |
|  | | | | | | | | | | |
|  | **Previous project (s)** | | | | | | | | | | | | | | | | | | |
|  | Whether you were part of the INCOIS funded projects in the past? YES/NO | | | | | | | | | | | | | | | | | | |
|  | If yes, justification for the continuation of the project (not exceeding 500 words) | | | | | | | | | | | | | | | | | | |
|  | **Detailed project proposal** | | | | | | | | | | | | | | | | | | |
|  | Theme(s) | | | | |  | | | | | | | | | | | | | |
|  | Introduction | | | | |  | | | | | | | | | | | | | |
|  | Motivation and background | | | | |  | | | | | | | | | | | | | |
|  | Expected impact on Operational Ocean Services | | | | |  | | | | | | | | | | | | | |
|  | Proposed Objectives | | | | |  | | | | | | | | | | | | | |
|  | Relevance of proposed objective to research/operational themes of INCOIS | | | | |  | | | | | | | | | | | | | |
|  | The proposed study area including transects if any for time series observations (provide figure) with justification for choosing the area | | | | |  | | | | | | | | | | | | | |
|  | Approaches / Methodology | | | | |  | | | | | | | | | | | | | |
|  | **Annual Activity Schedule** | | | | | | | | | | | | | | | | | | |
|  | 2022-2023 | | | |  | | | | | | | | | | | | | | |
|  | 2023-2024 | | | |  | | | | | | | | | | | | | | |
|  | 2024-2025 | | | |  | | | | | | | | | | | | | | |
|  | 2025-2026 | | | |  | | | | | | | | | | | | | | |
|  | **Available / Required Instruments/Infrastructure[[3]](#footnote-3)** | | | | | | | | | | | | | | | | | | |
|  | Instruments available that will be used in the proposed project | | | | | | | | | | | | | | | | | | |
| Sl. | | | Instrument\* | | | | | | | Make | | Model | | | | Purpose | | |
|  | | |  | | | | | | |  | |  | | | |  | | |
|  | | |  | | | | | | |  | |  | | | |  | | |
|  | | |  | | | | | | |  | |  | | | |  | | |
|  | Additional instrument(s) required for the proposed project | | | | | | | | | | | | | | | | | | |
| Sl. | | | Instrument | | | | | | | Make | | Model | | | | Purpose | | |
|  | | |  | | | | | | |  | |  | | | |  | | |
|  | | |  | | | | | | |  | |  | | | |  | | |
|  | | |  | | | | | | |  | |  | | | |  | | |
|  | **Project Outcomes** | | | | | | | | | | | | | | | | | | |
|  | Deliverables (including publications and products) | | | | | |  | | | | | | | | | | | | |
|  | Risk factors involved in delay /incompletion of the project and mitigation factors, if any | | | | | |  | | | | | | | | | | | | |
|  | **Financial Targets** | | | | | | | | | | | | | | | | | | |
|  | **Manpower Required**  (INR in Lakhs) | | | | | | | | | | | | | | | | | | |
| **Sl.** | **Designation** | | | | | | **No. of Posts** | | | **Responsibilities** | **Fellowship** | | | **HRA** | | | **Total (monthly)** | |
|  |  | | | | | |  | | |  |  | | |  | | |  | |
|  |  | | | | | |  | | |  |  | | |  | | |  | |
|  |  | | | | | |  | | |  |  | | |  | | |  | |
| 9.2. | **Budget Details**  (INR in Lakhs) | | | | | | | | | | | | | | | | | | |
| **Sl.** | | **Budget Head** | | | | | | | **2022-23** | | **2023-24** | | **2024-25** | | **2025-26** | | | **Total** |
| 1 | | Manpower | | | | | | |  | |  | |  | |  | | |  |
| 2 | | Domestic Travel (Including filed travel –TA& DA) | | | | | | |  | |  | |  | |  | | |  |
| 3 | | Operational Expenditure (Contingency, consumables, boat hiring etc.) | | | | | | |  | |  | |  | |  | | |  |
| 4 | | Overhead charges | | | | | | |  | |  | |  | |  | | |  |
|  | | **(A) Total Recurring** | | | | | | |  | |  | |  | |  | | |  |
| 5 | | Machinery & Equipment | | | | | | |  | |  | |  | |  | | |  |
|  | | **(B) Total Non-recurring** | | | | | | |  | |  | |  | |  | | |  |
|  | | **Total (A+B)** | | | | | | |  | |  | |  | |  | | |  |
| Provide justification for each item | | | | | | | | | | | | | | | | | | | |
| The certificates and endorsements in the prescribed formats need to be uploaded by PI | | | | | | | | | | | | | | | | | | | |

1. Add more rows for more Co-PIs [↑](#footnote-ref-1)
2. Add more rows for additional Co-PIs [↑](#footnote-ref-2)
3. \*-Remarks if any:

   It is expected that the PI should have necessary infrastructure and equipment to execute the project. [↑](#footnote-ref-3)