*Annexure -I*

***Application Format***

|  |  |
| --- | --- |
| **Sl.** | **Particulars** |
|  | Title of the project |  |
|  | **Principal Investigator (PI) & Co-PI Information[[1]](#footnote-1)** |
|  | Name of PI |  |
| Designation |  |
| Corresponding Address |  |
| Phone Number |  |
| Mobile Number |  |
| Fax |  |
| E-mail |  |
|  | Name of Co – PI  |  |
| Designation |  |
| Corresponding Address |  |
| Phone Number |  |
| Mobile Number |  |
| E-mail |  |
| Fax |  |
|  | Name and Address of the Institution where work is proposed to be undertaken |  |
|  | **Scientific / Academic credentials of the PI & Co-PI[[2]](#footnote-2)** |
|  | Research Background of the PI in the relevant area **(also provide brief CV along with the list of relevant publications)** |  |
|  | Research Background of the Co-PI(s) in the relevant area **(also provide brief CV along with the list of relevant publications)** |  |
|  |
|  | **Previous project (s)** |
|  | Whether you were part of the INCOIS funded projects in the past? YES/NO |
|  | If yes, justification for the continuation of the project (not exceeding 500 words) |
|  | **Detailed project proposal** |
|  | Theme(s) |  |
|  | Introduction |  |
|  | Motivation and background |  |
|  | Expected impact on Operational Ocean Services |  |
|  | Proposed Objectives |  |
|  | Relevance of proposed objective to research/operational themes of INCOIS |  |
|  | The proposed study area including transects if any for time series observations (provide figure) with justification for choosing the area |  |
|  | Approaches / Methodology |  |
|  | **Annual Activity Schedule** |
|  | 2022-2023 |  |
|  | 2023-2024 |  |
|  | 2024-2025 |  |
|  | 2025-2026 |  |
|  | **Available / Required Instruments/Infrastructure[[3]](#footnote-3)** |
|  | Instruments available that will be used in the proposed project |
| Sl. | Instrument\* | Make | Model | Purpose |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | Additional instrument(s) required for the proposed project |
| Sl. | Instrument | Make | Model | Purpose |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | **Project Outcomes** |
|  |  Deliverables (including publications and products)  |  |
|  | Risk factors involved in delay /incompletion of the project and mitigation factors, if any |  |
|  | **Financial Targets** |
|  | **Manpower Required**(INR in Lakhs) |
| **Sl.** | **Designation** | **No. of Posts** | **Responsibilities** | **Fellowship** | **HRA** | **Total (monthly)** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 9.2. | **Budget Details**(INR in Lakhs) |
| **Sl.** | **Budget Head** | **2022-23** | **2023-24** | **2024-25** | **2025-26** | **Total** |
| 1 | Manpower |  |  |  |  |  |
| 2 | Domestic Travel (Including filed travel –TA& DA) |  |  |  |  |  |
| 3 | Operational Expenditure (Contingency, consumables, boat hiring etc.) |  |  |  |  |  |
| 4 | Overhead charges |  |  |  |  |  |
|  | **(A) Total Recurring** |  |  |  |  |  |
| 5 | Machinery & Equipment |  |  |  |  |  |
|  | **(B) Total Non-recurring** |  |  |  |  |  |
|  | **Total (A+B)** |  |  |  |  |  |
| Provide justification for each item  |
| The certificates and endorsements in the prescribed formats need to be uploaded by PI |

1. Add more rows for more Co-PIs [↑](#footnote-ref-1)
2. Add more rows for additional Co-PIs [↑](#footnote-ref-2)
3. \*-Remarks if any:

 It is expected that the PI should have necessary infrastructure and equipment to execute the project. [↑](#footnote-ref-3)